

Southwest Texas State University
San Marcos, Texas 78666

President's Report

to

The Board of Regents
Texas State University System

Uvalde, Texas
November 20, 1992

Office of
the President



November 6, 1992

Members of the Board of Regents
Texas State University System

Dear Ms. Espino, Ms. Monday
and Gentlemen:

I am happy to submit the Report of
Southwest Texas State University for
your consideration at the meeting of
the Board of November 20, 1992, in
Uvalde, Texas.

Sincerely,

Jerome H. Supple
President

JHS:js

Southwest Texas State University

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BOARD ORDERS

I. FACULTY AND STAFF

- A. Personnel Changes - Faculty: (Refer to page 13 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The report of retirement, status changes, and faculty appointments, be approved as shown in the Body of this Report.

- B. Personnel Changes - Administrative: (Refer to page 26 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The personnel addition be approved as shown in the Body of this Report.

- C. Personnel Changes - Unclassified: (Refer to page 26 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The personnel additions and resignations be approved as shown in the Body of this Report.

D. Dual Employment: (Refer to page 29 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The dual part-time employment of the persons listed below for the period of time and at the salary shown in the Body of this Report, be approved. The Board finds that there is no conflict between the holding of the part-time nonelective positions at Southwest Texas State University and their other state employment, and further finds that the requirements of Section I of Article 6252-9a of Vernon's Civil Statutes as amended have been fulfilled.

Belinda Casey	Martin A. Urand
Sheila P. Dos Santos-Dierking	Howard Warner
Paul A. Kloppe	

E. Out-of-State Travel: (Refer to page 31 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The out-of-state travel as approved by the President of Southwest Texas State University during the period of June 1-August 31, 1992, be acknowledged as shown in Enclosure I.

F. Commissioning of Police Officer: (Refer to page 31 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The following university police officer, who was commissioned as peace officer in accordance with the provisions of V.T.C.A. Education Code, Section 51.203, be acknowledged by the Board:

Irma R. Chavez

October 21, 1992

II. BUDGETARY MATTERS

A. Fees: (Refer to page 32 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The fees listed in the Body of this Report, to be effective the Fall Semester, 1993, the Spring Semester, 1994, and Summer Sessions I and II, 1994, be approved.

B. Approval to Change the Special Fees for Correspondence and Instruction: (Refer to page 41 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to change the special fee for correspondence instruction effective the Fall Semester, 1993, to a charge of \$55.00 per credit hour.

C. Adoption of Equipment Master Plan: (Refer to page 41 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University's Equipment Master Plan for fiscal years 1993, 1994, and 1995 in the amount of \$3,000,000 from Higher Education Assistance Funds be approved, with all purchases made in accordance with the regulations of the General Services Commission and the Regents Rules and Regulations.

D. Transfer of Funds from Quasi-Endowment: (Refer to page 42 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The President of Southwest Texas State University be authorized to transfer \$279,807 from quasi-endowment funds to the department of athletics for one-time expenditures to establish an administrative intern program, to improve facilities and to establish significant revenue activities.

III. CONTRACTS

A. Approval of Water Purchase Contract With Guadalupe-Blanco River Authority: (Refer to page 43 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The water purchase, contract between Guadalupe-Blanco River Authority and Southwest Texas State University, as shown in Enclosure II, be approved, and the President of Southwest Texas State University be authorized to sign the contract on behalf of the university.

B. Approval of Hunting and Grazing Lease Agreement: (Refer to page 43 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The lease agreement with the Frost National Bank for grazing, hunting, and housing purposes on 716.234 acres of ranch land adjacent to the Harold M. Freeman Ranch, as shown in Enclosure III, be approved and the President of Southwest Texas State University be authorized to execute a three-year lease for a price not to exceed \$6,500 annually.

C. Appoint Engineer for Addition of Chiller at West Campus: (Refer to page 43 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to employ _____ of _____, Texas, for design and construction documents for the addition of a chiller at West Campus, to be funded from budgeted utility funds.

D. Lease of Recording Studio: (Refer to page 44 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to lease _____ from _____ for an initial period of three years, with an option to renew for an additional three years, at a monthly rate of \$ _____ beginning December 1, 1992.

E. Award Depository Contract for Clearing Account for Credit Card Purchases: (Refer to page 44 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to maintain an account to serve solely as a clearing account for Mastercard and Visa credit card purchases made at Southwest Texas State University, and the President of Southwest Texas State University be authorized to execute the depository contract, as shown in Enclosure IV.

F. Appoint Architect for Child Development Center: (Refer to page 44 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to employ _____ of _____, Texas, for programming, preliminary plans, construction documents, and construction contract administration for the Child Development Center, to be funded from Higher Education Assistance Funds.

IV. MISCELLANEOUS

- A. Acknowledgment of the Annual Reports of the Southwest Texas State University Development Foundation and the Southwest Texas State University Support Foundation: (Refer to page 46 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The Board of Regents acknowledges receipt of the annual reports of the Southwest Texas State University Development Foundation and the Southwest Texas State University Support Foundation as presented in Enclosure V.

- B. Financial Statements for the Special Education Foundation Fund, the Communication Disorders Fund, and the Empress Y. Zedler Endowment and Scholarship Fund: (Refer to page 46 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The Board of Regents acknowledges the financial statements for the Special Education Foundation Fund, the Communications Disorders Fund, and the Empress Y. Zedler Endowment and Scholarship Fund at Southwest Texas State University for the year ended August 31, 1992, as presented in Enclosure VI.

- C. Addition of Optional Retirement Program Carrier: (Refer to page 46 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to add one carrier, as listed in the Body of the Report, as an approved carrier of the University's optional retirement program, effective January 1, 1993.

D. Vehicle Insurance and Building Fire and Extended Coverage:
(Refer to page 47 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to issue purchase orders to the low bidders for vehicle insurance in the amount of \$73,404 to Coleman Company Insurance of San Antonio, and building fire and extended coverage in the amount of \$33,841 to Sedgwick James of Houston, Houston, Texas, as shown in the bid tabulation in Enclosure VII.

E. Authority to Issue Purchase Order for Bunk Beds for Falls and Sterry Halls: (Refer to page 47 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to issue a purchase order to American Desk Manufacturing, as shown in Enclosure VIII, for bunk beds for Falls and Sterry Halls, in the amount of \$127,809.90, to be funded from budgeted Auxiliary Pledged funds.

F. Authority to Issue Purchase Orders to Replace Fan Coil Units in Lantana Hall: (Refer to page 47 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to issue purchase orders to the low bidders, as shown in Enclosure IX, to replace fan coil units in Lantana Hall, to be funded from budgeted Auxiliary Pledged funds.

- G. Twelfth Class Day Enrollment Report, Small Class Report, Freshman Admissions Report, and Diversification Report, Fall Semester, 1991: (Refer to page 48 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The Twelfth Class Day Enrollment Report, Small Class Report, Freshman Admissions Report, and the Diversification Report of Southwest Texas State University for Fall Semester, 1992, be approved as shown in Enclosure X, of this Report.

- H. Curriculum Report: (Refer to page 48 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The Curriculum Report be approved as submitted in Enclosure XI of this Report.

- I. Request for Resident Credit Out-of-State/Country Study: (Refer to page 48 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to offer out-of-state/country resident credit study programs in Belize, Costa Rica, Germany, and Puerto Rico.

The specific courses to be taught and specific study sites are included in Enclosure XII.

- J. Request for Extension Credit Out-of-State/Country Study: (Refer to page 48 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to offer out-of-state/country extension credit study programs in England and New York.

The specific courses to be taught and specific study sites are included in Enclosure XIII.

- K. Reappointment of Trustee to the Southwest Texas State University Development Foundation: (Refer to page 49 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The following be reappointed trustee of the Southwest Texas State University Development Foundation:

James J. Pendergast, Jr. Term to expire September 30, 1994

- L. Reappointment of Trustees to the Southwest Texas State University Support Foundation: (Refer to page 49 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The following be reappointed trustees of the Southwest Texas State University Support Foundation:

Mr. J. C. Reagan	Term to expire August 31, 1996
Dr. Sylvester Walleck	Term to expire August 31, 1996

M. Acknowledgment of Gifts of \$5,000 or More Given to Southwest Texas State University: (Refer to page 49 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The Board of Regents acknowledges with gratitude the following gifts:

\$10,396 in cash from the Estate of Louise Schawe for the Louise Rebecca Schawe and Williedell Schawe Memorial Fund.

\$5,000 in cash from Pepsi Cola Company for the Children's Theatre at Southwest Texas.

\$5,000 in cash from State Bank and Trust Company for the President's Discretionary Fund.

N. Acknowledgment of Gifts of \$5,000 or More Given to the Southwest Texas State University Development Foundation: (Refer to page 50 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

The Board of Regents acknowledges with gratitude the following gifts:

\$50,000 in cash from the Estate of Marvin Teague for the SWT Alumni Association.

\$10,000 in a charitable remainder unitrust from Lel and Jerry Hawkins for the purpose of increasing the Mabell Umland Purcell Scholarship Endowment.

700 shares of Varsity Spirit Corporation stock, valued at \$9,275 from Gregory Webb in support of athletics, continuing education, and the SWT cheerleaders.

\$5,000 in cash from Jeffrey A. Brown for the Connie Webb-Brown Scholarship Endowment.

O. Acceptance of Gifts-in-Kind: (Refer to page 50 in Body of Report)

Upon motion of Regent _____, seconded by Regent _____, it was ordered that:

Southwest Texas State University be authorized to accept the gifts-in-kind as follows:

Water garden, including rock waterfall, aquatic plants, fish, filtration systems, and pumps, valued at \$11,936, from Lilypons Water Gardens, Incorporated, for the Department of Biology.

KBLK, Incorporated, San Marcos Nissan, vehicle for the Bobcat Athletic Association, valued at \$5,000.

Professional Food-Service Management, food and beverage for the Bobcat Athletic Association, valued at \$5,000.

Cecil Atkission Ford, vehicle for the Bobcat Athletic Association, valued at \$5,000.

Holiday Inn of San Marcos, rooms and food for recruits, for the Bobcat Athletic Association, valued at \$5,000.

BODY OF REPORT

I. FACULTY AND STAFF

A. Personnel Changes - Faculty

Retirement

1. John Farley, Assistant Professor, Management and Marketing, effective August 31, 1992.

Status Changes

1. James Garber, from Associate Professor, Sociology-Anthropology to Chair and Associate Professor, Anthropology, effective September 1, 1992.
2. Jay D. Jamieson, from Associate Professor, Criminal Justice, to Acting Chair and Associate Professor, Criminal Justice, effective September 1, 1992.
3. John Ross, from Associate Professor, Management and Marketing to Chair and Associate Professor, Management and Marketing, effective September 1, 1992.

Faculty Appointments, New and Renewals

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Abdulrahim, Mohammad	R	BS	Grad. Tch. Asst.	Mathematics	26	8,032.50	09/01/92-05/31/93	50%
Acosta-De-Orozco, Maria	N	PhD	Asst. Prof.	Mathematics	43	37,692.00	09/01/92-05/31/93	100%
Adams, Henry	R	JD	Lecturer	Pol. Sci.	35	3,000.00	09/01/92-01/15/93	PC
Anderson, Richard	R	PhD	Vst. Prof.	Biology	63	0	09/01/92-08/31/93	0%
Applegate, Richard	R	PhD	Vst. Prof.	Biology	56	0	09/01/92-08/31/93	0%
Arnoult, Sharon	R	MA	Instructor	History	38	19,734.75	09/01/92-05/31/93	100% Fall, 75% Spring
Aron, Janet	R	MEd	Instructor	Curr./Inst.	47	1,761.00	07/16/92-08/31/92	50%
Arriagada, Jorge	R	MA	Instructor	Mod. Lang.	36	22,662.00	09/01/92-05/31/93	100%
Augustin, Harriet	R	MS	Lecturer	CIS/AS	50	27,396.00	09/01/92-05/31/93	100%
Avertt, John	R	PhD	Vst. Prof.	Biology	49	0	09/01/92-08/31/93	0%
Balmos, Kathleen	R	BA	Grad. Tch. Asst.	English	36	8,032.50	09/01/92-05/31/93	50%
Barclay, Stephen	R	MBA	Lecturer	CIS/AS	51	27,810.00	09/01/92-05/31/93	100%
Barnas, Frank	N	BJ	Vst. Lect.	Journalism	46	4,000.00	09/01/92-01/15/93	PC
Barnes, Ricky	R	AAS	Lecturer	AHS	39	3,000.00	09/01/92-01/15/93	PC
Barron, Norma	R	MEd	Lecturer	Curr./Inst.	65	3,000.00	09/01/92-01/15/93	PC
Barthuly, Janell Kay	N	MS	Lecturer	AHS	30	3,000.00	07/16/92-08/31/92	PC
Baumgarten, Eva	N	BMed	Grad. Tch. Asst.	Music	25	2,650.73	09/01/92-01/15/93	33%
Becker, Ronald	R	JD	Asst. Prof.	Crim. Just.	39	29,079.00	09/01/92-05/31/93	100%
Bedgood, Jill	R	MFA	Lecturer	Art	38	4,386.00	09/01/92-01/15/93	67%
Berghammer-Miller, Ann	N	MSHP	Lecturer	Hlth. Admin.	30	1,500.00	09/01/92-01/15/93	PC
Beringer, Lucinda	R	BA	Grad. Tch. Asst.	English	51	8,032.50	09/01/92-05/31/93	50%
Bierner, Mark	R	PhD	Lecturer	Biology	46	29,376.00	09/01/92-05/31/93	100%
Bishop, Janice	R	MFA	Lecturer	Theatre Arts	45	5,026.50	09/01/92-01/15/93	PC
Blankenship, Whitney	R	MS	Instructor	History	27	8,005.50	09/01/92-01/15/93	75%
Blanks, Clifton	R	JD	Instructor	Crim. Just.	63	26,982.00	09/01/92-05/31/93	100%
Blunk, Elizabeth	R	PhD	Lecturer	Home Ec.	38	27,396.00	09/01/92-05/31/93	100%
Boucher, Brenda	N	MEd	Asst. Prof.	AHS	33	13,558.50	09/01/92-05/31/93	50%
Boultinghouse, Ronald	N	BAAS	Lecturer	AHS	39	3,000.00	09/01/92-05/31/93	PC
Boyd, Mary	N	BA	Grad. Tch. Asst.	English	27	8,032.50	09/01/92-05/31/93	50%
Brandt, Thomas	R	PhD	Vst. Prof.	Biology	42	0	09/01/92-08/31/93	0%
Braud, Beverley	R	MA	Lecturer	English	38	24,912.00	09/01/92-05/31/93	100%
Brauer, Sabine	R	BA	Grad. Tch. Asst.	Mod. Lang.	28	8,032.50	09/01/92-05/31/93	50%
Brawner, Florence	R	MA	Instructor	History	59	17,341.00	09/01/92-05/31/93	75%

PC = Per Course

New/ Name	Renewal	Degree	Rank	Department	Age	Period of Salary	Appointment	Load
Brown, Albert	R	JD	Instructor	Fin./Eco.	28	24,912.00	09/01/92-05/31/93	100%
Brown, Brock	N	PhD	Asst. Prof.	Geog./Plan.	44	30,114.00	09/01/92-05/31/92	100%
Brown, Phyllis	N	BA	Grad. Tch. Asst.	Sociology	24	8,032.50	09/01/92-05/31/93	50%
Brunson, Rochelle	R	MS	Instructor	Home Ec.	30	22,887.00	09/01/92-05/31/93	100%
Burkhardt, Linda	R	MEd	Instructor	Curr./Inst.	55	7,925.00	09/01/92-01/15/93	75%
Burnette, Ann	R	MBA	Lecturer	SCTA	28	23,472.00	09/01/92-05/31/93	100%
Burns, Timothy	R	MA	Instructor	Pol. Sci.	34	22,779.00	09/01/92-05/31/93	100%
Butland, Mark	R	MA	Lecturer	SCTA	39	1,500.00	09/01/92-01/15/93	PC
Byrom, Robert	N	BA	Grad. Tch. Asst.	Mathematics	42	4,016.25	09/01/92-01/15/93	50%
Cabal, Ron	R	MA	Lecturer	English	37	8,005.50	09/01/92-01/15/93	75%
Canterbury, Andrew	R	MBA	Lecturer	Mgmt./Mrkt.	47	22,467.38	09/01/92-05/31/93	75% Fall, 100% Spring
Cardoso, John-Paul	N	BA	Grad. Tch. Asst.	English	25	8,032.50	09/01/92-05/31/93	50%
Carlisle, Marsha	R	MM	Asst. Prof.	Music	41	26,451.00	09/01/92-05/31/93	100%
Carlson, Larry	R	MEd	Instructor	Journalism	39	25,164.00	09/01/92-05/31/93	100%
Carnes, Lane	R	MA	Instructor	Mod. Lang.	34	10,462.50	09/01/92-05/31/93	100% Fall, 50% Spring
Carpenter, David	R	MA	Lecturer	Psychology	44	9,298.13	09/01/92-01/15/93	75%
Carr, David	R	MBA	Instructor	Accounting	52	11,560.50	09/01/92-05/31/93	50%
Carranza, Miren	N	MS	Lecturer	Comp. Sci.	41	3,008.25	09/01/92-01/15/93	25%
Carter, Deborah	R	MA	Lecturer	English	32	22,554.00	09/01/92-05/31/93	100%
Case, Roger	N	PhD	Asst. Prof.	Chemistry	56	9,913.13	09/01/92-01/15/93	75%
Casey, Belinda	N	MFA	Lecturer	Art	40	2,193.00	09/01/92-01/15/93	33%
Chaisawat, Marnpimol	N	BS	Grad. Tch. Asst.	Mathematics	26	4,016.25	09/01/92-01/15/93	50%
Chapman, Charles	N	PhD	Asst. Prof.	Pol. Sci.	49	27,810.00	09/01/92-05/31/93	100%
Chapman, Lynette	R	MBA	Lecturer	Accounting	38	26,856.00	09/01/92-05/31/93	100%
Chow, Chung-Lim	R	BA	Grad. Tch. Asst.	Mathematics	26	8,032.50	09/01/92-05/31/93	50%
Christian, Charles	R	BFA	Lecturer	Art	44	6,065.39	09/01/92-05/31/93	33%
Coberly, David	R	MS	Instructor	Fin./Eco.	34	24,669.00	09/01/92-05/31/93	100%
Cohen, Robin	R	MBA	Lecturer	English	38	22,212.00	09/01/92-05/31/93	100%
Cole, Elizabeth	R	BS	Instructor	AHS	34	3,000.00	09/01/92-01/15/93	PC
Collier, Kathleen	N	BS	Lecturer	Hlth. Admin.	47	1,500.00	09/01/92-01/15/93	PC
Collins, Gloria	N	MS	Instructor	HPER	41	23,589.00	09/01/92-05/31/93	100%
Conklin, Steve	R	MBA	Instructor	EAPS	29	0	09/01/92-05/31/93	0%
Cook, Pamela	N	BA	Grad. Tch. Asst.	Mathematics	23	8,032.50	09/01/92-05/31/93	50%

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Cravens, Chris	R	MA	Instructor	History	28	21,132.00	09/01/92-05/31/93	100%
Crispieri, Gino	N	MS	Lecturer	Comp. Sci.	39	3,008.25	09/01/92-01/15/93	25%
Critchfield-Jones, Nancy	R	MA	Lecturer	SCTA	49	24,183.00	09/01/92-05/31/93	100%
Dailey, William	R	PhD	Lecturer	Psychology	44	12,397.50	09/01/92-05/31/93	50%
Davidson, Ian	R	MM	Lecturer	Music	34	6,000.00	09/01/92-01/15/93	Per Hour
Davis, Wanda	R	PhD	Asst. Prof.	Curr./Inst.	53	13,225.50	09/01/92-01/15/93	50%
Davis, Wanda	R	PhD	Asst. Prof.	History	53	3,306.38	09/01/92-01/15/93	25%
Dees, Lillian	R	MAIS	Instructor	Sociology	49	1,500.00	09/01/92-01/15/93	PC
Delgado, Frank	R	BA	Grad. Tch. Asst.	Mathematics	26	4,016.25	09/01/92-01/15/93	50%
Diab, Ziad	N	BSCS	Grad. Tch. Asst.	Mathematics	23	4,016.25	09/01/92-01/15/93	50%
Dietert, Judy	R	MBA	Lecturer	Mgmt./Mrkt.	37	23,238.00	09/01/92-05/31/93	100%
DiMauro-Jackson, Moira	N	MA	Instructor	Mod. Lang.	28	13,342.50	09/01/92-05/31/93	75% Fall, 50% Spring
Doescher, Russell	R	MS	Lecturer	Physics	36	21,780.00	09/01/92-05/31/93	100%
Dorrycott, Joyce	R	MA	Lecturer	Pol. Sci.	62	26,064.00	09/01/92-05/31/93	100%
Dos Santos, Sheila	R	MAT	Instructor	Sociology	37	1,500.00	09/01/92-01/15/93	PC
Doughty, Jack	R	MA	Lecturer	Technology	56	1,500.00	09/01/92-01/15/93	PC
Dunn, Charlotte	R	MEd	Asst. Prof.	Curr./Inst.	37	3,306.38	09/01/92-01/15/93	12.5%
Duran, Fidencio	N	BFA	Lecturer	Art	31	4,386.00	09/01/92-01/15/93	67%
Dyal, Robert	R	PhD	Lecturer	Philosophy	62	30,267.00	09/01/92-05/31/93	100%
Earl, Richard	N	PhD	Asst. Prof.	Geog./Plan.	46	29,520.00	09/01/92-05/31/93	100%
Eckert, Julie	R	BA	Grad. Tch. Asst.	HPER	24	2,895.71	09/01/92-05/31/93	22%
Englert, Robert	R	JD	Instructor	Fin./Eco.	70	11,218.50	09/01/92-05/31/93	50%
Erickson, Mark	N	BM	Assoc. Prof. and Director of Recording Arts	Music	28	46,632.00	11/02/92-05/31/93	100%
Etienne-Gray, Trace	N	BA	Grad. Tch. Asst.	History	29	8,032.50	09/01/92-05/31/93	50%
Fahringer, Fred	R	MEd	Lecturer	Psychology	70	27,666.00	09/01/92-05/31/93	100%
Farr, Anna	R	MEd	Instructor	Curr./Inst.	49	22,437.00	09/01/92-05/31/93	100%
Fiore, Carol	R	MS	Instructor	CIS/AS	33	12,091.50	09/01/92-05/31/93	50%
Fisher, Gail	R	MA	Lecturer	Art	40	4,386.00	09/01/92-01/15/93	67%
Flammang, Robert	R	PhD	Vst. Prof.	Fin./Eco.	58	40,221.00	09/01/92-05/31/93	100%
Fletcher, John	R	PhD	Lecturer	Psychology	67	29,232.00	09/01/92-05/31/93	100%
Foshee, Page	N	BA	Grad. Tch. Asst.	History	38	8,032.50	09/01/92-05/31/93	50%

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Friedman, Stan	R	PhD	Lecturer	Psychology	43	28,935.00	09/01/92-05/31/93	100%
Fries, Gilbert	N	BAAS	Grad. Tch. Asst.	Hlth. Admin.	43	1,580.63	09/01/92-01/15/93	25%
Gallaher, John	N	BA	Grad. Tch. Asst.	English	27	8,032.50	09/01/92-05/31/93	50%
Ganta, Parakaso	R	BE	Grad. Tch. Asst.	Comp. Sci.	30	3,975.75	09/01/92-01/15/93	50%
Garbacz, Richard	R	MA	Asst. Prof.	AHS	40	25,290.00	09/01/92-05/31/93	100%
Garcia, Grace	N	BA	Grad. Tch. Asst.	History	26	8,032.50	09/01/92-05/31/93	50%
Garcia, Raul	R	MA	Instructor	Philosophy	52	2,819.25	09/01/92-01/15/93	25%
Garcia, Tony	R	PhD	Asst. Prof.	EAPS	50	3,372.75	09/01/92-01/15/93	PC
Garofalo, Charles	R	PhD	Asst. Prof.	Pol. Sci.	54	32,130.00	09/01/91-05/31/92	100%
Garza, Lisa	R	AAS	Lecturer	AHS	27	5,000.00	09/01/92-01/15/93	PC
Gentry, George	R	MEd	Instructor	History	63	16,997.00	09/01/92-05/31/93	75%
Gerhardt, Larry	N	AAS	Lecturer	AHS	36	3,000.00	09/01/92-05/31/93	PC
Gilmer, Mary Ann	R	BS	Grad. Tch. Asst.	Mathematics	26	8,032.50	09/01/92-05/31/93	50%
Gist, Kanola	R	MA	Lecturer	Home Ec.	35	4,500.00	09/01/92-05/31/93	PC
Glover, Carla	N	BS	Grad. Tch. Asst.	Sociology	24	8,032.50	09/01/92-05/31/93	50%
Godwin, Maxwell	R	MBA	Lecturer	Accounting	60	27,945.00	09/01/92-05/31/93	100%
Gomez, Adalberto	N	BM	Grad. Tch. Asst.	Music	34	1,004.06	09/01/92-05/31/93	12.5%
Gonzalez, Leticia	N	MEd	Instructor	HPER	31	23,589.00	09/01/92-05/31/93	100%
Grady, Thomas	N	PhD	Vst. Asst. Prof.	Agriculture	42	14,044.50	09/01/92-01/15/93	100%
Grasso, Kenneth	N	PhD	Asst. Prof.	Pol. Sci.	34	27,666.00	09/01/92-05/31/93	100%
Grumbles, Loretta	R	BSHP	Lecturer	AHS	35	26,721.00	09/01/92-05/31/93	100%
Gu, Weizhen	N	PhD	Asst. Prof.	Mathematics	32	32,130.00	09/01/92-05/31/93	100%
Gutierrez, Carlos	R	PhD	Asst. Prof.	Physics	30	36,036.00	09/01/92-05/31/93	100%
Gyure, David	R	MEd	Lecturer	Chemistry	60	5,283.00	09/01/92-01/15/93	50%
Haas, Richard	R	MA	Lecturer	Home Ec.	35	3,000.00	09/01/92-05/31/93	PC
Haas, Richard	R	MA	Lecturer	Technology	35	1,500.00	09/01/92-01/15/93	PC
Hanson, Susan	R	MA	Lecturer	English	41	10,728.00	09/01/92-05/31/93	50%
Hanzel, David	R	MEd	Instructor	Technology	33	22,779.00	09/01/92-05/31/93	100%
Harkins, Betty	N	MEd	Lecturer	Technology	44	23,355.00	09/01/92-05/31/93	100%
Harlow, William	R	MBA	Lecturer	Technology	58	2,500.00	10/19/92-01/15/93	PC
Harney, Lucy	R	MA	Instructor	Mod. Lang.	29	16,578.00	09/01/92-05/31/93	75%
Harrell, James	R	MA	Lecturer	Theatre Arts	74	3,000.00	09/01/92-01/15/93	PC
Harris, Lige	R	BS	Grad. Tch. Asst.	Comp. Sci.	44	7,951.50	09/01/92-05/31/93	50%

PC = Per Course

NAME	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Harrison, Susan	R	MA	Instructor	History	43	19,537.88	09/01/92-05/31/93	100% Fall, 75% Spring
Herath, Susantha	R	PhD	Asst. Prof.	Comp. Sci.	37	8,277.75	09/01/92-01/15/93	50%
Herndon, Jeffrey	R	BA	Grad. Tch. Asst.	Pol. Sci.	30	12,048.75	09/01/92-05/31/93	75%
Hessel, Ellen	R	MEd	Lecturer	Curr./Inst.	41	3,000.00	09/01/92-01/15/93	PC
Heudier, Jean-Pierre	R	PhD	Asst. Prof.	Mod. Lang.	61	18,018.00	09/01/92-05/31/93	50%
Hickman, Ada	R	MSIS	Instructor	Curr./Inst.	56	21,132.00	09/01/92-05/31/93	100%
Hickman, Elmer	R	MBA	Asst. Prof.	Accounting	59	14,539.50	09/01/92-05/31/93	50%
Hill, Charles	R	BS	Lecturer	Art	41	8,180.92	09/01/92-05/31/93	33%
Hillman, John	R	MBA	Lecturer	Accounting	40	25,677.00	09/01/92-05/31/93	100%
Hilsabeck, John	R	MBA	Lecturer	Hlth. Admin.	50	3,000.00	09/01/92-05/31/93	PC
Hindson, Irene	R	MEd	Instructor	History	37	17,341.00	09/01/92-05/31/93	75%
Hinkley, Charles	N	MA	Instructor	Philosophy	28	3,000.00	09/01/92-01/15/93	PC
Hinkson, Diana	R	MBA	Lecturer	CIS/AS	39	8,845.88	09/01/92-01/15/93	75%
Hinkson, Diana	R	MBA	Lecturer	CIS/AS	39	5,897.25	01/16/93-05/31/93	50%
Holland, Dana	R	MA	Lecturer	Art	41	7,125.70	09/01/92-01/15/93	67%
Huffman, Terrell	R	MBA	Lecturer	Accounting	53	23,355.00	09/01/92-05/31/93	100%
Huggans, Johanna	R	PhD	Asst. Prof.	Curr./Inst.	52	3,306.38	09/01/92-01/15/93	12.5%
Hughes, Mamie	R	MA	Lecturer	HPER	68	7,140.00	09/01/92-05/31/93	44%
Hull, Terry	R	JD	Asst. Prof.	Pol. Sci.	33	27,396.00	09/01/92-05/31/93	100%
Humphrey, Jackie	R	PhD	Asst. Prof.	Curr./Inst.	52	4,365.00	07/16/92-08/31/92	100%
Humphrey, Jackie	R	PhD	Asst. Prof.	Curr./Inst.	52	13,095.00	09/01/92-01/15/93	100%
Humphries, Jefferson	R	BS	Grad. Tch. Asst.	Mathematics	25	8,032.50	09/01/92-05/31/93	50%
Hurd, Sylvia	R	PhD	Lecturer	Home Ec.	36	24,912.00	09/01/92-05/31/93	100%
Hutson, Pat	R	BS	Vst. Prof.	Biology	47	0	09/01/92-08/31/93	0%
Iberg, Kimberlee	R	BFA	Lecturer	Art	34	14,790.00	09/01/92-05/31/93	100% Fall, 67% Spring
Ingram, Ralph	R	MA	Instructor	History	45	10,728.00	09/01/92-05/31/93	50%
Izard, Dana	N	BS	Grad. Tch. Asst.	Mathematics	24	8,032.50	09/01/92-05/31/93	50%
Jackson, Mary Ellen	N	BM	Grad. Tch. Asst.	Music	42	2,008.13	09/01/92-05/31/93	12.5%
Jacobs, William	N	PhD	Asst. Prof.	Curr./Inst.	44	3,306.38	09/01/92-01/15/93	25%
Jaimes, Becky	R	MA	Instructor	Mod. Lang.	31	18,309.37	09/01/92-05/31/93	100% Fall, 75% Spring
James, Gay	R	MEd	Instructor	HPER	42	18,319.50	09/01/92-05/31/93	75%

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Jelley, Herbert	R	EDP	Vst. Prof.	CIS/AS	64	40,023.00	09/01/92-05/31/93	100%
Jetton, Kevin	R	MBA	Lecturer	CIS/AS	33	4,000.00	09/01/92-05/31/93	PC
Jhanji, Sanju	R	BS	Grad. Tch. Asst.	Mathematics	22	8,032.50	09/01/92-05/31/93	50%
Johnson, John	N	MS	Lecturer	HPER	37	2,513.25	09/01/92-01/15/93	25%
Jover, Margaret	N	MS	Asst. Prof.	Home Ec.	43	26,586.00	09/01/92-05/31/93	100%
Joyner, Sally	R	MBA	Lecturer	Fin./Eco.	37	24,300.00	09/01/92-05/31/93	100%
Kattner-Allen, Sheryl	R	BA	Grad. Tch. Asst.	HPER	35	6,516.00	09/01/92-05/31/93	50%
Kennedy, Rebecca	R	MA	Lecturer	English	37	22,554.00	09/01/92-05/31/93	100%
Kimmel, James	N	MA	Asst. Prof.	Geog./Plan.	49	29,079.00	09/01/92-05/31/93	100%
King, Deborah	N	MM	Lecturer	Music	43	6,375.00	09/01/92-01/15/93	PC
Kinsner, John	R	MA	Lecturer	English	26	8,005.50	09/01/92-01/15/93	75%
Kloppe, Paul	R	BS	Lecturer	AHS	36	3,400.00	09/01/92-01/15/93	PC
Kolb, Larry	R	PhD	Lecturer	Technology	49	13,698.00	09/01/92-05/31/93	50%
Kopeć, Peggy	R	MS	Lecturer	HPER	41	20,718.00	09/01/92-05/31/93	100%
Kosmicke, Kimberly	R	MS	Grad. Tch. Asst.	Mathematics	35	8,032.50	09/01/92-05/31/93	50%
Kraemer, Wayne	R	MA	Lecturer	SCTA	41	28,791.00	09/01/92-05/31/93	100%
Kubala, JoAnn	R	MA	Lecturer	English	40	22,554.00	09/01/92-05/31/93	100%
Kwok, Koi Hin	N	BA	Grad. Tch. Asst.	Music	36	1,004.06	09/01/92-01/15/93	12.5%
Laird, Judith	R	MA	Lecturer	English	44	23,121.00	09/01/92-05/31/93	100%
Lala, Jack	N	BA	Grad. Tch. Asst.	History	41	10,710.00	09/01/92-08/31/93	50%
Lane, Don	N	BA	Vst. Lect.	Journalism	25	2,500.00	09/01/92-01/15/93	PC
Larkin, Sharon	R	BS	Grad. Tch. Asst.	Curr./Inst.	24	552.00	07/16/92-08/31/92	50%
Lawson, Robert	R	MBA	Instructor	Fin./Eco.	52	17,955.00	09/01/92-05/31/93	75%
Lawton, Bradford	R	HS	Lecturer	Art	37	22,554.00	09/01/92-05/31/93	100%
Lay, Amy	N	BA	Grad. Tch. Asst.	English	24	8,032.50	09/01/92-05/31/93	50%
Lee, Kimberly	R	BA	Instructor	AHS	29	22,662.00	09/01/92-05/31/93	100%
Leitch, Bonnie	N	MA	Lecturer	English	50	0	09/01/92-05/31/93	25%
Lewis, William	R	MM	Instructor	Music	37	14,764.28	09/01/92-05/31/93	65% Fall, 50% Spring
Lin, Xing	R	BE	Grad. Tch. Asst.	Mathematics	26	8,032.50	09/01/92-05/31/93	50%
Linton, James	R	BA	Grad. Tch. Asst.	HPER	37	6,516.00	09/01/92-05/31/93	50%
Linton, Ruth	R	MA	Lecturer	English	36	10,674.00	09/01/92-01/15/93	100%
Lofdahl, Daryl	N	MA	Grad. Tch. Asst.	English	35	7,951.50	09/01/92-05/31/93	50%
Lopez, Gilda	N	MS	Lecturer	AHS	41	1,500.00	09/01/92-01/15/93	PC

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Lopez, John	R	MM	Lecturer	Music	27	7,500.00	09/01/92-01/15/93	PC
Lucius, Ramona	R	MA	Lecturer	English	35	24,795.00	09/01/92-05/31/93	100%
Lugones, Nestor	N	PhD	Instructor	Mod. Lang.	55	9,871.87	09/01/92-01/15/93	75%
Ma, Yonghao	N	PhD	Asst. Prof.	Mathematics	36	30,897.00	09/01/92-05/31/93	100%
MacDonell, Robert	R	MHPE	Lecturer	HPER	46	8,032.50	09/01/92-05/31/93	50%
Malhotra, Sudarshan	R	DS	Vst. Prof.	Biology	59	0	09/01/92-08/31/93	0%
Manaster, Jane	R	MA	Instructor	Geog./Plan	54	2,000.00	09/01/92-01/15/93	PC
Manning, Richard	R	PhD	Lecturer	Biology	43	26,586.00	09/01/92-05/31/93	100%
Marable, Paula	N	MA	Instructor	Sociology	29	21,348.00	09/01/92-05/31/93	100%
Margerison, Patricia	R	MAT	Lecturer	English	47	24,066.00	09/01/92-05/31/93	100%
McCabe, Diann	R	BS	Grad. Tch. Asst.	English	41	8,032.50	09/01/92-05/31/93	50%
McCarthy, Michael	R	BS	Grad. Tch. Asst.	Mathematics	39	8,032.50	09/01/92-05/31/93	50%
McCroskey-Pyne, Terri	R	BA	Grad. Tch. Asst.	HPER	26	6,075.00	09/01/92-05/31/93	50%
McKinney, Audrey	R	PhD	Asst. Prof.	Philosophy	44	31,815.00	09/01/92-05/31/93	100%
McKool, Sharon	R	MEd	Instructor	Curr./Inst.	30	22,104.00	09/01/92-05/31/93	100%
McLellan, John	R	MEd	Lecturer	Technology	41	3,029.00	09/01/92-01/15/93	50%
Mejia, Jaime	R	MA	Lecturer	English	37	22,779.00	09/01/92-05/31/93	100%
Menard, Joe	R	HS	Instructor	Journalism	62	23,544.00	09/01/92-05/31/93	100%
Michell, Monica	R	MBA	Instructor	Curr./Inst.	39	7,925.00	09/01/92-01/15/93	75%
Mijares, Janet	N	MA	Lecturer	Crim. Just.	51	2,000.00	09/01/92-01/15/93	PC
Miles, Minerva	R	PhD	Instructor	Mod. Lang.	52	26,325.00	09/01/92-05/31/93	100%
Mitchell, Lee Ann	R	BM	Grad. Tch. Asst.	Music	27	3,012.19	09/01/92-05/31/93	25% Fall, 12.5% Spg
Mize, John	N	BA	Grad. Tch. Asst.	HPER	25	6,075.00	09/01/92-05/31/93	50%
Mollenkopf, Douglas	R	MBA	Instructor	Mgmt./Mrkt.	46	11,164.50	09/01/92-05/31/93	50%
Moore, Karen	R	BSED	Lecturer	HPER	35	5,355.00	09/01/92-05/31/93	33%
Moore, Marsha	R	MEd	Lecturer	Home Ec.	42	5,337.00	09/01/92-01/15/93	50%
Morales, Suzanne	N	BA	Grad. Tch. Asst.	Mod. Lang.	28	2,008.12	09/01/92-01/15/93	25%
Moriuchi, Mayumi	R	MA	Instructor	Mod. Lang.	41	18,596.25	09/01/92-05/31/93	75%
Morizot, Donald	R	PhD	Vst. Prof.	Biology	45	0	09/01/92-08/31/93	0%
Morris, Pamela	N	PhD	Asst. Prof.	AHS	39	27,531.00	09/01/92-05/31/93	100%
Morrison, Ronald	R	MSIS	Lecturer	Technology	47	6,882.75	09/01/92-01/15/93	50%
Mossaad, Karam	R	PhD	Asst. Prof.	Comp. Sci.	48	8,277.75	09/01/92-01/15/93	50%
Mueller, Donald	R	BA	Grad. Tch. Asst.	Mod. Lang.	32	4,016.50	09/01/92-01/15/93	50%

PC = Per Course

Name	New/ Renewal	Degree Rank	Department	Age	Salary	Period of Appointment	Load
Murillo, Gilbert	N	PhD Lecturer	AHS	62	2,000.00	09/01/92-01/15/93	PC
Murphy, Maxwell Cole	N	PhD Lecturer	Crim. Just.	69	25,416.00	09/01/92-05/31/93	100%
Murray, Julie	R	PhD Asst. Prof.	AHS	34	1,500.00	09/01/92-01/15/93	PC
Murray, Yvette	R	PhD Lecturer	AHS	45	12,708.00	09/01/92-01/15/93	100%
Nairn, Rodney	R	PhD Vst. Prof.	Biology	43	0	09/01/92-08/31/93	0%
Needham, Keith	N	BA Grad. Tch. Asst.	English	25	8,032.50	09/01/92-05/31/93	50%
Nemeth, William	N	MD Assoc. Prof.	AHS	47	0	09/01/92-05/31/93	0%
Neunhoffer, Charles	R	MBA Lecturer	Accounting	62	28,512.00	09/01/92-05/31/93	100%
Neville, Kathleen	R	MEd Lecturer	Curr./Inst.	62	3,000.00	09/01/92-01/15/93	PC
Nicholson, Sheila	R	MSE Instructor	Curr./Inst.	44	23,121.00	09/01/92-05/31/93	100%
Noone, John	R	MS Asst. Prof.	Hlth. Admin.	65	16,389.00	09/01/92-05/31/93	50%
Northington, David	R	PhD Vst. Prof.	Biology	48	3,840.75	09/01/92-01/15/93	25%
Norvell, Robert	R	MEd Lecturer	Pol. Sci.	59	23,121.00	09/01/92-05/31/93	100%
Oaks, Greg	N	BA Grad. Tch. Asst.	English	29	8,032.50	09/01/92-05/31/93	50%
Odle-Kemp, Marlene	R	MS Lecturer	Home Ec.	46	22,779.00	09/01/92-05/31/93	100%
Olesen, Robert	R	BS Grad. Tch. Asst.	HPER	25	3,393.00	09/01/92-05/31/93	25%
Pape, Dianne	R	MEd Instructor	Curr./Inst.	47	24,300.00	09/01/92-05/31/93	100%
Pape, Mark	R	MS Asst. Prof.	AHS	40	31,815.00	09/01/92-05/31/93	100%
Parent, Patricia	R	MA Lecturer	Pol. Sci.	34	23,940.00	09/01/92-05/31/93	100%
Parigi, Frank	R	BS Grad. Tch. Asst.	English	29	8,032.50	09/01/92-05/31/93	50%
Pate, Carolyn	R	MA Lecturer	English	51	22,104.00	09/01/92-05/31/93	100%
Patton, William	R	PhD Asst. Prof.	EAPS	54	3,177.00	09/01/92-01/15/93	25%
Payne, Emily	R	EDD Asst. Prof.	EAPS	44	28,224.00	09/01/92-05/31/93	100%
Perez, Raymundo	N	MA Vst. Lect.	Journalism	41	7,528.00	09/01/92-05/31/93	25%
Perkins, Thomas	R	MA Asst. Prof.	Agriculture	32	28,089.00	09/01/92-05/31/93	100%
Perry, Robert	R	PhD Lecturer	Mod. Lang.	61	26,982.00	09/01/92-05/31/93	100%
Persica, Michelle	N	BS Grad. Tch. Asst.	HPER	22	6,322.50	09/01/92-05/31/93	50%
Pietras, Richard	N	MS Instructor	HPER	28	23,589.00	09/01/92-05/31/93	100%
Pinon, Marites	R	MBA Instructor	Psychology	31	22,779.00	09/01/92-05/31/93	100%
Plaster, Sarah	R	MS Lecturer	Journalism	30	3,931.50	07/16/92-08/31/92	100%
Plummer, John	R	PhD Asst. Prof.	CIS/AS	40	38,457.00	09/01/92-05/31/93	100%
Pluta, Joseph	R	PhD Professor	Fin./Eco.	46	20,110.50	09/01/92-05/31/93	50%
Pohl, Patsy	R	MA Lecturer	English	49	10,728.00	09/01/92-05/31/93	50%

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Polk, James	R	MA	Instructor	Music	52	13,078.13	09/01/92-05/31/93	75%
Polk, John	R	MBA	Lecturer	Accounting	55	25,290.00	09/01/92-05/31/93	100%
Posey, Johanna	N	BA	Grad. Tch. Asst.	History	28	8,032.50	09/01/92-05/31/93	50%
Prabhakaran, Thoniot	R	PhD	Lecturer	Biology	55	27,810.00	09/01/92-05/31/93	100%
Raad, Nabil	N	BS	Grad. Tch. Asst.	CIS/AS	29	7,951.50	09/01/92-05/31/93	50%
Ramos, Nancy	N	EDD	Asst. Prof.	Curr./Inst.	35	35,628.00	09/01/92-05/31/93	100%
Rao, Sandhya	N	MS	Asst. Prof.	Journalism	36	7,344.00	09/01/92-01/15/93	50%
Redfield, Stephen	R	MM	Instructor	Music	31	16,746.75	09/01/92-05/31/93	75%
Reilly, Frank	N	MA	Instructor	Soc./Anth.	47	11,277.00	09/01/92-01/15/93	100%
Resta, Virginia	R	PhD	Asst. Prof.	Curr./Inst.	50	13,095.00	09/01/92-01/15/93	100%
Rice, Gary	R	HS	Vst. Lect.	Journalism	39	1,761.00	07/16/92-08/31/92	50%
Rice, Gary	R	HS	Vst. Lect.	Journalism	39	5,337.00	09/01/92-01/15/93	50%
Robarts, Dawn	N	MS	Lecturer	HPER	39	2,641.50	09/01/92-01/15/93	25%
Rodriguez, Kathryn	N	MA	Instructor	Mod. Lang.	24	5,694.75	09/01/92-05/31/93	25%
Rodriguez, Sandy	R	MA	Lecturer	HPER	39	7,769.25	09/01/92-01/15/93	75%
Rogers, Robyn	R	MEd	Lecturer	Psychology	39	26,856.00	09/01/92-05/31/93	100%
Rowe, Scott	R	MEd	Lecturer	Technology	34	22,887.00	09/01/92-08/31/93	100%
Rozen, Jay	R	DMA	Instructor	Music	37	16,416.00	09/01/92-05/31/93	100% Fall, 50% Spring
Rutledge, Charles	R	MA	Lecturer	Biology	51	564.25	09/15/92-10/15/92	25%
Sanchez-Figueroa, Hector	R	BA	Grad. Tch. Asst.	Mod. Lang.	39	4,016.25	09/01/92-01/15/93	50%
Scanlon, Russell	R	BA	Grad. Tch. Asst.	Music	38	4,618.69	09/01/92-05/31/93	45% Fall, 12.5% Spg
Schallert, William	R	PhD	Instructor	Mod. Lang.	42	19,257.75	09/01/92-05/31/93	75%
Schulze, Susanne	N	BA	Grad. Tch. Asst.	Mod. Lang.	26	8,032.50	09/01/92-05/31/93	50%
Schumaker, Karen	R	PhD	Asst. Prof.	Curr./Inst.	43	13,095.00	09/01/92-01/15/93	100%
Scott, Geneva	R	MSN	Lecturer	Home Ec.	49	500.00	09/01/92-01/15/93	PC
Scow, Roger	R	MS	Lecturer	Mgmt./Mrkt.	57	26,856.00	09/01/92-05/31/93	100%
Scudder, Carl	R	MA	Instructor	History	37	2,668.50	09/01/92-01/15/93	25%
Seawell, William	R	MS	Vst. Prof.	Biology	49	0	09/01/92-08/31/93	0%
Shastri, Karthikeyan	N	BE	Grad. Tch. Asst.	Mathematics	24	4,016.25	09/01/92-05/31/93	50%
Shields, J. David	N	MFA	Asst. Prof.	Art	27	28,512.00	09/01/92-05/31/93	100% 50% Spring

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Shonrock, Cynthia	R	MA	Lecturer	AHS	41	26,856.00	09/01/92-05/31/93	100%
Shrader, Robert	N	BS	Lecturer	Journalism	28	9,939.00	09/01/92-08/31/93	25%
Simpson, Thomas	R	PhD	Lecturer	Biology	43	27,396.00	09/01/92-05/31/93	100%
Skipper, Robert	R	PhD	Instructor	Philosophy	39	9,203.64	09/01/92-01/15/93	75%
Slitine, Sounny	R	BS	Grad. Tch. Asst.	Mathematics	40	8,032.50	09/01/92-05/31/93	50%
Smith, Anne C.	R	MA	Instructor	Philosophy	31	3,067.88	09/01/92-01/15/93	25%
Smith, Marshall	N	BS	Grad. Tch. Asst.	Mathematics	27	4,016.25	09/01/92-01/15/93	50%
Smith, Mary Ann	N	MSW	Lecturer	AHS	35	2,000.00	09/01/92-01/15/93	PC
Smith, MaryBeth	R	MM	Lecturer	Music	37	14,437.50	09/01/92-05/31/93	Per Hour
Smith, Maureen	R	MS	Lecturer	HPER	42	12,495.00	09/01/92-05/31/93	77%
Smith, Owen	R	BA	Instructor	Philosophy	32	5,638.50	09/01/92-01/15/93	50%
Snider, Joleene	R	MA	Instructor	History	48	11,052.00	09/01/92-05/31/93	50%
Sopchak, Renee	N	BS	Lecturer	Home Ec.	27	1,500.00	09/01/92-01/15/93	PC
Sorensen, Paul	N	BS	Grad. Tch. Asst.	Mathematics	30	4,016.25	09/01/92-01/15/93	50%
Soto, Bertha	R	BS	Grad. Tch. Asst.	HPER	24	6,516.00	09/01/92-05/31/93	50%
Spencer, David	N	JD	Lecturer	Crim. Just.	49	24,543.00	09/01/92-05/31/93	100%
Spencer, Michael	R	BS	Lecturer	HPER	34	3,570.00	09/01/92-05/31/93	22%
Spencer, Michael	R	BS	Lecturer	Technology	34	1,500.00	09/01/92-01/15/93	PC
Srinivasa, Pushpalatha	R	BS	Grad. Tch. Asst.	Comp. Sci.	26	4,016.25	09/01/92-01/15/93	50%
Stiritz, Lori	R	MA	Asst. Prof.	AHS	33	24,426.00	09/01/92-05/31/93	100%
Strandtmann, Russel	R	PhD	Vst. Prof.	Biology	82	0	09/01/92-08/31/93	0%
Studak, Cathryn	R	MS	Instructor	Home Ec.	40	25,542.00	09/01/92-05/31/93	100%
Su, Weidong	R	MA	Grad. Tch. Asst.	Mathematics	32	8,032.50	09/01/92-05/31/93	50%
Sublett, Janet	R	MA	Lecturer	SCTA	46	10,053.00	09/01/92-05/31/93	50%
Subramanian, Sakthikumar	N	MS	Lecturer	Comp. Sci.	30	6,016.50	09/01/92-01/15/93	50%
Sun, Xiaobin	R	BE	Grad. Tch. Asst.	Mathematics	34	8,032.50	09/01/92-05/31/93	50%
Swan, Lori	R	BS	Grad. Tch. Asst.	HPER	24	6,516.00	09/01/92-05/31/93	50%
Swearingen, Harold	N	MA	Instructor	Mod. Lang.	26	8,746.75	09/01/92-01/15/93	100%
Tajalli, Hassan	R	PhD	Lecturer	Pol. Sci.	42	27,810.00	09/01/92-05/31/93	100%
Talavera-Ibarra, Pedro	R	MA	Instructor	Mod. Lang.	34	3,873.00	07/16/92-08/31/92	100%
Talley, Malcolm	N	MS	Lecturer	Crim. Just.	53	5,666.00	09/01/92-01/15/93	50%
Tassi, Rebecca	R	BA	Grad. Tch. Asst.	English	39	8,032.50	09/01/92-05/31/93	50%

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Taylor, Patricia	R	MA	Lecturer	Art	40	26,451.00	09/01/92-05/31/93	100%
Taylor, Valerie	R	MA	Lecturer	HPER	37	891.61	09/01/92-01/15/93	11%
Teradji, Negar	R	BS	Grad. Tch. Asst.	Comp. Sci.	32	3,975.75	09/01/92-01/15/93	50%
Thomas, Linda	R	MSHP	Asst. Prof.	AHS	47	15,750.00	09/01/92-05/31/93	50%
Thomas, Linda	R	MSHP	Asst. Prof.	Hlth. Admin.	47	7,875.00	09/01/92-01/15/93	50%
Tiefenbacher, John P.	N	MS	Asst. Prof.	Geog./Plan.	30	2,294.00	07/16/92-08/31/92	50%
Tiefenbacher, John P.	N	MS	Asst. Prof.	Geog./Plan.	30	13,765.50	09/01/92-01/15/93	100%
Tilka, Susan	R	MA	Lecturer	English	44	22,662.00	09/01/92-05/31/93	100%
Till, Leon	R	MS	Lecturer	Mgmt./Mrkt.	56	18,585.00	09/01/92-05/31/93	75%
Tinseth, Warren	R	MPA	Lecturer	Technology	58	1,500.00	09/01/92-01/15/93	PC
Traverse, George	R	EDD	Asst. Prof.	Curr./Inst.	60	3,306.38	09/01/92-01/15/93	12.5%
Traves, Nora	R	MS	Instructor	AHS	32	1,500.00	09/01/92-01/15/93	PC
Trinque, Brian	R	BA	Instructor	Fin./Eco.	32	24,300.00	09/01/92-05/31/93	100%
Trip, Theodore	R	MBA	Instructor	Accounting	39	11,502.00	09/01/92-05/31/93	50%
Trunick, Joel	R	BS	Grad. Tch. Asst.	Comp. Sci.	23	4,016.25	09/01/92-01/15/93	50%
Turley, Barbara	N	MBA	Lecturer	Mgmt./Mrkt.	41	11,102.10	09/01/92-05/31/93	50%
Tutt, Louann	R	MA	Instructor	Mod. Lang.	35	10,674.00	09/01/92-01/15/93	100%
Urand, Martin	N	MEd	Lecturer	HPER	49	2,641.50	09/01/92-01/15/93	25%
Vieira, Gary	R	MBA	Lecturer	CIS/AS	28	4,000.00	09/01/92-05/31/93	PC
Villyard, William	N	MA	Instructor	Fin./Eco.	29	11,057.00	09/01/92-01/15/93	100%
Vimont, Michael	R	MSSW	Lecturer	AHS	33	2,000.00	09/01/92-01/15/93	PC
Vinnakota, Vijayanand	N	BE	Grad. Tch. Asst.	Mathematics	24	4,016.25	09/01/92-01/15/93	50%
Virasinha, Manahara	N	BM	Grad. Tch. Asst.	Music	24	6,024.39	09/01/92-05/31/93	37.5%
Waite, Charles	N	MA	Instructor	History	25	21,348.00	09/01/92-05/31/93	100%
Walker, Carolyn	R	MS	Asst. Prof.	AHS	27	5,638.50	09/01/92-05/31/93	25%
Walker, John	N	MAIS	Lecturer	HPER	37	2,641.50	09/01/92-01/15/93	25%
Walther, James	R	BA	Grad. Tch. Asst.	English	25	8,032.50	09/01/92-05/31/93	50%
Warner, Howard	R	JD	Lecturer	Crim. Just.	50	2,000.00	09/01/92-01/15/93	PC
Waugh, Michael	N	BA	Grad. Tch. Asst.	English	25	8,032.50	09/01/92-05/31/93	50%
Wellington, Ann	N	BA	Grad. Tch. Asst.	English	25	8,032.50	09/01/92-05/31/93	50%
West, Vicki	R	MBA	Instructor	Mgmt./Mrkt.	43	23,004.00	09/01/92-05/31/93	100%
White, Mary	R	PhD	Lecturer	Technology	44	1,500.00	09/01/92-01/15/93	PC
Wilkinson, Molly	R	MA	Instructor	Mod. Lang.	46	8,749.71	09/01/92-01/15/93	100%

PC = Per Course

Name	New/ Renewal	Degree	Rank	Department	Age	Salary	Period of Appointment	Load
Williams, Roger	R	MEd	Lecturer	Music	38	1,312.50	09/01/92-01/15/93	3.5%
Williamson, Mark	R	MA	Lecturer	Philosophy	36	24,795.00	09/01/92-05/31/93	100%
Wilson, Barbara	R	MEd	Lecturer	Technology	46	11,443.50	09/01/92-05/31/93	50%
Wilson, Nancy	R	MA	Lecturer	English	30	5,337.00	09/01/92-01/15/93	50%
Wilson, Richard	N	BS	Grad. Tch. Asst.	Sociology	23	8,032.50	09/01/92-05/31/93	50%
Wilson, Steven	R	MFA	Asst. Prof.	English	31	28,089.00	09/01/92-05/31/93	100%
Witham, Joan	N	PhD	Asst. Prof.	Curr./Inst.	46	27,810.00	09/01/92-05/31/93	100%
Wittrup, Russell	R	MA	Lecturer	SCTA	31	23,589.00	09/01/92-05/31/93	100%
Wolaver, Peggy	R	MEd	Instructor	Curr./Inst.	50	22,104.00	09/01/92-05/31/93	100%
Wooley, John	R	MEd	Lecturer	Curr./Inst.	47	1,500.00	09/01/92-01/15/93	PC
Wright, Devin	N	BM	Grad. Tch. Asst.	Music	23	2,088.13	09/01/92-01/15/93	25%
Yancey, Douglas	N	BA	Lecturer	Mod. Lang.	31	2,000.00	09/01/92-01/15/93	PC
Zarate, Arnold	R	MA	Instructor	History	50	11,560.00	09/01/92-05/31/93	50%
Zawadski, Robert	R	BS	Grad. Tch. Asst.	Mathematics	29	8,032.50	09/01/92-05/31/93	50%
Zigrossi, Sam	R	MBA	Instructor	Mgmt./Mrkt.	51	5,721.75	09/01/92-05/31/93	25%

PC = Per Course

B. Personnel Changes - Administrative

Addition

1. Leellen Brigman, Ed.D., 46, Associate Vice President for Student Affairs, at a 12-month rate of \$54,168, on a full-time basis, effective August 10, 1992.

C. Personnel Changes - Unclassified

Additions

1. Lewis Barba, B.B.A., 41, Computer Programmer II, Administrative Data Processing, at a 12-month rate of \$27,624, on a full-time basis, effective June 1, 1992.
2. Marcus Bond, Ph.D., 33, Grant Specialist, Chemistry, at a 12-month rate of \$20,076, on a full-time basis, effective June 1, 1992.
3. Paul Bradshaw, J.D., 28, Program Staff, Athletics, at a 12-month rate of \$6,560.70, on 47% basis, effective July 1, 1992.
4. Julian M. Caldwell, B.S., 23, Residence Hall Director, Residence Life, at a 12-month rate of \$16,860, on a full-time basis, effective August 16, 1992.
5. Wendy Darius, M.S.Ed., 25, Assistant Director, Recreational Sports, Recreation Sports, at a 12-month rate of \$23,664, on a full-time basis, effective June 11, 1992.
6. Jo P. Dilandro, B.B.A., 31, Systems Analyst I, Physical Plant, at a 12-month rate of \$27,900, on a full-time basis, effective June 1, 1992.
7. James B. Dorsey, B.B.A., 34, Computer Programmer II, Administrative Data Processing, at a 12-month rate of 29,616, on a full-time basis, effective June 15, 1992.
8. Holli High, M.Ed., 25, Placement Officer, Career Planning, at a 12-month rate of \$26,544, on a full-time basis, effective June 8, 1992.
9. Laurey E. Hutchison, M.S.Ed., 28, Area Coordinator, Residence Life, at a 12-month rate of \$18,720, on a full-time basis, effective June 15, 1992.

10. Ellisha D. Isom, B.A., 24, Residence Hall Director, Residence Life, at a 12-month rate of \$16,860, on a full-time basis, effective August 16, 1992.
11. Melissa M. Kingston, B.B.A., 31, Accountant II, Accounting Office, at a 12-month rate of \$25,884, on a full-time basis, effective June 8, 1992.
12. Jack D. Kiser, M.Ed., 43, Coach, Football, at a 12-month rate of \$34,752, on a full-time basis, effective July 1, 1992.
13. Sandra L. Kozero, M.B.A., 25, Area Coordinator, Residence Life, at a 12-month rate of \$18,720, on a full-time basis, effective August 3, 1992.
14. James C. Mathews, M.B.A., 44, Coordinator of Learning Lab, Student Learning Assistance Center, at a 12-month rate of \$25,128, on a full-time basis, effective June 5, 1992.
15. Dianne B. Menchaca, H.S., 26, Grant Specialist, Multicultural Student Affairs, at a 12-month rate of \$17,724, on a full-time basis, effective June 1, 1992.
16. Deborah R. Perlman, B.B.A., 35, Accountant II, Accounting Office, at a 12-month rate of \$25,884, on a full-time basis, effective June 8, 1992.
17. Stuart A. Sherk, M.A., 28, Marketing & Promotion Representative, Athletics, at a 12-month rate of \$26,016, on a full-time basis, effective July 8, 1992.
18. John Slobaszewski, B.B.A., 30, Residence Hall Director, Residence Life, at a 12-month rate of \$16,860, on a full-time basis, effective August 16, 1992.
19. Kyle J. Voyles, M.S., 28, Area Coordinator, Residence Life, at a 12-month rate of \$18,720, on a full-time basis, effective July 6, 1992.
20. Cynthia S. Winkley, B.B.A., 26, Planning Analyst I, Physical Plant, at a 12-month rate of \$21,528, on a full-time basis, effective July 20, 1992.

Resignations

1. J. D. Altman, Assistant Manager, Bookstore, effective July 7, 1992.
2. Juan Alvarado, Grant Specialist, Multicultural Student Affairs, effective August 8, 1992.
3. Jesse Ball, Grant Coordinator, LBJ Institute, effective August 31, 1992.
4. Melinda T. Bascom, Grant Coordinator, LBJ Institute, effective August 21, 1992.
5. Marc H. Bentley, Research Associate, Edwards Aquifer Research and Data Center, effective August 20, 1992.
6. Leticia G. Berlanga, Admissions Counselor, Admissions, effective July 31, 1992.
7. Leshon Paul Browne, Grant Specialist, Multicultural Student Affairs, effective August 31, 1992.
8. Claudia Cabaniss, Director, Extension and Correspondence, effective July 31, 1992.
9. Mark A. Ceglian, Area Coordinator, Residence Life, effective June 30, 1992.
10. Gary J. Gabehart, Grant Specialist, Health Professions, effective July 31, 1992.
11. Daniel P. Garcia, Grant Specialist, Multicultural Student Affairs, effective July 31, 1992.
12. Keith A. Kozak, Grant Specialist, Biology, effective August 14, 1992.
13. Josephine V. Lucio, Grant Coordinator, LBJ Institute, effective August 31, 1992.
14. Britton C. Powers, Hall Director, Residence Life, effective August 15, 1992.
15. Dawn M. Robarts, Associate Director, Recreational Sports, effective June 30, 1992.
16. Connie L. Shaw, Child Care Teacher, Child Development, effective July 31, 1992.

D. Dual Employment

Article XVI, Section 40, of the Constitution provides in pertinent part that:

" . . . A nonelective State Officer may hold other nonelective offices under the State or the United States, if the other office is of benefit to the State of Texas or is required by the State or Federal law, and there is no conflict with the original office for which he receives salary or compensation. . . ."

Additionally, Article 6252-9a, Vernon's Annotated Civil Statutes, provides in part:

"Section 1. A nonelective state officer or employee may hold other nonelective offices or positions of honor, trust, or profit under this State or the United States, if his holding the other offices or positions is of benefit to the State of Texas or is required by state or federal law, and if there is no conflict between his holding the office or position for which the officer or employee receives salary or compensation.

Section 2. Before a nonelective state officer or employee may accept an offer to serve in other nonelective offices or positions of honor, trust, or profit, the officer or employees must obtain from the governing body, or if there is no governing body, the executive head of the agency, division, department, or institution with which he is associated or employed, a finding that the requirements of Section 1 of this Act have been fulfilled. The governing body or executive head shall make an official record of the finding and of the compensation to be received by the nonelective officer or employee from such additional nonelective office or position of honor, trust, or profit including specifically salary, bonus, per diem, or other type of compensation.

The persons listed in the following table have expertise in the area of their employment that is needed at Southwest Texas State University, and the university proposes utilizing the services of these persons. These persons either already hold, or prospectively will hold, another nonelective position with a state tax-supported agency. In those cases in which the person is already employed, and Southwest Texas State University is the prospective employer, we have received a finding from the executive head or governing body with which the person is already associated that the requirements of Section 1 of Article 6252-9a have been fulfilled.

DUAL EMPLOYMENT

NAME	SWT'S SCHOOL & EMPLOYING DEPT.	PERIOD OF EMPLOYMENT BY SWT	PERCENT TIME EMPLOYED BY SWT	COMPENSATION PAID BY SWT	PRESENT EMPLOYER	PROSPECTIVE EMPLOYER	NO CONFLICT STATEMENT FILED
Casey, Belinda	School of Fine Arts, Art	09/01/92- 01/15/93	33%	\$2,193.00	Austin Community College	SWT	Yes
Dos Santos-Dierking, Sheila	School of Liberal Arts, Sociology	09/01/92- 01/15/93	PC	\$1,500.00	Texas Legislative Council	SWT	Yes
Kloppe, Paul	School of Health Prof., Allied Health Sciences	09/01/92- 01/15/93	25%	\$3,400.00	Brackenridge Hospital	SWT	Yes
Urand, Martin A.	School of Education, HPER	09/01/92- 01/15/93	25%	\$2,641.50	Texas Ed. Agency	SWT	Yes
Warner, Howard	School of Applied Arts & Technology, Criminal Justice	09/01/92- 01/15/93	PC	\$2,000.00	Hays County	SWT	Yes

PC = Per Course

E. Out-of-State Travel

Fiscal Year 1992 maximum travel allowance (0.6% of educational and general funds)	\$393,435.00
Travel expended in this period	94,237.18
Travel expended in previous periods	<u>267,432.04</u>
Balance of travel allowance for FY 92	<u>\$ 31,765.78</u>
 FY 92 Athletic travel expended in this period	 \$ 8,426.93
Travel expended in previous periods	<u>161,672.06</u>
Athletic travel expended in FY 92	<u>\$170,098.99</u>

F. Commissioning of Police Officer

We request the Board acknowledge the university police officer as a commissioned peace officer in accordance with the provisions of V.T.C.A. Education Code, Section 51.203.

II. BUDGETARY MATTERS

A. Fees

We recommend the approval of the following fees effective the Fall Semester, 1993, the Spring Semester, 1994, and Summer Sessions I and II, 1994:

REGISTRATION FEES

RESIDENTS OF TEXAS
Fall Semester 1993 and Spring 1994
(per semester)

Hrs	Tuition	Stu Serv Fee	Gen Fee	Stu Ctr Fee	Bus Fee	Cmptr Serv Fee	Stu Publ Fee	Rec Sports Fee	Inter- nat'l Fee	Total
1	\$100.00	\$ 13.00	\$ 12.00	\$20.00	\$18.00	\$ 3.00	\$5.00	\$35.00	\$1.00	\$207.00
2	100.00	26.00	24.00	20.00	18.00	6.00	5.00	35.00	1.00	235.00
3	100.00	39.00	36.00	20.00	18.00	9.00	5.00	35.00	1.00	263.00
4	104.00	52.00	48.00	20.00	18.00	12.00	5.00	35.00	1.00	295.00
5	130.00	65.00	60.00	20.00	18.00	15.00	5.00	35.00	1.00	349.00
6	156.00	78.00	72.00	20.00	18.00	18.00	5.00	35.00	1.00	403.00
7	182.00	91.00	84.00	20.00	18.00	21.00	5.00	35.00	1.00	457.00
8	208.00	104.00	96.00	20.00	18.00	24.00	5.00	35.00	1.00	511.00
9	234.00	117.00	108.00	20.00	18.00	27.00	5.00	35.00	1.00	565.00
10	260.00	118.00	120.00	20.00	18.00	30.00	5.00	35.00	1.00	607.00
11	286.00	118.00	132.00	20.00	18.00	33.00	5.00	35.00	1.00	648.00
12	312.00	118.00	144.00	20.00	18.00	36.00	5.00	35.00	1.00	689.00
13	338.00	118.00	156.00	20.00	18.00	39.00	5.00	35.00	1.00	730.00
14	364.00	118.00	168.00	20.00	18.00	42.00	5.00	35.00	1.00	771.00
15	390.00	118.00	180.00	20.00	18.00	45.00	5.00	35.00	1.00	812.00
16	416.00	118.00	192.00	20.00	18.00	48.00	5.00	35.00	1.00	853.00
17	442.00	118.00	204.00	20.00	18.00	51.00	5.00	35.00	1.00	894.00
18	468.00	118.00	216.00	20.00	18.00	54.00	5.00	35.00	1.00	935.00
19	494.00	118.00	228.00	20.00	18.00	57.00	5.00	35.00	1.00	976.00
20	520.00*	118.00	240.00*	20.00	18.00	60.00*	5.00	35.00	1.00	1017.00

* Add \$26 for tuition, \$12 for general fee and \$3.00 for computer service fee for each hour over 20. All other fees remain the same.

SUMMER TERM 1994
(per term)

Hrs	Tuition	Stu Serv Fee	Gen Fee	Stu Ctr Fee	Bus Fee	Cmptr Serv Fee	Stu Publ Fee	Rec Sports Fee	Inter- nat'l Fee	Total
1	\$ 60.00	\$13.00	\$12.00	\$10.00	\$9.00	\$ 3.00	\$5.00	\$17.50	\$1.00	\$130.50
2	60.00	26.00	24.00	10.00	9.00	6.00	5.00	17.50	1.00	158.50
3	78.00	39.00	36.00	10.00	9.00	9.00	5.00	17.50	1.00	204.50
4	104.00	52.00	48.00	10.00	9.00	12.00	5.00	17.50	1.00	258.50
5	130.00	65.00	60.00	10.00	9.00	15.00	5.00	17.50	1.00	312.50
6	156.00	65.00	72.00	10.00	9.00	18.00	5.00	17.50	1.00	353.50
7	182.00*	65.00	84.00*	10.00	9.00	21.00*	5.00	17.50	1.00	394.50

* Add \$26 for tuition, \$12 for general fee and \$3.00 for computer service fee for each hour over 7. All other fees remain the same.

NON-RESIDENT STUDENTS/UNITED STATES CITIZENS
AND FOREIGN STUDENTS
Fall and Spring Semester 1993-94
(per semester)

Hrs	Tuition	Stu Serv Fee	Gen Fee	Stu Ctr Fee	Bus Fee	Cmptr Serv Fee	Stu Publ Fee	Rec Sports Fee	Inter- nat'l Fee	Total
1	\$162.00	\$ 13.00	\$ 12.00	\$20.00	\$18.00	\$ 3.00	\$5.00	\$35.00	\$1.00	\$269.00
2	324.00	26.00	24.00	20.00	18.00	6.00	5.00	35.00	1.00	459.00
3	486.00	39.00	36.00	20.00	18.00	9.00	5.00	35.00	1.00	649.00
4	648.00	52.00	48.00	20.00	18.00	12.00	5.00	35.00	1.00	839.00
5	810.00	65.00	60.00	20.00	18.00	15.00	5.00	35.00	1.00	1029.00
6	972.00	78.00	72.00	20.00	18.00	18.00	5.00	35.00	1.00	1219.00
7	1134.00	91.00	84.00	20.00	18.00	21.00	5.00	35.00	1.00	1409.00
8	1296.00	104.00	96.00	20.00	18.00	24.00	5.00	35.00	1.00	1599.00
9	1458.00	117.00	108.00	20.00	18.00	27.00	5.00	35.00	1.00	1789.00
10	1620.00	118.00	120.00	20.00	18.00	30.00	5.00	35.00	1.00	1967.00
11	1782.00	118.00	132.00	20.00	18.00	33.00	5.00	35.00	1.00	2144.00
12	1944.00	118.00	144.00	20.00	18.00	36.00	5.00	35.00	1.00	2321.00
13	2106.00	118.00	156.00	20.00	18.00	39.00	5.00	35.00	1.00	2498.00
14	2268.00	118.00	168.00	20.00	18.00	42.00	5.00	35.00	1.00	2675.00
15	2430.00	118.00	180.00	20.00	18.00	45.00	5.00	35.00	1.00	2852.00
16	2592.00	118.00	192.00	20.00	18.00	48.00	5.00	35.00	1.00	3029.00
17	2754.00	118.00	204.00	20.00	18.00	51.00	5.00	35.00	1.00	3206.00
18	2916.00	118.00	216.00	20.00	18.00	54.00	5.00	35.00	1.00	3383.00
19	3078.00	118.00	228.00	20.00	18.00	57.00	5.00	35.00	1.00	3560.00
20	3240.00*	118.00	240.00*	20.00	18.00	60.00*	5.00	35.00	1.00	3737.00

* Add \$162 for tuition, \$12 for general fee and \$3 for computer service fee for each hour over 20. All other fees remain the same.

NON-RESIDENT AND FOREIGN STUDENT
Summer Terms - 1994
(per term)

Hrs	Tuition	Stu Serv Fee	Gen Fee	Stu Ctr Fee	Bus Fee	Cmptr Serv Fee	Stu Publ Fee	Rec Sports Fee	Inter- nat'l Fee	Total
1	\$162.00	\$13.00	\$12.00	\$10.00	\$9.00	\$ 3.00	\$5.00	\$17.50	\$1.00	\$232.50
2	324.00	26.00	24.00	10.00	9.00	6.00	5.00	17.50	1.00	422.50
3	486.00	39.00	36.00	10.00	9.00	9.00	5.00	17.50	1.00	612.50
4	648.00	52.00	48.00	10.00	9.00	12.00	5.00	17.50	1.00	802.50
5	810.00	65.00	60.00	10.00	9.00	15.00	5.00	17.50	1.00	992.50
6	972.00	78.00	72.00	10.00	9.00	18.00	5.00	17.50	1.00	1182.50
7	1134.00*	91.00	84.00*	10.00	9.00	21.00*	5.00	17.50	1.00	1372.50

* Add \$162 for tuition, \$12 for general fee and \$3 for computer service fee for each hour over 7. All other fees remain the same.

JUSTIFICATION FOR FEE CHANGE

Computer Use Fee - Southwest Texas State University's growing requirements for computer access, training, and effective support services for computing equipment and software necessitates an increase from \$2 to \$3 per semester credit hour.

FEES FOR SPECIAL COURSES
(In addition to Registration Fees)

<u>Course Prefix and Number</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Accounting 3313, 3365, 3385, 4313, 4314	8.00	8.00
Administrative Sciences 1323, 1325, 3353, 3366	8.00	8.00
Agriculture 4315	35.00	35.00
Agriculture 2421	34.00	34.00
Agriculture 3345	30.00	30.00
Agriculture 4300	24.00	24.00
Agriculture 2390	22.00	22.00
Agriculture 4310	20.00	20.00
Agriculture 2345, 2374, 3304, 3310, 3320, 3331, 3353, 3354, 3426, 4302	18.00	18.00
Agriculture 3305, 3306	17.00	17.00
Agriculture 3375, 4325, 4361	15.00	15.00
Agriculture 2379	14.00	14.00
Agriculture 4326, 4330	13.00	13.00
Agriculture 1445, 3329,	12.00	12.00
Agriculture 2373	10.00	10.00
Agriculture 3427	6.00	6.00
Agriculture 2313	5.00	5.00
Agriculture 3317	2.00	2.00
Agriculture Service Development 4681	40.00	40.00
Allied Health Sciences 3302, 3351	20.00	20.00
Allied Health Sciences 5332	15.00	15.00

Course Prefix and Number	Current Fee	Proposed Fee
Anthropology 4630	10.00	10.00
Anthropology 2414, 2415	8.00	8.00
Anthropology 3305	4.00	4.00
Art 2310, 3310	35.00	35.00
Art 1321, 2331	25.00	30.00
Art 2359, 2366, 3311, 3322, 3327, 3337, 3359, 3365, 4310, 4311, 4322, 4327, 4337, 4363, 4365	24.00	35.00
Art 1314, 2321, 2370, 3321, 3323, 4321, 4323, 4370	24.00	30.00
Art 1354, 1373, 2313, 2354, 2383, 4373, 4383, 4393	20.00	25.00
Art 4317, 4617	15.00	20.00
Art 3313	10.00	10.00
Biology 4475, 5460, 5463,	20.00	20.00
Biology 1410, 1420, 2340, 2350, 2430, 2440, 2460, 3400, 3406, 3407, 3410, 3421, 3422, 3440, 3442, 3450, 3460, 3461, 3465, 3470, 3480, 3490, 3495, 4299, 4305, 4402, 4403, 4408, 4410, 4411, 4412, 4413, 4415, 4416, 4420, 4421, 4422, 4423, 4425, 4440, 4441, 4442, 4445, 4450, 4454, 4465, 4470, 4480, 5305, 5318A-Z, 5319A-Z, 5335, 5336, 5361, 5390, 5399A-B, 5401, 5410, 5411, 5412, 5413, 5415, 5420, 5421, 5422, 5423, 5424, 5424M, 5425, 5440, 5441, 5442, 5445, 5450, 5454, 5465, 5470, 5480, 5485	18.00	18.00
Biology 5295	10.00	10.00
Biology 5110, 5350F, 5362	10.00	15.00
Biology 1310, 3351, 4301, 5301	5.00	6.00
Biology 4426, 5426, 5430	- 0 -	18.00
Business Administration 5309, 5316, 5354, 5387	8.00	8.00
Chemistry 1410, 1420, 1430, 2130, 2410, 2420, 2450, 3245, 3410, 4275, 4299, 4336, 4337, 4430, 4440, 4465, 5275, 5336, 5337, 5399	18.00	18.00
Communication 1310	12.00	12.00
Communication 2338	8.00	8.00
Communication Disorders 4321, 4344, 5344	15.00	15.00
Computer Information System 1323, 3370, 4346 4373D	8.00	8.00
Computer Science 3408	18.00	27.00
Computer Science 3468	18.00	24.00
Computer Science 3428	15.00	18.00
Computer Science 1308, 2488	12.00	18.00
Computer Science 2318	4.00	4.00
Computer Science 4328	8.00	12.00
Computer Science 1318, 2308, 3348, 3358, 3388, 3398, 4318, 4326, 4346, 4348, 4358, 4364, 4368, 4378, 4388, 4398, 5308, 5318, 5326, 5328, 5346, 5364, 5368, 5388, 5398	6.00	9.00
Computer Science 3378	2.00	3.00

Course Prefix and Number	Current Fee	Proposed Fee
Computer Science 5318, 5348	6.00	8.00
Computer Science 4310, 4332, 5306, 5310, 5332, 5347, 5349, 5350, 5351, 5352, 5370, 5371, 5372, 5373, 5392, 5393, 5394	- 0 -	6.00
Computer Science 5340, 5374, 5391	- 0 -	4.00
Criminal Justice 2330	20.00	20.00
Criminal Justice 3346	24.00	24.00
Criminal Justice 4301, 4302	30.00	30.00
Curriculum and Instruction 3322, 4332	12.00	18.00
Curriculum and Instruction 5320	10.00	15.00
Curriculum and Instruction 5318	6.00	9.00
Curriculum and Instruction 3315, 3325	5.00	5.00
Dance 2208, 2209, 3367	2.00	2.00
Education 4680, 4681	70.00	70.00
Education 4380, 4381, 4382, 4383, 4384, 4387	35.00	35.00
Educational Administration 5389B, 5389H, 5389X, 5389Z, 6389	50.00	50.00
Educational Psychology 5389A, 5389C, 5389W, 5389Y	75.00	75.00
Educational Psychology 5305, 5355, 5376, 5377	24.00	24.00
Educational Psychology 6300A, 6300B	- 0 -	75.00
Educational Psychology 5379	- 0 -	24.00
English 2351	15.00	15.00
English 1300, 1310	10.00	10.00
Finance 3312, 3318, 4317, 4380A, 4380B, 4380D	8.00	8.00
French 1410, 1420, 2310, 2320	10.00	13.00
General Science 3310, 3320	15.00	15.00
Geography 3415, 5408	15.00	15.00
Geography 3416, 4411, 4412, 4430, 4422, 4426, 5417, 5418	12.00	12.00
Geography 2411, 3411	10.00	10.00
Geology 1410, 1420	18.00	18.00
Geology 2410, 3310, 4320, 5310	- 0 -	18.00
German 1410, 1420, 2310, 2320	10.00	13.00
Health Administration 5440	16.00	16.00
Health Administration 4440, 4441	11.00	11.00
Health Education 4660	25.00	25.00
Health Education 2354	6.00	6.00
Health Education 3321	- 0 -	2.00
Health Research 5333, 5367, 5383, 5490	20.00	20.00
Health Research 5111	10.00	10.00
Health Research 5211, 5239, 5263, 5269, 5331, 5341, 5343, 5351, 5365, 5381, 5399	15.00	15.00
History 1310, 1320, 2310, 2311, 2312, 2320	4.00	4.00
History 3372	- 0 -	4.00
Home Economics 4681	50.00	75.00
Home Economics 4301	20.00	20.00
Home Economics 1360, 2360	12.00	12.00
Home Economics 3351, 4330	8.00	8.00

Course Prefix and Number	Current Fee	Proposed Fee
Home Economics 1321, 2333, 3322, 3323, 3333, 3360, 3361, 4323, 4324	10.00	10.00
Home Economics 3393	15.00	15.00
Home Economics 3390	- 0 -	10.00
Home Economics 3391, 4339, 4390	- 0 -	8.00
Japanese 1410, 1420, 2310, 2320	10.00	13.00
Journalism 3309, 3310, 3312, 3390	35.00	35.00
Journalism 3324	24.00	20.00
Journalism 1301, 3379, 3386, 3394	20.00	20.00
Journalism 4330	30.00	30.00
Journalism 3350, 4320	18.00	18.00
Journalism 3343, 3367	20.00	18.00
Journalism 4301, 4302, 4305	15.00	15.00
Journalism 1313, 3308, 3368, 3373, 4307, 4313	15.00	20.00
Journalism 3372, 4316A, 4316B, 4316C, 4316D	12.00	18.00
Journalism 3383	12.00	15.00
Journalism 3323, 3360, 3375, 4311, 4336A, 4336B, 4336C, 4356A, 4356B, 4356C, 4356D, 4376A, 4376B, 4376C	12.00	12.00
Journalism 3355, 4380, 4381	8.00	12.00
Journalism 2319, 2374, 3320	15.00	15.00
Journalism 4211	10.00	10.00
Journalism 4111	8.00	8.00
Long Term Care Administration 4321	25.00	25.00
Management 4330	8.00	8.00
Mathematics 3428	15.00	15.00
Mathematics 1300, 1311, 2301, 2311	10.00	10.00
Mathematics 3348, 4338	6.00	6.00
Medical Records Administration 3363, 3464	15.00	15.00
Medical Records Administration 4345	- 0 -	10.00
Medical Technology 4650	24.00	24.00
Medical Technology 4223, 4380, 4418, 4424, 4460, 4470	20.00	20.00
Medical Technology 3410	16.00	16.00
Medical Technology 3412	12.00	12.00
Medical Technology 2414, 4222	8.00	8.00
Medical Technology 4327	- 0 -	20.00
Medical Technology 4345, 4463, 4464	- 0 -	10.00
Medical Technology 4326	- 0 -	8.00
Military Science 1000	15.00	15.00
Music Practic 1203Y, 1204V, 1205X, 1206A-Q, 2205Y, 2206V, 2207X, 2208A-Q, 3207Y, 3208V, 3209X, 3210A-Q, 3307Y, 3308V, 3309X, 3310A-Q, 4209Y, 4210V, 4211X, 4212A-Q, 4309Y, 4310V, 4311, 4312A-Q, 4409Y, 4410V, 4411, 4412A-Q, 5201X, 5205A-Q, 5211V, 5215Y, 5301X, 5305A-Q, 5311V, 5315Y	35.00	35.00

Course Prefix and Number	Current Fee	Proposed Fee
Music Practice 1103Y, 1104V, 1105X, 1106A-Q, 2105Y, 2106V, 2107X, 2108A-Q, 3107Y, 3108V, 3109X, 3110A-Q, 4109Y, 4110V, 4111X, 4112A-Q, 5101X, 5105A-Q, 5111V, 5115Y	18.00	18.00
Music Practice 1111R, 1111S, 1111T, 2113R, 2113S, 2113T, 3115R, 3115S, 3115T, 4117R, 4117S, 4117T	15.00	15.00
Music 4151	10.00	10.00
Music Ensemble 1111C, 2111C, 3111C, 4111C, 5121C	10.00	10.00
Music Practice 1108W, 1110W, 1112W, 1114W	10.00	10.00
Music Ensemble 1113H, 2113H, 3113H, 4113H, 5121H	10.00	10.00
Music 3313	10.00	10.00
Music 1210, 1212, 1311, 1312, 2260, 2262	8.00	8.00
Music 4680	- 0 -	35.00
Music 1180, 2180, 2381, 2382, 3180, 3383, 3384, 4180, 4385	- 0 -	10.00
Occupational Education 4340	12.00	12.00
Physical Education 5306	12.00	12.00
Physical Education 5303	24.00	24.00
Physical Education 2156	30.00	30.00
Physical Education 1179A, 1180A, 1180B, 1180C, 1181A, 1181B, 1181C, 1182A, 1190A, 1225	4.00	4.00
Physical Education 1176A, 1176B, 1176C	3.00	4.00
Physical Education 1170A	3.00	3.00
Physical Education 1171A, 1172A, 1175A, 1177A, 1178A, 1192A, 2356, 3327, 5321,	2.00	2.00
Physical Education 4317	- 0 -	10.00
Physical Education 3317	- 0 -	8.00
Physical Education 3321, 3322, 3325	- 0 -	2.00
Physical Education 5321, 5348	2.00	- 0 -
Physical Education Service 1220	4.00	4.00
Physical Education Service 1103A, 1103B, 1133A, 1133B, 1133C	6.00	8.00
Physical Education Service 1120A, 1120B, 1127, 1129	4.00	6.00
Physical Education Service 1120D	4.00	4.00
Physical Education Service 1144A, 1144B, 1144C	3.00	4.00
Physical Education Service 1105A, 1105B, 1136A, 1138A, 1138B, 1143A, 1147A, 1147B, 1148A, 1148B	3.00	3.00
Physical Education Service 1106, 1106A, 1124, 1125, 1126	2.00	3.00

<u>Course Prefix and Number</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Physical Education Service 1102, 1102A, 1102B, 1107A, 1107B, 1108A, 1108B, 1110A, 1110B, 1110C, 1111A, 1111B, 1111C, 1112A, 1114A, 1114B, 1137A, 1137B, 1140A, 1142A, 1142B, 1146A, 1146B, 1149A, 1152A, 1153A, 1154A, 1155A, 1156A	2.00	2.00
Physical Education Service 1101	- 0 -	4.00
Physical Therapy 3410, 3411	30.00	- 0 -
Physical Therapy 4615	25.00	25.00
Physical Therapy 3312, 3313, 3315, 3318, 3412, 4120, 4316, 4317	10.00	10.00
Physical Therapy 4313	10.00	15.00
Physical Therapy 3610	35.00	35.00
Physics 3316, 3411	20.00	20.00
Physics 1110, 1140, 1410, 1420, 1430, 2415, 2425, 4265, 4336, 4337, 5336, 5337, 5395, 5399A, 5399B	18.00	18.00
Political Science 5379, 5787, 6379, 6787	- 0 -	15.00
Psychology 3302	8.00	12.00
Reading 1300, 3320, 4335, 5335	5.00	5.00
Reading 3324	- 0 -	5.00
Recreational Administration 3360, 4381, 4382, 4680	24.00	24.00
Recreational Administration 1330	4.00	4.00
Respiratory Therapy 1314, 1316, 2331	10.00	10.00
Russian 1410, 1420, 2310, 2320	10.00	13.00
Social Work 4645, 4650	11.00	11.00
Social Work 3430, 3435, 4425	10.00	10.00
Sociology 3308, 3318, 4690, 5308	8.00	8.00
Sociology 1310	4.00	4.00
Sociology 3307, 5307	- 0 -	8.00
Spanish 1410, 1420, 2310, 2320	10.00	13.00
Special Education 5334	8.00	8.00
Special Education 3336, 3337	5.00	5.00
Technology 4390	30.00	30.00
Technology 5391	18.00	18.00
Technology 1413, 2320, 2370, 3313, 3320, 3370, 4361, 4372, 4375, 4387,	12.00	12.00
Technology 2344	10.00	10.00
Technology 2365, 3350, 3365, 4310, 4313, 4330, 4362, 4391	18.00	18.00
Technology 1450, 2310	17.00	17.00
Technology 1330, 2350, 4350, 4373	16.00	16.00
Technology 4385	15.00	15.00
Technology 1320, 4360, 4374, 4393	14.00	14.00
Technology 4371	12.00	- 0 -
Theatre Arts 3342	24.00	24.00
Theatre Arts 3341	15.00	15.00
Theatre Arts 1358, 2338, 3313	10.00	10.00
Theatre Arts 3344	8.00	8.00

OTHER SPECIAL FEES

Absentia Fee (special handling of diplomas)	\$ 4.00
Admission/Evaluation Fee for International Students	50.00
Auditing Fee (same as if course were taken for Credit)	
Certificate Fee (Payable when applying for certificate)	
Provisional (permanent)	10.00
Professional	10.00
Correspondence Instruction (per credit hour)	55.00
Fee for extension of Correspondence Course	35.00
Deficiency Plan Fee	
For Southwest Texas State University Graduates	15.00
For Non-Southwest Texas State University Graduates	30.00
Delinquent Installment Fee	15.00
Diploma Fee	13.00
Diploma Insert Fee (re-application for graduation)	3.00
Evaluation of Foreign Credentials (when applying for admission)	50.00
Extension Instruction (per course/student)	100.00-250.00
Installment Service Fee	10.00
Late Registration Fee	10.00
Musical Instrument Insurance Fee	5.00
Non-U.S. Citizens Fee (for special services)	50.00
Physical Therapy Application Fee	20.00
Reinstatement Fee	50.00
Residence Hall Deposit	100.00
Returned Check Fee	15.00
Schedule Change Fee (maximum*)	10.00
Special Late Registration Fee	50.00
Student Health Center Fee for Overdue Accounts	5.00
Transcript Fee (official copy)	5.00

*A fee of \$2.00 will be charged for each change of schedule of a student after the schedule has been filed during the normal registration add/drop process. A drop fee of \$10.00 will be charged for each drop thereafter.

GENERAL PROPERTY DEPOSIT--Each student is required to make a General Property Deposit of \$10.00, payable at the time of registration which must remain with the university through his or her career here except as noted below. All charges for property losses, damages, breakages, or violations of rules of the university must be settled promptly. However, any unpaid current charges will be deducted from the deposit before a refund is made.

LAUNDRY SERVICE FEES FOR PHYSICAL EDUCATION UNIFORMS

Students enrolled in physical education courses which require uniforms (students taking more than one uniform-required course will pay only one fee)----- \$14.00 per semester

----- 7.00 per summer term

Individuals not enrolled in physical education courses who wish to use the university physical education uniforms will pay as follows:

Students ----- \$14.00 per semester
----- 7.00 per summer term

Faculty, staff, or spouse of faculty
or staff ----- \$40.00 for 12 months
----- 15.00 per semester
----- 5.00 per summer term

Children of faculty or staff 18 years
of age or younger ----- \$10.00 per semester
----- 5.00 per summer term

B. Approval to Change the Special Fee for Correspondence Instruction

We request approval to change the special fee charged for correspondence instruction to a charge of \$55 per credit hour.

The current fee for correspondence instruction is \$45 per credit hour. Postal service rates and faculty stipends have increased since the current correspondence instruction fee was established in 1988. The national median per credit hour is \$55.

C. Adoption of Equipment Master Plan

In May 1989 the Board of Regents approved a three year capital acquisition plan for \$4,000,000. Many needs were met during that three year period; however, Southwest Texas State University still has an unmet need of approximately \$11,500,000 for new capital equipment. This is largely the result of continued underfunding of the state's formulas through the legislative appropriations process. Over the next three years, SWT proposes to address \$3,000,000 of this need in approximately the following manner:

1993	Academic Departments	\$960,000	
	Administrative Departments	146,742	
	Physical Plant	<u>93,258</u>	1,200,000
1994	Academic Departments	\$800,000	
	Administrative Departments	120,000	
	Physical Plant	<u>80,000</u>	1,000,000
1995	Academic Departments	\$640,000	
	Administrative Departments	96,244	
	Physical Plant	<u>63,756</u>	800,000

Types of equipment needed include: computer equipment, video equipment, office equipment, scientific equipment, furniture, vehicles and other specialized items.

D. Transfer of Funds from Quasi-Endowment

The President of SWT be authorized to transfer \$279,807 from quasi-endowment funds to the department of athletics. The funds will be used for several one-time expenditures to establish an administrative intern program, to correct image problems with some facilities and to establish significant revenue activities. The one-time transfer will be considered as an interest-free, six year loan to the department of athletics, to be paid back through department revenues, with a minimum annual remittance of \$56,000 due on June 30, 1994; June 30, 1995; June 30, 1996; June 30, 1997; and June 30, 1998.

III. CONTRACTS

A. Approval of Water Purchase Contract With Guadalupe-Blanco River Authority

This contract authorizes the university to purchase 500 acre-feet of water per year from the Guadalupe-Blanco River Authority and to reduce the university's reliance on water from the Edwards Underground Aquifer. The contract, as shown in Enclosure II, will extend for 30 years, but SWT may terminate at the end of any ten-year anniversary of the contract by giving GBRA one year's written notice.

B. Approval of Hunting and Grazing Lease Agreement

Southwest Texas State University has leased this 716.234 acre tract for hunting, grazing, and housing purposes since 1985. The property was formerly leased from Richard Rathgeber, but this lease is with the Frost National Bank, the new owner. The property is immediately adjacent to the Harold M. Freeman Educational Foundation property and has provided the Foundation with additional grazing and hunting land as well as a home which is used as the ranch manager's quarters. We recommend that the current lease be extended for an additional three years, as shown in Enclosure III.

C. Appoint Engineer for Addition of Chiller at West Campus

We recommend that Southwest Texas State University be authorized to employ _____ of _____ Texas, for programming and construction documents for the addition of a chiller at West Campus, to be funded from budgeted utility funds.

D. Lease of Recording Studio

Southwest Texas State University's new degree program in Sound Recording Technology will commence in January, 1993, having been approved by the Texas Higher Education Coordinating Board in July, 1992. The program requires the intensive use of a recording studio by students. Bids for the lease of such space are being taken and will be available at the meeting of the Board of Regents on November 20, 1992.

E. Award Depository Contract for Clearing Account for Credit Card Purchases

The purpose of this account is to serve as a clearing account for Mastercard and Visa credit card payments made at Southwest Texas State University. Payments will be accepted for tuition and fees, housing, dining, clinic bills, and athletic tickets. This service is presented as a convenience to students.

It is anticipated that the account will zero at the end of business each day as funds are transferred to our regular depository account at State Bank. Nevertheless, a depository contract is necessary to protect us against the possibility that the account does not clear each day for any reason.

F. Appoint Architect for Child Development Center

We recommend that Southwest Texas State University be authorized to employ _____ of _____, Texas, for programming, design, preliminary plans, construction documents, and construction contract administration for the Child Development Center. The total construction cost for this project is estimated as follows:

Estimated construction cost	_____
Construction contingency	_____
Owner's services	_____

Subtotal _____

Architect's fee (% of
construction cost minus
owner's services)

Estimated total construction
cost

Equipment cost

Estimated total project cost

The Program of Requirements has been submitted to the Building
Committee for its consideration.

IV. MISCELLANEOUS

A. Acknowledgment of the Annual Reports of the Southwest Texas State University Development Foundation and the Southwest Texas State University Support Foundation

At the May 15, 1992 meeting, the Board of Regents requested that both the Development and the Support Foundations provide annual reports to the Board of Regents. The Trustees of both foundations have agreed to this request and will provide, through the university administration, an annual report at the November meeting. The FY 92 annual reports are provided in Enclosure V.

B. Financial Statements for the Special Education Foundation Fund, the Communication Disorders Fund, and the Empress Y. Zedler Endowment and Scholarship Fund

The annual financial statements for the Special Education Foundation Fund, the Communication Disorders Fund, and the Empress Y. Zedler Endowment and Scholarship Fund for the year ended August 31, 1992, as shown in Enclosure VI are being submitted for Board consideration and acknowledgment in accordance with the provisions of the charter.

C. Addition of Optional Retirement Program Carrier

Southwest Texas State University be authorized to add the following carrier to the Optional Retirement Program effective January 1, 1993. The addition of this company brings the total approved Optional Retirement Program carriers at Southwest Texas State University to twenty-seven.

The Equitable Life Assurance Society of the United States

D. Vehicle Insurance and Building Fire and Extended Coverage

Southwest Texas State University advertised for bids for vehicle insurance coverage for a one-year period to be extended two additional years, beginning November 15, 1992, and a blanket campus-wide fire and extended coverage insurance policy covering various buildings and contents, to include those in which bond issues require such coverage, for a one-year period beginning December 1, 1992. Bid tabulations are presented in Enclosure VII. It is recommended that Southwest Texas State University be authorized to issue purchase orders to the low bidders.

E. Authority to Issue Purchase Order for Bunk Beds for Falls and Sterry Halls

We recommend that Southwest Texas State University be authorized to issue a purchase order to American Desk Manufacturing in the amount of \$127,809.90, for bunk beds for Falls and Sterry Halls, to be funded from budgeted Auxiliary Pledged funds.

Four bids were received, with two no bids. The low bids from University Loft Company were disqualified because of five exceptions attached to the returned bid document which were felt to represent conditions which would be of financial advantage over another bidder. Based on this disqualification, American Desk Manufacturing would then become the low bidder. The purpose of the purchase is to continue the upgrading of furniture in residence halls as a prioritized residence hall renovation plan project.

F. Authority to Issue Purchase Orders to Replace Fan Coil Units in Lantana Hall

Southwest Texas State University be authorized to issue purchase orders to Paschal Harper in the amount of \$85,237.64 for the fan coil units and to Young and Pratt Services in the amount of \$49,321, to install fan coil units in Lantana Hall, to be funded from budgeted Auxiliary Pledged funds.

G. Twelfth Class Day Enrollment Report, Small Class Report, Freshman Admissions Report, and Diversification Report, Fall Semester, 1992

We recommend approval of the Twelfth Class Day Enrollment Report, Small Class Report, Freshman Admissions Report, and Diversification Report for the Fall Semester, 1992, as prepared by the Office of the Registrar and presented in Enclosure X of this Report.

H. Curriculum Report

We recommend that the Curriculum Report as submitted in Enclosure XI of this Report be approved.

I. Request for Resident Credit Out-of-State/Country Study

We recommend approval of the out-of-state/country study requests to offer resident credit courses as shown in Enclosure XII of this Report.

J. Request for Extension Credit Out-of-State/Country Study

We recommend approval of the out-of-state/country study requests to offer extension credit courses as shown in Enclosure XIII of this Report.

K. Reappointment of Trustee to the Southwest Texas State University Development Foundation

The following trustee, whose term expired, was renominated and elected for another term by the trustees of the Southwest Texas State University Development Foundation:

Mr. James J. Pendergast, Jr., will serve through September 1994. He is President of the San Marcos Telephone Company, is an accountant, an attorney, is active in community endeavors, and has served as chairman of the board for the past three years. He has served on the Board of Trustees for the SWT Development Foundation since September 1984.

L. Reappointment of Trustees to the Southwest Texas State University Support Foundation

The following trustees, whose terms expired August 1992, were renominated and elected for another term by the trustees of the Southwest Texas State University Support Foundation.

Mr. J. C. Reagan is a retired attorney residing in New Braunfels, Texas. He is past president of the Bobcat Club and is also a Southwest Texas State University alumnus.

Dr. Sylvester Walleck is the Assistant Superintendent for Business and Related Services for Calhoun County Independent School District, Port Lavaca, Texas. He is also a Southwest Texas State University alumnus.

M. Acknowledgment of Gifts of \$5,000 or More Given to Southwest Texas State University

Southwest Texas State University has received \$10,396 from the Estate of Louise Schawe for the Louise Rebecca Schawe and Williedell Schawe Memorial Fund. The funds are unrestricted to the university.

The Pepsi Cola Company is supportive of the Children's Theatre at Southwest Texas. Their gift of \$5,000 will enable students to receive awards and stipends for performances. The Pepsi Cola Company has given a total of \$25,000 for this program since 1990.

State Bank and Trust Company of San Marcos continues to be a regular donor to Southwest Texas State University. The recent gift of \$5,000 was designated for the President's Discretionary Fund.

N. Acknowledgment of Gifts of \$5,000 or More Given to the Southwest Texas State University Development Foundation

The SWT Development Foundation has received \$50,000 from the Estate of Marvin Teague. This gift was designated for the permanent endowment fund of the Southwest Texas State University Alumni Association. Judge Teague was a past president of the SWT Alumni Association and named a Distinguished Alumni in 1992.

Lel and Jerry Hawkins have made the Southwest Texas State University Development Foundation the recipient of a charitable remainder unitrust. The \$10,000 gift is to be added to the Mabelle Umland Purcell Scholarship Endowment.

Gregory Webb has given the SWT Development Foundation 700 shares of Varsity Spirit Corporation stock, valued at \$9275 at the date of transfer. When sold, the proceeds of the stock are to be used as 55% for athletics, 35% for continuing education, and 10% for the SWT cheerleaders.

Jeffrey A. Brown has given \$5,000 to the SWT Development Foundation for the Connie Webb-Brown Scholarship Endowment. The scholarship is designated for dance students through the Department of Health, Physical Education and Recreation.

O. Acceptance of Gifts-in-Kind

Lilypons Water Gardens, Incorporated, has provided \$11,936 in a rock waterfall, aquatic plants, fish, filtration systems, and pumps for the Department of Biology. The water garden will be useful in teaching Biology classes and may be used for research purposes. It will also provide aesthetic value for the public.

The Bobcat Athletic Association has been offered gifts-in-kind from KBLK, Inc., San Marcos Nissan, a vehicle; Cecil Atkission Ford, a vehicle; Holiday Inn of San Marcos, rooms and food for recruits; and Professional Food-Service Management, food and beverage. Each is valued for \$5,000. Acceptance of these would enable the Athletic Association to provide better services within the athletic program.

TRAVEL REIMBURSEMENTS FOR WHICH PAYMENT WAS MADE
DURING THE PERIOD OF JUNE 1, 1992 - AUGUST 31, 1992

FACULTY-STAFF TRAVEL - \$93,001.18

1. Matthew W. Adams, Graduate Student, Chemistry Department, toured the Space Center grounds and watched the shuttle Atlantis, which carried a polymer sample, take off in Satellite Beach, Florida, during the period July 29-August 3, 1992, with expenses of \$198.67 paid.
2. Judy L. Allen, Professor, Home Economics Department, attended the American Council on Consumer Interests Conference held in Toronto, Canada, during the period March 23-27, 1992, with expenses of \$350.00 paid.
3. Judy L. Allen, Professor, Home Economics Department, attended the American Home Economics Association Conference held in Denver, Colorado, during the period June 27-July 1, 1992, with expenses of \$300.00 paid.
4. Venkata S. Anandu, Assistant Professor, Technology Department, attended the American Society of Engineering Educators Conference held in Toledo, Ohio, during the period June 20-22, 1992, with expenses of \$343.20 paid.
5. Gregory A. Andrews, History Department, conducted research on a community study and visited libraries and archives in Jefferson City, St. Louis, Columbia and Hannibal, Missouri, during the period June 11-July 20, 1992, with expenses of \$4,646.03 paid.
6. James P. Andrews, Director, Correspondence and Extension Studies, attended the Dietary Managers Association Conference held in New Orleans, Louisiana, during the period August 2-5, 1992, with expenses of \$524.71 paid.
7. Thomas L. Arsuffi, Assistant Professor, Biology Department, attended the North American Benthological Society meeting held in Louisville, Kentucky, during the period May 26-29, 1992, with expenses of \$261.00 paid.
8. Michelle C. Badough, Graduate Student, Biology Department, attended the North American Benthological Society meeting held in Louisville, Kentucky, during the period May 24-31, 1992, with expenses of \$150.00 paid.
9. Adolfo R. Barrera, Assistant Vice President for Student Affairs, attended the Student Retention Conference held in San Francisco, California, during the period July 15-17, 1992, with expenses of \$840.24 paid.
10. John J. Beck, Jr., Dean, School of Education, conferred with Apple, Incorporated administrators in Cupertino, California, to discuss a lab for the School of Education, during the period May 26-27, 1992, with expenses of \$312.75 paid.

11. John J. Beck, Jr., Dean, School of Education, attended the American Association of State Colleges and Universities Conference held in Washington, D.C., during the period June 13-16, 1992, with expenses of \$845.50 paid.
12. Steven A. Beebe, Professor, Speech Communication Department, attended the Intercultural Communication meeting and the International Communication Association Conference held in Miami, Florida, during the period May 18-24, 1992, with expenses of \$600.00 paid.
13. Rebecca Bell-Metereau, Associate Professor, English Department, attended the National Council of Teachers of English Conference held in Washington, D.C., during the period March 27-30, 1992, with expenses of \$300.00 paid.
14. Sue E. Biedermann, Associate Professor, Health Administration Department, attended the American Health Information Management Association Symposium held in Chicago, Illinois, during the period July 9-12, 1992, with expenses of \$523.30 paid.
15. Richard G. Bishop, Head Communication Technician, Telephone Services, attended the Modular Ani and Ali Retrieval System 911 School held in Temecula, California, during the period June 23-27, 1992, with expenses of \$828.05 paid.
16. Suzanne L. Boesen, Lecturer, Allied Health Science Department, attended the American Sign Language Professional Development workshop held in Denver, Colorado, during the period July 1-4, 1992, with expenses of \$200.00 paid.
17. Michael D. Boone, Assistant Professor, Educational Administration and Psychological Services Department, conducted research regarding the Research Enhancement Grant in Purcell, Oklahoma, during the period June 4-5, 1992, with expenses of \$178.35 paid.
18. Michael D. Boone, Assistant Professor, Educational Administration and Psychological Services Department, conducted research regarding Leadership Behavior of Small School District Superintendents in Oklahoma City, Oklahoma, during the period August 9-24, 1992, with expenses of \$341.65 paid.
19. David L. Bruner, Librarian I, Albert B. Alkek Library, attended the Society of Southwest Archivists meeting held in Oklahoma City, Oklahoma, during the period June 3-6, 1992, with expenses of \$371.57 paid.
20. Martha L. Brunson, Professor, English Department, attended the American Association of Higher Education Conference held in Miami, Florida, during the period June 20-24, 1992, with expenses of \$583.08 paid.
21. Victoria E. Bynum, Associate Professor, History Department, conducted research on local history during the Civil War and visited libraries and archives in Jackson, Ellisville and Laurel, Mississippi, during the period July 30-August 18, 1992, with expenses of \$2,309.94 paid.

22. Pierre F. Cagniart, Assistant Professor, History Department, attended the Law and Society Association Conference held in Philadelphia, Pennsylvania, during the period May 28-31, 1992, with expenses of \$500.00 paid.
23. Leonardo Cardenas, Chair-Professor, Political Science Department, attended the International Studies Association Conference held in Atlanta, Georgia, during the period April 1-4, 1992, with expenses of \$777.12 paid.
24. David C. Caverly, Professor, Curriculum and Instruction Department, conferred with Apple, Incorporated administrators in Cupertino, California to discuss a lab for the School of Education, during the period May 26-27, 1992, with expenses of \$312.75 paid.
25. Teofilo Jaime Chahin, Associate Vice President for Human Resources and University Affairs, attended the American Association of Higher Education Hispanic Caucus meeting held in Washington, D.C., during the period July 31-August 2, 1992, with expenses of \$489.43 paid.
26. Lynette Chapman, Lecturer, Accounting Department, attended the Institute of Management Accountants Conference held in Atlanta, Georgia, during the period June 20-25, 1992, with expenses of \$452.00 paid.
27. Allan R. Chavkin, Professor, English Department, conducted research at the Library of Congress in Boston, Massachusetts, during the period July 8-16, 1992, with expenses of \$1,771.04 paid.
28. Nancy F. Chavkin, Associate Professor, Institute of Social Work, conducted research on Parent Involvement in Education in Washington, D.C., during the period July 8-25, 1992, with expenses of \$991.26 paid.
29. Robin E. Cohen, Lecturer, English Department, attended the American Women Writers of Color Conference held in Ocean City, Maryland, during the period May 22-June 6, 1992, with expenses of \$100.00 paid.
30. James R. Crawford, Chair-Professor, Physics Department, attended the American Association of Physics Teachers meeting held in Boston, Massachusetts, during the period August 1-18, 1992, with expenses of \$769.79 paid.
31. Nancy Critchfield-Jones, Lecturer, Speech Communication Department, attended the Accent Reduction: A Non-Traditional Approach workshop held in Los Angeles, California, during the period April 10-13, 1992, with expenses of \$300.00 paid.
32. William DeSoto, Assistant Professor, Political Science Department, attended the Midwest Political Science Association Conference held in Chicago, Illinois, during the period April 8-12, 1992, with expenses of \$400.00 paid.

33. Julio G. Dix, Associate Professor, Mathematics Department, attended the National Science Foundation meeting held in Cincinnati, Ohio, during the period June 14-20, 1992, with expenses of \$188.70 paid.
34. Oscar L. Dorsey, Professor, Curriculum and Instruction Department, attended the Interdisciplinary Program Conference held in Virginia Beach, Virginia, during the period May 9-13, 1992, with expenses of \$225.00 paid.
35. Richard A. Earl, Assistant Professor, Geography and Planning Department, attended the Association of American Geographers meeting held in Phoenix, Arizona, during the period April 17-25, 1992, with expenses of \$185.00 paid.
36. Miriam B. Echeverria, Associate Professor, Modern Languages Department, attended the Quinientos Anos de Contacto Conference held in Merida, Mexico, during the period March 12-15, 1992, with expenses of \$300.00 paid.
37. Miriam B. Echeverria, Associate Professor, Modern Languages Department, attended the American Theatre Today Conference held in Lawrence, Kansas, during the period April 28-May 3, 1992, with expenses of \$450.00 paid.
38. John J. Edgell, Jr., Professor, Mathematics Department, attended the International Congress on Mathematics Education Conference held in Quebec, Canada during the period August 17-23, 1992, with expenses of \$300.00 paid.
39. Ann Marie Ellis, Associate Professor, Sociology Department, attended the American Sociological Association meeting and Sociological Practice Association meeting held in Pittsburgh, Pennsylvania, during the period August 18-21, 1992, with expenses of \$567.70 paid.
40. Jill Ellsworth, Assistant Professor, Occupational Education Program, attended the International Conference on Computer Learning held in Halifax, Nova Scotia, Canada, during the period June 18-21, 1992, with expenses of \$989.25 paid.
41. Michael W. Farris, Director, Media Services, attended the Computer Assisted Learning and Instruction Consortium held in Monterrey, California, during the period February 26-March 1, 1992, with expenses of \$519.96 paid.
42. Leslie P. Fatout, Administrative Librarian, Albert B. Alkek Library, attended the Data Research Associates Users Group meeting held in San Francisco, California, during the period June 26-30, 1992, with expenses of \$558.66 paid.
43. John W. Fitch, Professor, Chemistry Department, attended a short course on Molecular Modeling of Polymers held in Akron, Ohio, during the period August 3-6, 1992, with expenses of \$977.37 paid.
44. Sandra Finlayson, Assistant Professor, Art Department, attended the American Association of Higher Education Conference held in Miami, Florida, during the period June 19-22, 1992, with expenses of \$666.78 paid.

45. Sandra Finlayson, Assistant Professor, Art Department, attended the National Art Education Association Conference held in Phoenix, Arizona, during the period April 30-May 5, 1992, with expenses of \$500.00 paid.
46. John L. Fletcher, Lecturer, Psychology Department, attended the Acoustical Society of America meeting held in Salt Lake City, Utah, during the period May 12-14, 1992, with expenses of \$284.84 paid.
47. Norma C. Flores, Assistant Professor, Health Administration Department, attended a Teacher Preparation workshop held in Chicago, Illinois, during the period of June 11-14, 1992, with expenses of \$380.00 paid.
48. William L. Fly, University Attorney, attended the National Association of College and University Attorney Conference held in Chicago, Illinois, during the period June 27-July 3, 1992, with expenses of \$979.20 paid.
49. Betty J. Friedman, Chair-Professor, Home Economics Department, attended the Texas Education Association Home Economics Teachers meeting held in Chicago, Illinois, during the period August 4-6, 1992, with expenses of \$95.85 paid.
50. Jeff J. Frost, Student, Management and Marketing Department, attended the American Marketing Association Conference held in New Orleans, Louisiana, during the period April 9-12, 1991, with expenses of \$251.00 paid.
51. John F. Garrison, Assistant Vice President and Dean of Students, attended the National Association of Student Personnel Administrators Conference held in Cincinnati, Ohio, during the period March 28-31, 1992, with expenses of \$685.66 paid.
52. John F. Garrison, Assistant Vice President and Dean of Students, attended the Student Retention Conference held in San Francisco, California, during the period July 10-18, 1992, with expenses of \$947.36 paid.
53. Charles H. Garofalo, Lecturer, Political Science Department, attended the Western Social Science Association Conference held in Denver, Colorado during the period April 24-26, 1992, with expenses of \$381.60 paid.
54. Marguerite K. Gillis, Professor, Curriculum and Instruction Department, attended the International Reading Association Conference held in Orlando, Florida, during the period May 1-5, 1992, with expenses of \$500.00 paid.
55. Harvey J. Ginsburg, Professor, Psychology Department, attended the American Psychological Association Conference held in Washington, D.C., during the period August 14-16, 1992, with expenses of \$598.60 paid.

56. Mariko Gomez, Director, Financial Aid, attended the Association of Student Financial Aid Administrators meeting held in St. Louis, Missouri, during the period July 16-22, 1992, with expenses of \$637.93 paid.
57. Frank Gonzalez, Director, Material Management, attended the Professional Mail Service Management Seminar held in Salt Lake City, Utah, during the period of July 11-15, 1992, with expenses of \$660.20 paid.
58. Genaro Gonzalez, Associate Professor, Music Department, attended the International Percussive Arts Society meeting held in Anaheim, California, during the period November 20-24, 1992, with expenses of \$88.00 paid.
59. Robert F. Gorman, Professor, Political Science Department, conducted research at Mt. Angel Benedictive Abbey Library in Vancouver, Washington, during the period August 10-17, 1992, with expenses of \$775.50 paid.
60. Robert D. Gratz, Vice President for Academic Affairs, attended the Teach America Conference held in Washington, D.C., during the period June 13-16, 1992, with expenses of \$578.99 paid.
61. Robert D. Gratz, Vice President for Academic Affairs, attended the American Association of State College and Universities Conference held in Olympia, Washington, during the period July 26-30, 1992, with expenses of \$668.89 paid.
62. G. Jack Gravitt, Dean, School of Liberal Arts, attended the Teach America Conference held in Washington, D.C., during the period June 13-16, 1992, with expenses of \$800.63 paid.
63. Susan R. Griffith, Assistant Vice President for Planning and Administration, attended the Association for Institutional Research Conference held in Atlanta, Georgia, during the period May 6-13, 1992, with expenses of \$1,214.89 paid.
64. Scott Gronewald, Student, Chemistry Department, toured the Space Center grounds and to watch the shuttle Atlantis, which carried a polymer sample, take off in Satellite Beach, Florida, during the period July 29-August 3, 1992, with expenses of \$198.67 paid.
65. Tony Haden, Assistant Professor, Health, Physical Education and Recreation Department, attended the Association for Advancement of Health Education Conference held in Indianapolis, Indiana, during the period April 8-11, 1992, with expenses of \$400.00 paid.
66. Robert W. Hankins, Assistant Professor, Health Administration Department, attended the Association of University Programs in Health Administration meeting held in Washington, D.C., during the period March 19-21, 1992, with expenses of \$243.76 paid.

67. Bart Harst, Director, Alumni Affairs, attended the Council for Advancement of Supportive Education Conference held in Albuquerque, New Mexico, during the period April 2-4, 1992, with expenses of \$180.67 paid.
68. Dale W. Hardin, Chair-Associate Professor, Home Economics Department, attended the National Home Economics Association Conference held in Denver, Colorado, during the period June 27-29, 1992, with expenses of \$425.00 paid.
69. Verneda Harris, Training Specialist, Physical Plant, attended the Association of Physical Plant Administrators Conference held in Indianapolis, Indiana, during the period July 25-29, 1992, with expenses of \$984.30 paid.
70. Joan L. Heath, Librarian, Albert B. Alkek Library, attended the American Library Association Conference held in San Francisco, California, during the period June 25-30, 1992, with expenses of \$596.56 paid.
71. Jeff W. Henderson, Professor, Journalism Department, attended the College Media Advisers meeting and Associated Collegiate Press workshop held in Washington, D.C., during the period July 29-August 2, 1992, with expenses of \$510.00 paid.
72. Richard A. Holland, Administrative Librarian, Albert B. Alkek Library, conducted research on Southwestern writers in Missoula, Montana, during the period July 29-August 1, 1992, with expenses of \$876.56 paid.
73. Francis R. Horne, Professor, Biology Department, attended the Southwestern Association of American Advancement of Science meetings held in Tucson, Arizona, during the period May 15-19, 1992, with expenses of \$435.00 paid.
74. Donald C. Hudson, Assistant Professor, Speech Communication Department, attended the International Communication Association Conference held in Miami, Florida, during the period May 20-25, 1992, with expenses of \$400.00 paid.
75. Jeffrey S. Hudson, Student, School of Education, attended the American Psychological Association Convention held in Washington, D.C., during the period August 14-19, 1992, with expenses of \$500.00 paid.
76. Tom Hutson, Coordinator, Disabled Student Services, attended the Association of Higher Education and Disability Conference held in Long Beach, California, during the period July 22-25, 1992, with expenses of \$617.76 paid.
77. David J. Irvin, Graduate Student, Chemistry Department, toured the Space Center and watched the shuttle Atlantis, which carried a polymer sample, take off in Satellite Beach, Florida, during the period July 29-August 3, 1992, with expenses of \$201.22 paid.

78. James D. Irvin, Professor, Chemistry Department, attended the International Symposium on Immunotoxins held in Orlando, Florida, during the period July 18-21, 1992, with expenses of \$587.70 paid.
79. Jennifer Irvin, Graduate Student, Chemistry Department, toured the Space Center and watched the shuttle Atlantis, which carried a polymer sample, take off in Satellite Beach, Florida, during the period July 29-August 3, 1992, with expenses of \$201.22 paid.
80. Robert D. Jenkins, Director, Career Services Office, attended the College Placement Council meeting held in San Francisco, California, during the period May 26-29, 1992, with expenses of \$447.20 paid.
81. Robert D. Jenkins, Director, Career Services Office, attended the Southwest Placement Association Conference held in Little Rock, Arkansas, during the period June 30-July 5, 1992, with expenses of \$417.42 paid.
82. Robert D. Jenkins, Director, Career Services Office, attended the Rocky Mountain College Placement Association Conference held in Keystone, Colorado, during the period July 28-31, 1992, with expenses of \$829.05 paid.
83. John Paul Johnson, Assistant Professor, Music Department, conducted research on Effective Teaching Styles in the choral rehearsal in Madison, Wisconsin, during the period June 8-23, 1992, with expenses of \$450.00 paid.
84. Ruby P. Kishan, Assistant Professor, Finance and Economics Department, attended the Banking Seminar for College Faculty held in Madison, Wisconsin, during the period August 11-16, 1992, with expenses of \$406.00 paid.
85. Martha E. Knox, Associate Professor, Health Administration Department, attended the American Society on Aging meeting held in San Diego, California, during the period March 11-17, 1992, with expenses of \$15.00 paid.
86. Robert D. Koehn, Professor, Biology Department, attended the Mycological Society of America meeting held in Portland, Oregon, during the period August 8-13, 1992, with expenses of \$646.20 paid.
87. Joseph R. Koke, Professor, Biology Department, performed collaborative research in Madison, Wisconsin, during the period May 24-June 6, 1992, with expenses of \$500.00 paid.
88. Paul Koogler, Associate Professor, Accounting Department, attended the American Accounting Association meeting held in Washington, D.C., during the period August 8-12, 1992, with expenses of \$520.00 paid.
89. Phillip Kostroun, Associate Professor, Clinical Laboratory Sciences Department, attended the American Society for Medical Technology meeting held in Boston, Massachusetts, during the period June 25-July 1, 1992, with expenses of \$170.00 paid.

90. Wayne Kraemer, Lecturer, Speech Communication Department, attended the National Individual Event Tournament held in St. Louis, Missouri, during the period April 10-14, 1992, with expenses of \$851.92 paid.
91. Karen S. Kutiper, Assistant Professor, Curriculum and Instruction Department, attended the International Reading Association Conference held in Orlando, Florida, during the period May 2-6, 1992, with expenses of \$130.00 paid.
92. Edgar Laird, Professor, English Department, attended the New Chaucer Society Congress meeting held in Seattle, Washington, during the period July 30-August 13, 1992, with expenses of \$300.00 paid.
93. John Ledbetter, Fire Electronics Systems Specialist, Physical Plant, attended the Tracer Start Up School held in LaCrosse, Wisconsin, during the period June 6-12, 1992, with expenses of \$1,028.20 paid.
94. Amy R. Lee, Student, Chemistry Department, toured the Space Center and watched the shuttle Atlantis, which carried a polymer sample, take off in Satellite Beach, Florida, during the period July 29-August 3, 1992, with expenses of \$198.67 paid.
95. David E. Lemke, Associate Professor, Biology Department, attended the American Institute of Biological Sciences meeting held in Honolulu, Hawaii, during the period August 9-12, 1992, with expenses of \$780.00 paid.
96. Melanie C. Lewis, Professor, Biology Department, attended the National Science Teachers Association Conference held in Boston, Massachusetts, during the period May 25-30, 1992, with expenses of \$685.00 paid.
97. Ronald Glen Lindsey, Student, Health, Physical Education and Recreation Department, attended the Delta Psi Kappa Conference and the American Alliance for Health, Physical Education, Recreation and Dance Conference held in Indianapolis, Indiana, during the period April 5-9, 1992, with expenses of \$232.00 paid.
98. James B. Lingwall, Chair-Professor, Allied Health Sciences Department, attended the Behavior Modification and Stuttering meeting in Minneapolis, Minnesota, during the period June 12-15, 1992, with expenses of \$559.47 paid.
99. David Lippmann, Associate Professor, Chemistry Department, attended the Science Education Conference held in Los Angeles, California, during the period March 29-April 3, 1992, with expenses of \$563.06 paid.
100. Arch R. Mallard, Professor, Allied Health Sciences Department, conferred with officials regarding expansion of the Stuttering Program and Acoustical Analysis in Boulder, Colorado, during the period August 8-9, 1992, with expenses of \$350.00 paid.

101. Theodore J. Marek, Vice President for Finance and Management, attended the Southern Association of College and University Business Officers meeting held in Lexington, Kentucky, during the period April 12-15, 1992, with expenses of \$748.08 paid.
102. Theodore J. Marek, Vice President for Finance and Management, attended the National Association of College and University Business Officers meeting held in Toronto, Ontario, Canada, during the period July 19-22, 1992, with expenses of \$1,084.09 paid.
103. Raquel Marquez, Student, Multicultural Student Affairs, attended the American Sociological Association Student Honors Program held in Pittsburgh, Pennsylvania, during the period August 19-23, 1992, with expenses of \$340.00 paid.
104. Michael H. McBride, Professor, Journalism Department, attended the American Advertising Federation Conference held in Portland, Oregon, during the period June 12-16, 1992, with expenses of \$627.24 paid.
105. Elizabeth H. McConnell, Assistant Professor, Criminal Justice Department, attended the Academy of Criminal Justice Sciences meeting held in Pittsburgh, Pennsylvania during the period March 9-15, 1992, with expenses of \$700.00 paid.
106. Elizabeth H. McConnell, Assistant Professor, Criminal Justice Department, attended the Southeastern States Summit on Violent Crime meeting held in Charlotte, North Carolina, during the period July 6-8, 1992, with expenses of \$817.42 paid.
107. Donald D. McQuown, Assistant Professor, Aerospace Studies Department, attended the Arnold Air/Angel Flight Area Conference held in Kansas City, Missouri, during the period April 17-21, 1992, with expenses of \$38.00 paid.
108. Wilda F. Meixner, Professor, Accounting Department, attended the American Accounting Association Conference held in Washington, D.C., during the period of August 8-12, 1992, with expenses of \$500.00 paid.
109. Robert C. Moerke, Purchaser, Purchasing Department, attended the National Association of Educational Buyers meeting held in Phoenix, Arizona during the period April 9-15, 1992, with expenses of \$823.24 paid.
110. John W. Mogab, Associate Professor, Finance and Economics Department, attended the American Economic Association Conference held in Evanston, Illinois, during the period May 28-31, 1992, with expenses of \$335.00 paid.
111. Nelwyn B. Moore, Professor, Home Economics Department, attended the Society for the Scientific Study of Sex Conference held in New Orleans, Louisiana, during the period November 7-10, 1991, with expenses of \$200.00 paid.

112. Nelwyn B. Moore, Professor, Home Economics Department, conducted research on Sexual Attitudes and Behaviors of College Women and Men in Madison, Wisconsin, during the period June 2-7, 1992, with expenses of \$513.70 paid.
113. Nelwyn B. Moore, Professor, Home Economics Department, attended the American Home Economics Association meeting held in Denver, Colorado, during the period June 26-July 1, 1992, with expenses of \$300.00 paid.
114. Lucille M. Montondon, Assistant Professor, Accounting Department, attended the American Accounting Association Conference held in Washington, D.C., during the period August 8-12, 1992, with expenses of \$520.00 paid.
115. Craig H. Morton, Visiting Assistant Professor, Agriculture Department, attended the National Agricultural Mechanics contest held in Blue Springs, Missouri, during the period November 12-15, 1991, with expenses of \$187.98 paid.
116. Rene H. Mueller, Research Associate, Chemistry Department, toured the Space Center and watched the shuttle Atlantis, which carried a polymer sample, take off in Satellite Beach, Florida, during the period July 29-August 3, 1992, with expenses of \$198.67 paid.
117. Stanley J. Naumann, Comptroller, attended the National Association of Colleges and University Business Officers meeting held in Toronto, Ontario, Canada, during the period July 15-25, 1992, with expenses of \$1,399.62 paid.
118. David C. Nelson, Associate Professor, Journalism Department, attended the Association for Education in Journalism and Mass Communication Conference held in Montreal, Quebec, Canada, during the period August 3-10, 1992, with expenses of \$882.25 paid.
119. Robert A. Northcutt, Professor, Mathematics Department, attended the International Congress for Mathematics Education meeting held in Montreal, Quebec, Canada, during the period August 16-22, 1992, with expenses of \$600.00 paid.
120. J. Murry Owen, Graduate Student, Biology Department, attended the North American Benthological Society meeting held in Louisville, Kentucky, during the period May 24-31, 1992, with expenses of \$150.00 paid.
121. Paul C. Paese, Professor, Teacher Education Department, attended the Association of Teacher Educators meeting held in Racine, Wisconsin, during the period of August 1-5, 1992, with expenses of \$523.70 paid.
122. Dianne Rush Pape, Lecturer, Curriculum and Instruction Department, attended the International Association for Childhood Education Conference held in Chicago, Illinois, during the period April 24-25, 1992, with expenses of \$435.70 paid.

123. Mark W. Pape, Associate Professor, Allied Health Sciences, attended the National American Physical Therapy Association Conference held in Denver, Colorado, during the period June 13-19, 1992, with expenses of \$745.00 paid.
124. Diane Parkin-Speer, Professor, English Department, attended the Western Social Science Conference held in Denver, Colorado, during the period April 22-26, 1992, with expenses of \$300.00 paid.
125. Robert E. Patton, Professor, Health, Physical Education and Recreation Department, attended the National Athletic Trainers Association meeting held in Denver, Colorado, during the period June 2-4, 1992, with expenses of \$500.00 paid.
126. Kate L. Peirce, Associate Professor, Journalism Department, attended the Association for Education in Journalism and Mass Communication Conference held in Montreal, Quebec, Canada, during the period August 4-9, 1992, with expenses of \$955.95 paid.
127. Horace Joe Pendleton, Crew Supervisor, Physical Plant, attended the Trane Tracer Service and Startup meeting held in LaCrosse, Wisconsin, during the period June 6-12, 1992, with expenses of \$764.80 paid.
128. Beverly Penn, Assistant Professor, Art Department, conducted research on industrial moldmaking processes and materials in New York, New York, during the period June 23-August 2, 1992, with expenses of \$2,250.00 paid.
129. David B. Perkins, Assistant Professor, Criminal Justice Department, attended the Academy of Criminal Justices Sciences Conference held in Pittsburgh, Pennsylvania, during the period March 12-15, 1992, with expenses of \$530.64 paid.
130. Tommy Perkins, Assistant Professor, Agriculture Department, attended the American Society of Animal Science meeting held in Fort Collins, Colorado, during the period July 7-10, 1992, with expenses of \$838.68 paid.
131. Kellous Price, Grant Specialist, Biology Department, attended a seminars in research techniques at Georgetown University and Cornell University in Washington, D.C., and Ithaca, New York, during the period August 19-22, 1992, with expenses of \$200.00 paid.
132. Robert Pulver, Assistant Professor, Journalism Department, attended the American Advertising Federation Conference held in Portland, Oregon, during the period June 12-16, 1992, with expenses of \$415.20 paid.
133. Paul Raffeld, Director, Testing Center, attended the American Association for Higher Education Conference held in Miami, Florida, during the period June 20-24, 1992, with expenses of \$603.28 paid.

134. Jennifer Rees, Assistant Director, Alumni Affairs, attended the Council for Advancement of Supportive Education Conference held in Albuquerque, New Mexico, during the period March 31-April 5, 1992, with expenses of \$192.00 paid.
135. Donna Reeves-Marquardt, Professor, Modern Languages Department, performed duties as exchange professor at the University of Wisconsin in Eau Claire, Wisconsin, during the period June 22-26, 1992, with expenses of \$972.83 paid.
136. Paula C. Renfro, Professor, Journalism Department, attended the Association for Education in Journalism and Mass Communication Conference held in Montreal, Quebec, Canada, during the period August 5-8, 1992, with expenses of \$642.37 paid.
137. Isabel Reyes, Graduate Instructional Assistant, Alcohol and Drug Education Prevention Training Department, attended the American Psychological Association meeting held in Washington, D.C., during the period August 15-18, 1992, with expenses of \$297.00 paid.
138. Carlos G. Rodrigues, Associate Professor, Curriculum and Instruction Department, attended the Teachers of English to Speakers of Other Languages Conference held in Vancouver, British Columbia, Canada, during the period March 2-8, 1992, with expenses of \$637.32 paid.
139. Harriett D. Romo, Assistant Professor, Sociology Department, attended the American Sociological Association meeting held in Pittsburgh, Pennsylvania during the period August 19-23, 1992, with expenses of \$703.46 paid.
140. Walter E. Rudzinski, Professor, Chemistry Department, attended the American Chemical Society meeting held in Washington, D.C., during the period August 25-30, 1992, with expenses of \$635.80 paid.
141. Maria de J. Ruiz, Professor, Modern Languages Department, attended the American Association of Teachers of Spanish and Portuguese meeting held in Cancun, Mexico, during the period August 9-13, 1992, with expenses of \$880.00 paid.
142. Philip J. Salem, Professor, Speech Communication Department, attended the International Communication Association Conference held in Miami, Florida, during the period May 21-24, 1992, with expenses of \$400.00 paid.
143. Barbara Sanders, Associate Professor, Allied Health Sciences Department, attended the American Orthopedic Society for Sports Medicine meeting held in San Diego, California, during the period July 4-9, 1992, with expenses of \$250.00 paid.
144. Edward Scholwinski, Associate Professor, Education Administration and Psychological Services Department, attended the National Association of School Psychologists Conference held in Nashville, Tennessee, during the period March 25-27, 1992, with expenses of \$500.00 paid.

145. Michael Schuett, Assistant Professor, Health, Physical Education and Recreation Department, attended the Society and Resource Management Conference held in Madison, Wisconsin, during the period May 16-25, 1992, with expenses of \$300.00 paid.
146. Lon R. Shell, Professor, Agriculture Department, attended the National Agricultural Mechanics contest held in Blue Springs, Kansas, during the period November 12-14, 1991, with expenses of \$136.87 paid.
147. Patricia Shields, Professor, Political Science Department, attended the National Security Seminar held in Harrisburg, Pennsylvania, during the period May 30-June 5, 1992, with expenses of \$293.65 paid.
148. Alvin P. Short, Professor, Sociology Department, attended the American Sociological Association meeting held in Pittsburgh, Pennsylvania, during the period August 21-23, 1992, with expenses of \$290.00 paid.
149. Sukhjot Singh, Professor, Mathematics Department, attended the Cohomological Dimension and Related Topics workshop held in Knoxville, Tennessee, during the period May 14-19, 1992, with expenses of \$597.10 paid.
150. Melani D. Skalberg, Graduate Student, Biology Department, attended the North American Benthological Society meeting held in Louisville, Kentucky, during the period May 24-31, 1992, with expenses of \$200.00 paid.
151. LeAnne Stedman, Assistant Professor, Health, Physical Education and Recreation Department, performed with the Wendy Hambidge Dance Company in Minneapolis, Minnesota, during the period May 9-17, 1992, with expenses of \$100.00 paid.
152. Stanley Stephenson, Associate Professor, Computer Information Systems and Administrative Sciences Department, attended the Society of Industrial and Organizational Psychology Conference, held in Montreal, Quebec, Canada, during the period May 1-4, 1992, with expenses of \$432.17 paid.
153. Pat Stone, Lecturer, Health, Physical Education and Recreation Department, attended the American College Dance Festival Association held in Hammond, Louisiana, during the period March 11-14, 1992, with expenses of \$360.00 paid.
154. James D. Studer, Vice President for Student Affairs, attended the National Association of Student Personnel Administrators Conference held in Hilton Head, South Carolina, during the period June 13-21, 1992, with expenses of \$1,196.49 paid.
155. James D. Studer, Vice President for Student Affairs, attended the Institutional Reps Training Session held in Ft. Lewis, Washington, during the period June 29-July 2, 1992, with expenses of \$31.40 paid.

156. Mary Ann Stutts, Professor, Management and Marketing Department, attended the American Advertising Federation Conference held in Chicago, Illinois, during the period July 16-20, 1992, with expenses of \$347.19 paid.
157. Jerome H. Supple, President, attended the American Association of State Colleges and Universities Conference held in Washington, D.C., during the period June 13-20, 1992, with expenses of \$814.04 paid.
158. Jerome H. Supple, President, attended the American Association of State Colleges and Universities meeting held in British Columbia, Canada, during the period July 19-26, 1992, with expenses of \$1,204.90 paid.
159. Marion Tangum, Director, Research and Sponsored Programs, attended the "What Difference Does Difference Make?" Conference held in Raleigh, North Carolina, during the period May 28-June 2, 1992, with expenses of \$559.40 paid.
160. Marion Tangum, Director, Research and Sponsored Programs, conferred with officials at the National Endowment for the Humanities in Washington, D.C., during the period June 18-25, 1992, with expenses of \$1,155.12 paid.
161. Ruth A. Taylor, Associate Professor, Management and Marketing Department, attended the International Academy of Business Disciplines Conference held in Washington, D.C., during the period May 2-5, 1992, with expenses of \$803.32 paid.
162. Ruth A. Taylor, Associate Professor, Management and Marketing Department, attended the Marketing Educators Conference held in Reno, Nevada, during the period May 9-13, 1992, with expenses of \$751.42 paid.
163. Ruth A. Taylor, Associate Professor, Management and Marketing Department, attended the American Marketing Association Summer Educator Conference held in Chicago, Illinois, during the period August 7-11, 1992, with expenses of \$1,132.48 paid.
164. Danal Terry, Assistant Professor, Journalism Department, attended the American Advertising Federation Conference held in Portland, Oregon, during the period June 12-16, 1992, with expenses of \$568.00 paid.
165. Thomas Thickstun, Professor, Mathematics Department, conferred with officials of the Department of Mathematical Sciences regarding a joint research project in Binghamton, New York, during the period July 6-17, 1992, with expenses of \$500.00 paid.
166. Naymond Thomas, Assistant Vice President for Academic Affairs, attended the Student Retention Conference held in San Francisco, California, during the period July 15-17, 1992, with expenses of \$585.04 paid.
167. Sidne Gay Tiemann, Graduate Student, Biology Department, attended the North American Benthological Society meeting held in Louisville, Kentucky, during the period May 24-31, 1992, with expenses of \$150.00 paid.

168. Terry L. Tilton, Assistant Professor, Physics Department, conferred with Dr. Fernando Orteza, Director, Geologic Institute of Mexico in Mexico City, Mexico, during the period March 14-22, 1992, with expenses of \$13.95 paid.
169. Terry L. Tilton, Assistant Professor, Physics Department, attended the Chautauqua course on "Computer Networking" held in Dayton, Ohio, during the period April 28-May 3, 1992, with expenses of \$556.40 paid.
170. Terry L. Tilton, Assistant Professor, Physics Department, conferred with Dr. Harold Lang, Chief of the Earth and Planetary Mapping Branch of the U.S. Jet Propulsion Laboratory regarding mapping geology using computers and satellite images in Dayton, Ohio, during the period May 3-5, 1992, with expenses of \$311.92 paid.
171. Terry L. Tilton, Assistant Professor, Physics Department, conducted field research under a Research Enhancement Grant in geology in a remote region held in Guerrero, Mexico, during the period May 14-31, 1992, with expenses of \$1,336.35 paid.
172. Terry L. Tilton, Assistant Professor, Physics Department, attended a course at the U.S. Geological Survey on Trace Fossils held in Denver, Colorado, during the period July 21-24, 1992, with expenses of \$204.75 paid.
173. Terry L. Tilton, Assistant Professor, Physics Department, collected rocks and fossils for the geology teaching collection in Tropic, Utah, during the period July 28-August 5, 1992, with expenses of \$349.80 paid.
174. Time Supertravel, round-trip airfare for Vincent C. Jones to attend the Issues of Diversity Conference held in Atlanta, Georgia, during the period April 2-5, 1992, with expenses of \$404.71 paid.
175. Tracy Toliver, Grant Specialist, Biology Department, attended seminars in research techniques at Georgetown University and Cornell University held in Washington, D.C., and Ithaca, New York, during the period August 19-22, 1992, with expenses of \$200.00 paid.
176. Ricardo Torrejon, Professor, Mathematics Department, attended the First World Congress of Nonlinear Analysts meeting held in Tampa, Florida, during the period August 18-25, 1992, with expenses of \$863.36 paid.
177. Travel Vistas International, round-trip airfare for Richard Riley to attend the Association for Library Collections and Technical Service held in St. Louis, Missouri, during the period April 30-May 5, 1992, with expenses of \$78.00 paid.
178. Fernando M. Treviño, Dean, School of Health Professions, conferred with government officials regarding grant applications in the health care field in Washington, D.C., during the period May 28-29, 1992, with expenses of \$152.70 paid.

179. Sharon Ugalde, Professor, Modern Languages Department, attended the American Association of Teachers of Spanish and Portuguese meeting held in Cancun, Mexico, during the period August 9-13, 1992, with expenses of \$453.50 paid.
180. Sharon Ugalde, Professor, Modern Languages Department, attended the Asociacion Internacional de Hispanistas meeting held in Orange County, California, during the period August 26-30, 1992, with expenses of \$462.50 paid.
181. Garland R. Upchurch, Jr., Assistant Professor, Biology Department, attended the North American Paleontological Conference held in Chicago, Illinois, during the period June 26-July 2, 1992, with expenses of \$600.00 paid.
182. Marian Upchurch, Associate Professor, Health Administration Department, attended the American Society on Aging Conference held in San Diego, California, during the period March 11-17, 1992, with expenses of \$325.00 paid.
183. Sent Visser, Associate Professor, Geography and Planning Department, attended the Association of American Geographers Conference held in San Diego, California, during the period April 17-23, 1992, with expenses of \$242.00 paid.
184. Sandra West, Assistant Professor, Biology Department, attended the American Association for the Advancement of Science meeting held in Chicago, Illinois, on February 7, 1992, with expenses of \$411.00 paid.
185. Norman M. Whalen, Professor, Sociology and Anthropology Department, Society for American Archaeology meeting held in Pittsburgh, Pennsylvania, during the period April 10-12, 1992, with expenses of \$700.22 paid.
186. M. Lee Williams, Professor, Speech Communication Department, attended the International Communication Association Conference held in Miami, Florida, during the period May 22-24, 1992, with expenses of \$400.00 paid.
187. Byron Wolverton, Professor, Music Department, attended the Sonneck Society for American Music meeting held in Baton Rouge, Louisiana, during the period February 12-16, 1992, with expenses of \$275.00 paid.
188. Stinson E. Worley, Professor, Curriculum and Instruction Department, attended the International Reading Association Conference held in Fort Lauderdale, Florida, during the period April 2-7, 1992, with expenses of \$315.45 paid.
189. Fernando Yarrito, Director, Admissions Office, traveled from New Orleans, Louisiana to attend the Student Affairs Retreat held in San Marcos, Texas during the period May 18-20, 1992, with expenses of \$206.50 paid.

190. Joseph K. S. Yick, Assistant Professor, History Department, conducted research on "Student Protests in Twentieth Century China: The Case of Beijing" in Stanford, Berkeley, Santa Barbara, San Diego, California, during the period May 19-June 3, 1992, with expenses of \$1,300.00 paid.
191. Janusz Zalewski, Assistant Professor, Computer Science Department, attended the International Computing and Information Conference held in Toronto, Ontario, Canada, during the period May 28-31, 1992, with expenses of \$383.00 paid.
192. Michele Zwierski, Catalog Librarian, Albert B. Alkek Library, attended the American Library Association meeting held in San Francisco, California, during the period June 29-July 4, 1992, with expenses of \$661.91 paid.

FOREIGN TRAVEL: \$1,236.00

1. James F. Garber, Associate Professor, Anthropology Department, directed the Anthropology Department's Archaeology Field School held in San Ignacio, Belize, Central America, during the period July 15-August 13, 1992, with expenses of \$368.00 paid.
2. David M. Glassman, Associate Professor, Anthropology Department, directed the Anthropology Department's Archaeology Field School held in San Ignacio, Belize, Central America, during the period July 15-August 13, 1992, with expenses of \$368.00 paid.
3. Deanne Varenhorst, Professor, Health Administration Department, attended the Technology and Education Conference held in Paris, France, during the period March 13-23, 1992, with expenses of \$500.00 paid.

ATHLETIC TRAVEL REIMBURSEMENT FOR WHICH PAYMENTS
MADE DURING THE PERIOD JUNE 1-AUGUST 31, 1992

ATHLETIC TRAVEL: \$8,426.93

1. Gavin J. Bevis, Assistant Football Coach, performed recruiting duties in McAlester, Oklahoma, and in Wichita, Kansas, during the period November 29-December 4, 1991, with expenses of \$599.94 paid.
2. Jerry Clayton, Head Track Coach, transported the track team to participate in a track meet held in Monroe, Louisiana, during the period March 5-7, 1992, with expenses of \$206.14 paid.
3. Jerry Clayton, Head Track Coach, attended the track and field trials held in New Orleans, Louisiana, during the period June 17-21, 1992, with expenses of \$194.05 paid.
4. Dana Craft, Assistant Athletic Director, attended the Women's Basketball Coaches meeting held in Los Angeles, California, during the period March 31-April 6, 1992, with expenses of \$1,028.25 paid.
5. Richard Hannan, Athletic Director, attended the National Collegiate Athletic Association meeting held in Las Vegas, Nevada, during the period July 15-17, 1992, with expenses of \$467.06 paid.
6. Angela B. Lawson, Assistant Women's Basketball Coach, performed recruiting duties in Shreveport, Louisiana, during the period February 8-12, 1992, with expenses of \$151.85 paid.
7. Mike Miller, Assistant Men's Basketball Coach, performed recruiting duties in Tulsa, Oklahoma; New Orleans, Louisiana and Hattiesburg, Mississippi, during the period July 13-23, 1992, with expenses of \$670.61 paid.
8. Donald Rockstad, Assistant Men's Basketball Coach, performed recruiting duties held in Wichita, Kansas, during the period March 5-April 21, 1992, with expenses of \$1,562.45 paid.
9. Donald Rockstad, Assistant Men's Basketball Coach, attended the Ballplayers Tournament held in Vincennes, Indiana, and performed recruiting duties in Kansas City, Kansas, during the period July 24-29, 1992, with expenses of \$704.77 paid.
10. Linda K. Sharp, Head Women's Track Coach, attended the Tournament and Coaches meeting held in Los Angeles, California, during the period March 3-April 6, 1992, with expenses of \$553.25 paid.

11. Diane Watson, Assistant Volleyball Coach, attended the Davis Festival Volleyball Tournament held in Sacramento, California, during the period June 30-July 3, 1992, with expenses of \$462.03 paid.
12. Jim A. Wooldridge, Head Men's Basketball Coach, performed recruiting duties in Tulsa, Oklahoma; New Orleans, Louisiana, and in Kansas City, Kansas, during the period July 15-29, 1992, with expenses of \$905.96 paid.
13. Pam Wuestenberg, Head Softball Coach, performed recruiting duties in Oklahoma City, Oklahoma, during the period May 21-25, 1992, with expenses of \$203.50 paid.
14. Pam Wuestenberg, Head Softball Coach, performed recruiting duties in Boulder, Colorado, during the period of June 26-July 2, 1992, with expenses of \$717.07 paid.

WATER PURCHASE CONTRACT

This contract for the sale and purchase of water is entered into as of the _____ day _____, between Guadalupe-Blanco River Authority, (GBRA), a conservation and reclamation district and political subdivision of the State of Texas, and the Southwest Texas State University, (SWTSU), located in Hays County, Texas.

WITNESSETH RECITALS

GBRA holds Certificate of Adjudication Number 18-2074C (CA-18-2074C) issued by the Texas Water Commission, based on GBRA's rights under Permit 1886, as amended. CA-18-2074C authorizes GBRA to impound water in Canyon Reservoir in Comal County, Texas, and to divert and use therefrom not to exceed an average of 50,000 acre-feet of water per annum for domestic, municipal, and industrial purposes and, temporarily, irrigation and recreation purposes.

SWTSU needs a firm surface water supply in order to provide water for municipal purposes to its physical plant in San Marcos, Texas, and desires to purchase from GBRA untreated water from storage in Canyon Reservoir for such purposes. The water will be treated at a water treatment plant to be constructed in the vicinity of the City of San Marcos, Hays County, Texas.

AGREEMENT

Now, therefore, for and in consideration of the mutual promises, obligations, and benefits hereinafter set forth, GBRA and SWTSU agree as follows:

A. Quantity. GBRA shall furnish SWTSU, at the point or points of delivery hereinafter specified, during the term of this contract or any renewal or extension thereof, untreated water released from conservation storage in Canyon Reservoir under CA-18-2047C, or other reservoir storage available to GBRA in such quantity as may be required by SWTSU not to exceed the Annual Commitment. The "Annual Commitment" shall mean the minimum quantity of water SWTSU takes from conservation storage or paid for, whether taken or not, on an annual calendar-year basis in any calendar year. The initial Annual Commitment shall be 500 acre-feet of water per year, but may be increased from storage in Canyon Reservoir, or other reservoir storage available to GBRA, if available, pursuant to the following provisions:

1. If the total amount of stored water diverted in any calendar year exceeds the Annual Commitment applicable during that year, then, effective as of the first day of January of the following year, the Annual Commitment shall be such greater amount, if such additional amount is available from storage on a firm yield basis, unless and until further increased pursuant to this paragraph A; or

2. The Annual Commitment may be increased upon request by SWTSU, if available from storage in Canyon Reservoir, or other reservoir storage available to GBRA on a firm annual yield basis.

3. If the proposed water treatment system serves another city, rural water system or other independent water system that has contracted with GBRA for water from storage, the quantity of stored water charged to each contracting user will be based on a proration of the actual amount of treated water delivered to each water system.

B. Point of Diversion. The water will be diverted at the following point(s): A water treatment plant located adjacent to the San Marcos River in Hays County, Texas, as set forth in Exhibit "A" hereto. The maximum diversion rate shall be 6,000 gallons per minute.

A vicinity map attached hereto as Exhibit "B" shows the Point(s) of Delivery.

C. Purpose of Use. The stored water supplied from conservation storage in Canyon Reservoir or other reservoir storage available to GBRA, under this Contract, shall be used for municipal use only.

D. Place of Use. Any use of the stored water outside the Guadalupe River Basin must be approved in advance in writing by GBRA and by the Texas Water Commission.

E. Billing Procedure. GBRA will render bills to SWTSU on or before the tenth (10th) day of each month to the address provided by SWTSU for the payment amount determined pursuant to Paragraphs "F" and "G", below.

F. Payments. Beginning on the date that a certification of completion is delivered in writing by SWTSU to GBRA stating that the water treatment plant to be constructed by the City of San Marcos is capable of delivering treated water, or on January 1, 1995, whichever first occurs, SWTSU shall pay GBRA at its office in Guadalupe County, Texas, or such other place as GBRA may designate in writing, not later than the twentieth (20th) day of each month, pursuant to the monthly bill rendered to SWTSU as provided in Paragraph E, above, a dollar amount equal to one-twelfth of the annual cost resulting from multiplying the Annual Commitment in acre-feet times the rate to be paid by SWTSU for stored water reserved and supplied pursuant to this Contract (the "Stored Water Rate"). The present Stored Water Rate is \$53.03 per acre foot.

In addition, SWTSU shall pay a rate for water delivery, if any, established by GBRA, on a cost of service basis, for the construction and operation of any facilities, including but not limited to a pump station, pipeline and terminal storage facilities, necessary to deliver stored water from the Guadalupe River to the water treatment plant site selected by the City of San Marcos. The final plans for delivery facilities shall be reviewed and approved by San Marcos and SWTSU prior to construction, and payment by SWTSU shall begin with the initial delivery of water to the plant site.

G. Annual Adjustment. SWTSU will pay GBRA at its office in Guadalupe County, Texas, or such other place as GBRA may designate in writing, not later than the twentieth (20) day of January of each year, a dollar amount equal to the Stored Water Rate times the number of acre-feet of water used in the previous calendar year which exceeds the Annual Commitment applicable during that year.

H. Adjustment of Rates. The provisions of this Contract pertaining to the rates to be paid by SWTSU for stored water reserved and supplied may be adjusted by GBRA at any time and from time to time in accordance with the basin-wide rate for water from reservoir storage. If GBRA desires to adjust the rates for the water reserved and supplied pursuant to this Contract, it shall, at least sixty (60) days prior to the first day on which such adjustment is proposed to become effective, give written notice of the proposed adjustment to SWTSU.

The rate to be paid for water delivery may be adjusted by GBRA at any time and from time to time, provided that the basis for the rate established by GBRA shall be the cost of service including the debt service requirements which were incurred in connection with the financing of the water delivery system; the expenses incurred in the operation and maintenance of the delivery system including without limitation the expenses of materials, supplies, power and utilities used in connection with the system; the expenses of repairs and replacements and depreciation; the cost of insurance, rentals, licenses, taxes and all other charges of any nature whatsoever related to the delivery system, including, without limitation, all damages and governmental or judicial assessments; interest and other related fixed charges not included in the above clause of this Paragraph; administrative and general expenses reasonably attributable to the delivery system; wages, salaries, and other compensation and fringe benefits payable to GBRA's employees, and professional fees, including, without limitation, legal, accounting, financial, engineering, consulting, and other technical fees, which may be allocated to work performed in connection with the delivery system; expenses incurred in protecting the water supply delivered to Southwest Texas State University, including, without limitation, Watermaster fees; and all other costs (whether of a capital or expense nature) incurred on account of, or in connection with, the ownership, occupancy, maintenance, operation, replacement, repair or restoration of the delivery system that are not included in the above clauses of this Paragraph.

In the event of a disagreement between GBRA and SWTSU over the stored water rate or the delivery rate, GBRA and SWTSU may apply by appropriate means to the Texas Water Commission, or any agency succeeding to the rate-making jurisdiction of the Texas Water Commission, to establish a just and reasonable rate for such water or delivery.

I. Metering Equipment. At the onset of initial use of water under this Contract, GBRA shall furnish, install, operate and maintain or cause to be furnished, installed, operated and maintained at the Point of Delivery the necessary metering equipment and required devices of standard type for properly measuring the quantity of water delivered to the plant to be constructed by the

City of San Marcos and to calibrate such metering equipment not more frequently than once every twelve (12) months. A meter registering not more than five percent (5%) above or below the test results shall be deemed to be accurate. The previous readings of any meter disclosed by tests to be inaccurate shall be corrected for one-half (1/2) the period elapsed since the next preceding meter test but in no event to exceed six (6) months in accordance with the percentage of inaccuracy found by such tests. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless GBRA and SWTSU shall agree upon a different amount. The metering equipment shall be read weekly at or near the first day of each week.

All measuring devices shall be subject at all reasonable times to inspection, examination and testing by GBRA and Southwest Texas State University. Any measuring device which fails to function or which functions incorrectly shall promptly be adjusted, repaired or replaced by a like device having the required accuracy.

J. Term of Contract. This Contract will extend for a term of 30 years from its date. However, SWTSU may terminate this agreement earlier, for any reason, effective at the end of each ten-year anniversary of the date of this contract. If SWTSU elects to terminate this agreement before the end of the 30-year term it will give GBRA at least one year's prior written notice of its intention to terminate.

K. Quality of Water. The water to be supplied under this Contract shall be untreated water released from storage, delivered to a point of diversion on the Guadalupe River, and transported to the water treatment plant by pipeline. SWTSU shall not be obligated to pay for the use of any water which because of the willful acts or negligence of GBRA, its representatives, agents and employees, is rendered untreatable by a water treatment plant of standard design and capability for waters of the Guadalupe River as established by the appropriate governmental authority for the reach of the Guadalupe River in which the Point of Diversion is located. To the extent such untreatable water prevents SWTSU from using the full amount of water delivered, the payment due for the Annual Commitment shall be reduced proportionately.

L. Modification of Contract. The provisions of this Contract may be modified or altered only by written agreement of the parties.

M. Regulatory Agencies. This Contract is subject to CA-18-2074C and to such laws, rules, and regulations as may be applicable to this Contract and as may be applicable to rights to use water in the State of Texas, including the applicable provisions, if any, of 31TAC295 and 297, Subchapter J of the Texas Water Commission. GBRA and SWTSU agree to cooperate with each other to obtain any permits, approvals or other authorizations as may be required to comply therewith.

N. Assignment. SWTSU may not assign this Contract to parties without

the prior written consent of GBRA. Any successor or assign of GBRA shall succeed to the rights and obligations of GBRA hereunder.

O. Captions. All titles of the sections of this Contract have been inserted for convenience of reference only and are not considered a part of this Contract and in no way shall they affect the interpretation of any provisions of this Contract.

P. Termination. If SWTSU fails to pay any amounts payable under this contract when due and payable, GBRA may give written notice of such delinquency to SWTSU, and if all amounts due and unpaid, including interest thereon from the date payment was due at maximum legal rates, are not paid within thirty days after delivery of such notice, then GBRA may, at its option, institute suit for collection thereof and utilize such other remedies as may exist to collect any amounts due and unpaid, together with interest thereon at the maximum legal rate and attorney's fees. In addition to all other remedies, GBRA may, at its option, if such amounts are not paid within said thirty day period, terminate this Contract without recourse.

Q. Additional Water. In the event that GBRA should obtain any additional water in whatever manner from Canyon Reservoir or other reservoir storage, which water would be subject to sale by GBRA, then GBRA shall inform SWTSU and thereby provide SWTSU the opportunity to purchase additional water from reservoir storage for the purposes set out under this Contract.

R. Remedies. Unless a particular remedy procedure is set forth herein for any default under the Contract, the parties hereto shall have available to it all remedies at law or in equity.

S. Notices. All notices provided for herein shall be by certified United States mail, addressed to the following parties at the address set out for each:

Guadalupe-Blanco River Authority
Attention: General Manager
P. O. Box 271
Seguin, Texas 78156-0271

Southwest Texas State University
Attention: _____

San Marcos, Texas 78666

In witness whereof, the parties hereto, acting under the authority of the respective governing bodies, have caused this Contract to be duly executed in five (5) counterparts, each of which shall constitute an original.

GUADALUPE-BLANCO RIVER AUTHORITY

By: _____
General Manager

ATTEST:

Southwest Texas State University

W47

By: _____

ATTEST:

§ THE STATE OF TEXAS

§ COUNTY OF GUADALUPE

BEFORE ME, the undersigned authority, on this day personally appeared JOHN H. SPECHT, known to me to be the person whose name is subscribed to the foregoing instrument as General Manager of the Guadalupe-Blanco River Authority, a conservation and reclamation district, a governmental agency and a body politic and corporate, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity stated, and as the act and deed of said Authority.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 19____.

Notary Public in and for
Guadalupe County, Texas

My Commission Expires: _____

§ THE STATE OF TEXAS

§ COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared _____, _____ of the Southwest Texas State University, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said Authority.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 19____.

Notary Public in and for
Guadalupe County, Texas

My Commission Expires: _____

EXHIBIT "A"

A water treatment plant location adjacent to the San Marcos River in Hays County, Texas, is under study by consultants to the City of San Marcos. The final location selected will be described by metes and bounds and a copy of the description will be attached to the original copies of the Contract as Exhibit "A".

EXHIBIT "B"

A vicinity map which shows the point of delivery for water under the Contract will be prepared upon the final selection of a water treatment plant location and designated as Exhibit "B". A copy of the vicinity map will be attached to the original copies of the Contract.

EXHIBIT "C"

297.1 Definitions.

Municipal Use - the use of treated water within or without a municipality and its environs whether supplied by a person, privately-owned utility, political subdivision, or other entity as well as the use of municipal sewage effluent for certain purposes specified as follows. It includes the use of treated water for domestic purposes, fighting fires, sprinkling streets, flushing sewers and drains, watering parks and parkways, and recreational purposes including public and private swimming pools, the use of treated water in industrial and commercial enterprises supplied by a municipal distribution system without special construction to meet its demands, and for the watering of lawns and family gardens. Municipal use also includes the application of municipal sewage effluent upon land sites, pursuant to a Texas Water Code, Chapter 26, permit, where:

- A. the primary purpose of the application is the treatment and/or necessary disposal of such effluent, or
- B. the application site is a park, parkway, golf course, or other landscaped area owned by the owner of the permitted sewerage system, or
- C. the effluent applied to such site is generated within an area for which the Commission has adopted a no-discharge rule.

HUNTING AND GRAZING LEASE AGREEMENT

This Hunting and Grazing Lease Agreement is entered into this _____ day of _____, 1992, between the Frost National Bank of San Antonio, as Trustee under the will and estate of Joseph Freeman, deceased, for the Freeman Educational Foundation, as Lessor, and Southwest Texas State University, as Lessee.

1. Lease Agreement and Property Description

1.01. Lessor leases to the Lessee that certain ranch located in Hays County, Texas, containing approximately 716.234 acres, and being more fully described as follows:

716.234 acres, more or less, of land area being that same tract of land described as 712.77 acres in a Deed from Lee Ermon Posey, et ux, to Joe Freeman dated April 19, 1946 and recorded in Volume 134, Page 493 of the Hays County Deed Records, being a portion of the John Maximillon Survey Number 15, Abstract Number 299, a portion of the Patrick McGreal Survey Number 1, Abstract Number 308, a portion of the John Carson Survey Number 3, Abstract Number 80, and a portion of the Thomas H. W. Forsith Survey Number 2, Abstract Number 173, in Hays County, Texas.

1.02. This property, including the house located on the land, is referred to as the "demised premises" in this lease.

2. Term

2.01. The term of this lease shall begin on February 6, 1993 and end on February 6, 1996. However, either party may cancel the lease sooner by giving the other 60 days written notice.

2.02. In addition, Lessor reserves the right to terminate this lease as to all or any part of the demised premises at such time as it elects, provided it gives Lessee at least 60 days

advance written notice of its election, describing the whole or the part of the leased premises that it elects to use. If Lessor makes this election the parties shall prorate the rental payment to date of Lessor's taking possession, and Lessor will refund to Lessee the unused portion of the rental payment before taking possession of the demised premises.

3. Use of Premises

3.01. Lessee shall have the exclusive right to use the demised premises for hunting and for the pasturing and grazing of livestock during the term of this lease, but, except as provided in section 3.02, shall have no right to use any part of the demised premises for any other purpose. Lessee may not assign, sublet, or in any manner encumber the demised premises without Lessor's prior written consent.

3.02. Lessee may sublease the ranch house located on the demised premises to one or more of the Lessee's students or employees, to be used for residential housing only. Lessee may make improvements to the ranch house at its expense.

4. Rental Payment

4.01. Lessee agrees to pay Lessor as rental for the demised premises the sum of \$6,500.00 for each year of the lease term. The payments will be made on or before February 6 of each year. If the lease is cancelled, the parties will prorate the rental payment to the date of cancellation, and Lessor will refund to Lessee the unused portion of the rental payment before taking possession of the demised premises.

5. Taxes and Utilities

5.01. Lessor will pay ad valorem taxes attributable to the demised premises during the term of this lease, and Lessee will pay for all utilities consumed on the demised premises during the term of this lease.

6. Hunting Rights Specified

6.01. During the term of this lease, Lessee shall have the exclusive right to use the demised premises for hunting deer, turkey, quail, duck, geese, javelina, and dove, but only as prescribed by the Texas game laws. Lessee may contract with others for hunting privileges on the demised premises without Lessor's prior consent.

7. Mineral Leases

7.01. Lessor reserves the right to lease all or any part of the demised premises for oil, gas, and other minerals, with usual and customary provisions for ingress and egress, exploration, drilling and production. Lessee's rights under this lease are subordinate to any oil, gas, or other mineral lease covering any part of the demised premises.

8. Improvements and Care of Property

8.01. Lessee accepts the fences and other improvements on the demised premises in their present condition, and Lessee agrees to keep them in good condition during this lease and to make such repairs and replacements as may be necessary to maintain them in this condition. At the end of this lease Lessee shall deliver the demised premises and the improvements to Lessor in as good a condition as they were when received. Any improvement placed on

the demised premises by Lessee shall become the property of Lessor at the end of this lease.

9. Ingress and Egress

9.01. Lessor, and his agents and representatives, shall have the right of ingress and egress at all reasonable times to inspect the demised premises.

10. No Waste

10.01. Lessee agrees that it will not injure the demised premises or any improvements on the land. Lessee will not allow the land or improvements to be damaged, and will not permit any waste on the demised premises.

11. Holding Over

11.01. If Lessee fails to deliver possession of the demised premises to Lessor at the end of this lease, then any holding over shall be deemed a tenancy at the will of Lessor, and Lessee will pay to Lessor the sum of \$100.00 per day as rental for such time as Lessee does hold over.

12. Indemnity

12.01. Lessor will not be responsible for any damage, injury, loss, or expense caused by Lessee, its employees, agents, licensees, sublessees, guests, or visitors.

13. General Provisions

13.01. This agreement constitutes the entire agreement between the parties and shall be binding upon them and their successors, assigns, and personal representatives. This agreement may be amended only by an instrument in writing signed by the parties or their representatives.

13.02. This agreement shall be governed under the laws of the State of Texas, and all obligations of the parties are performable in Hays County, Texas.

13.03. The Lessee's representative, in signing this contract, warrants that he signs only as a properly authorized representative of the Lessee and does not assume personal liability for meeting any of the terms of this contract.

SIGNED on the date first above written.

THE FROST NATIONAL BANK OF
SAN ANTONIO, AS TRUSTEE UNDER THE
WILL AND ESTATE OF JOSEPH FREEMAN,
DECEASED, FOR THE FREEMAN
EDUCATIONAL FOUNDATION, Lessor

By: _____
Authorized Agent

SOUTHWEST TEXAS STATE UNIVERSITY,
Lessee

By: _____
JEROME H. SUPPLE, President

MERCHANT BANK CARD AGREEMENT

The undersigned ("Merchant") desires to facilitate sales or leases of merchandise or services or both by honoring MasterCard ☒ Visa ☒ credit cards issued by the undersigned Bank ("Bank") and other bank cards identified by the MasterCard International or Visa U.S.A., Inc. symbols and travel vouchers identified by the MasterCard International symbols and, if elected by Merchant, the Visa, U.S.A. symbols (all of such MasterCard, MasterCard International, Visa, and Visa U.S.A., Inc. cards and travel vouchers being hereinafter referred to as "Cards" and "Travel Vouchers", respectively), and Bank will give Merchant credit for sales drafts taken by Merchant in honoring Cards and Travel Vouchers in accordance with and subject to the terms and conditions hereinafter set forth:

1. If Merchant has elected to participate in the MasterCard program, Merchant must accept MasterCard Travel Vouchers. If Merchant has elected to participate in the Visa program, Merchant may at any time also elect to accept Visa Travel Vouchers. In either case Merchant agrees to honor without discrimination any valid Card or, subject to the first sentence of this paragraph 1, Travel Voucher properly tendered for use and to honor Cards issued by issuers other than Bank on the same terms and conditions as it honors those issued by Bank.

2. Merchant shall not honor any Card:

(a) where the Card presented has expired or been cancelled (Merchant will check the expiration date on each Card and the current cancellation list before honoring any Card, and, in the event the Card has been cancelled, shall contact Bank for instructions); or

(b) where the signature on the sales draft does not correspond to the signature on the Card (Merchant shall contact Bank for instructions if identification is uncertain).

3. Merchant shall obtain an authorization from Bank by telephoning Bank's authorization center before completing any of the following Card transactions:

(a) The amount of the transaction exceeds Merchant's floor limit or the floor limit applicable to the transaction;

(b) Merchant desires to make a delayed presentment of the sales drafts;

(c) A Card is presented, but Merchant's Imprinter is not functioning, or for any other reason the sales draft cannot be imprinted with the Card;

(d) Merchant believes that the Card may be counterfeit or stolen or that the transaction is suspicious in some manner; or

(e) The account number is listed on Merchant's current Hot Card Notice, Restricted Card List, or similar notice or list.

When obtaining such authorization, Merchant shall use its best effort to retain the Card. In any case, except where the amount of the transaction exceeds the applicable floor limit, Merchant shall state the reason for the authorization inquiry. If Merchant is suspicious of the transaction, he shall state to the authorization clerk "This is Code Ten" (or other code then designated for use in such circumstances) and await instructions. Merchant shall use its best efforts to follow any instructions or advice so given. With regard to transactions exceeding applicable floor limits, Merchant will not use two or more sales drafts to avoid authorization calls.

4. Merchant shall use its best efforts to recover any Card, (a) if the account number thereof is listed on a Hot Card Notice, Restricted Card List, or similar notice or list, (b) if the account number thereon is listed on a Visa International Card Recovery Bulletin, or similar bulletin, effective in the region where Merchant is located, or (c) if Merchant is advised to retain it in response to an authorization inquiry, but Merchant's efforts to recover a Card will at all times be reasonable under the circumstances.

5. Upon authorization, Merchant may consummate the sale or lease and must identify the cardholder and note on the sales draft the method of identification, the authorization number and all information furnished by Bank. Such authorization shall be limited to the specific waiver requested and given and shall not constitute a waiver of any of the other provisions of paragraph 17 hereof. No waiver, even if given by Bank, shall be effective to validate a transaction involving the use of an expired Card, and Merchant shall remain fully liable for any chargeback related thereto. In the event that Merchant makes a request for authorization to make a sale when no such authorization is in fact required, Bank shall be entitled to charge, and Merchant shall be obligated to pay to Bank, a fee in addition to those fees shown in the Schedule of Fees herein, in an amount specified from time to time by Bank for any such unnecessary request.

6. Except as otherwise described in this paragraph, the sales draft or credit memorandum on a form provided by Bank shall be used by Merchant in each Card transaction. Each such form shall be legibly imprinted with Merchant's name and number and with the information embossed on the Card presented by the customer, shall state the date of the transaction, a brief description of the goods or services involved, and the total amount of the sale (including any applicable taxes) or credit, and shall be signed by the cardholder (except in authorized telephone or mail order transactions). In the event the information embossed on the Card and the Merchant plate is not legibly imprinted on the sales draft or credit memorandum, Merchant shall legibly reproduce at least the following information: the customer's name, account number, expiration date and Merchant's name and place of business, and, for transactions involving MasterCard, the name or trade style of the Card issuer as it appears on the face of the Card, the interbank number and interbank initials (if any). In any case in which a transaction in the United States, Canada or the Caribbean is completed without imprinting the Card, whether authorization is or is not obtained, Merchant shall be deemed to warrant the true identity of the customer as the cardholder, unless Merchant has obtained and noted on the sales draft independent evidence of the cardholder's true identity. From time to time Bank and Merchant may agree upon other methods and means for capturing information and data regarding Card transactions, including but not limited to, electronic tape or other electronic media. In such event, such information and data shall be transmitted and retained by Merchant as set forth in paragraph 7 below.

7. Merchant shall deliver the "customer copy" of the sales draft or credit memorandum to the customer at the time of the transaction. Merchant shall retain the "merchant copy" of the sales draft or credit memorandum for at least one hundred eighty (180) days following the date of the completion of the transaction. Merchant shall deliver the "bank copy" of each sales draft or credit memorandum to Bank no later than the close of business on Bank's third business day following the date of the completion of the transaction. Information and data regarding a sales or credit transaction which is captured by means of electronic tape or other electronic or magnetic or other media, shall be communicated to Bank or its agent in such form within such time or times as Bank may from time to time specify or as may be required under any applicable law, rule, or regulation, and Merchant shall prepare and retain for at least one hundred eighty (180) days after the date of such transaction or such longer period as may be required from time to time by Bank or by any applicable law, rule, or regulation, evidence of such transaction in a form which reasonably identifies the customer, the item or type of goods or services sold or returned, and the dollar amount of such transaction. If Bank requests a copy of such sales draft, credit memorandum or evidence within such period, Merchant will promptly provide Bank with any such document or a legible reproduction thereof. If such request by Bank is based on a customer's request for such information, and Merchant fails for any reason to provide such information to Bank within such period of time as Bank may from time to time reasonably specify, the full amount of such transaction may, at Bank's sole discretion, be charged back to Merchant's Account (as defined in paragraph 11 hereof). Merchant shall also otherwise cooperate fully with Bank and provide Bank with other information and copies of any other relevant documents in connection with resolution of customer disputes and complaints.

8. When a transaction is based on a pre-authorized order, telephone or mail order, Merchant shall type or print legibly on the signature line of the sales draft the letters PO, TO, or MO, as appropriate. Except in the case of purchases in separate departments of a department store with multiple departments, Merchant shall include all items, goods, and services purchased in a single transaction in the total amount on a single sales draft, except in cases of partial payment, as described below, or in cases of delayed delivery. In cases of delayed delivery, the cardholder shall execute one sales draft upon making a deposit with Merchant and a second sales draft upon paying the balance. Merchant shall note on the sales draft the words "deposit" or "balance" as appropriate. Merchant further agrees that it will not deposit with Bank the sales draft labeled "balance" until the goods have been delivered or the services have been performed by Merchant.

9. Merchant agrees it will not in connection with any Card transaction, honor any Card as payment for only part of the consideration due on the transaction unless the balance of the price is paid in cash by the customer at the time of such transaction. Merchant also agrees that it will not add any amount to the tag, posted, or advertised price of property or services offered by Merchant, as a condition or consequence of the use of a Card with respect to a transaction involving such property or services. Nothing herein shall be deemed to prohibit Merchant from offering a discount to a person to induce such person to pay by cash, check, or similar means rather than by use of a Card or its underlying account.

10. Merchant agrees to comply with all existing and future rules and regulations issued by MasterCard International or Visa U.S.A., Inc. applicable to the Travel Voucher program. In the event Merchant fails to comply with any of such rules or regulations, such failure shall be treated as an unauthorized transaction hereunder, and Bank shall be entitled to charge back Merchant's Account (as defined in paragraph 11 hereof). Merchant will comply with the applicable Travel Voucher requirements indicated below:

A. VISA Travel Voucher Requirements.

- (1) If Merchant wishes to take advantage of the Visa Travel Voucher program, Merchant may do so by agreeing to accept a Visa Travel Voucher from a participating travel agent. This automatically enrolls Merchant in the Visa Travel Voucher program, subject to the terms and conditions contained herein. Merchant will thereafter be authorized to accept Visa Travel Vouchers. If Merchant agrees to accept a Visa Travel Voucher at the time reservations are made, the Visa Travel Voucher must be accepted as payment from the customer. Merchant must take all reasonable steps to ensure that the Visa Travel Voucher is accepted as agreed. No authorization from Bank is needed to accept a Visa Travel Voucher.
- (2) Any commission shall be agreed upon between the travel agent and Merchant. If Merchant is an automobile leasing merchant which uses the special commission policies and procedures of the automobile leasing industry, the travel agent and Merchant are not required to agree upon the commission in advance.
- (3) Merchant must provide the services described on the Visa Travel Voucher. If the confirmation copy of the Visa Travel Voucher is not received from the travel agent prior to the customer's arrival, the customer must still be accommodated.
- (4) Merchant must provide the same level of service as would be provided to a customer paying by any other means.
- (5) Merchant may not add charges to, nor increase the amount of, the Visa Travel Voucher. If the customer has extended the original reservation and additional commission is due to the travel agent for the additional services, Merchant may deduct the increased commission amount from the voucher in the "less adjustments" box. If the customer does not use all the services specified, Merchant may (i) reduce the amount of the Visa Travel Voucher to reflect the value of the services actually used and the commission actually due, or (ii) complete a credit voucher for the appropriate refund amount.
- (6) When the customer presents the Visa Travel Voucher, Merchant shall collect the top and bottom parts of the customer copy and the processing copy of the Visa Travel Voucher. Both parts of the customer copy shall be retained by Merchant for 180 days after the transaction date.
- (7) After the services have been provided, Merchant must complete the required information in the financial area of the processing copy of the Visa Travel Voucher and deliver the bottom part of the processing copy to Bank. The processing copy must be delivered within 3 business days of the transaction date unless Merchant has multiple locations or offices and delivers Visa Travel Vouchers to Bank through such central office or facility, in which case the time period is 20 days. Only Visa Travel Vouchers used as deposits or prepayments may be delivered to Bank prior to services being provided.
- (8) Merchant shall deliver credit vouchers to Bank within 3 business days after the applicable transaction date unless Merchant has multiple locations or offices and credit vouchers are accumulated at a central office or facility, in which case the time limit is 7 days.
- (9) If any of the services described on the Visa Travel Voucher are not used and the Visa Travel Voucher has been delivered to Bank, Merchant must initiate a credit voucher for the appropriate refund amount. The original Visa Travel Voucher number must be included on the credit voucher. Merchant may not provide a refund directly to a customer. All refunds must be provided to the customer by the travel agent.

- (10) Merchant must collect directly from the customer for any services or additional charges not included on the Visa Travel Voucher
- (11) The terms, including time limits and amounts, governing total or partial cancellation of services are covered by the agreement between Merchant and the travel agent
- (12) Merchant must provide replacement voucher services to its customer and comply with the procedural instructions given by the Visa Refund Referral Service (RRS)
- (13) Unless Merchant also accepts Visa Cards, Merchant may not display or use the Visa Service Marks in any manner for any purpose
- (14) Immediately upon identifying a suspected counterfeit Visa Travel Voucher, Merchant must notify the RRS for assistance
- (15) Neither Bank nor Visa International will be responsible for a customer's charges in excess of the amount stated on the Visa Travel Voucher except in accordance with Bank's agreement contained herein for acceptance of Visa Cards

B. MasterCard Universal Travel Voucher Requirements.

- (1) Merchant hereby agrees to accept the MasterCard Universal Travel Voucher ("UTV") as a means of payment by customers and to process transactions involving the UTV in accordance with MasterCard rules and regulations
- (2) Merchant agrees to accept all valid UTV's which are issued by a participating travel agent and presented to Merchant subject to the terms and conditions contained herein
- (3) Merchant's rate, the commission, cancellation requirements, and no-show penalties shall be agreed upon between the travel agent and Merchant. If Merchant's information does not agree with the information contained on the Travel Voucher prepared by the travel agent, Merchant must notify the travel agent immediately in order to resolve the matter.
- (4) The UTV is not transferable, and can only be used by the customer in whose name it has been issued, and Merchant agrees not to accept a UTV from another person.
- (5) Merchant must agree directly with the customer on a method of payment for all other services or goods to be provided which are not covered by the UTV, and neither Bank nor MasterCard International will be responsible for a customer's charges in excess of the amount stated on the UTV, except in accordance with Bank's agreement contained herein for acceptance of MasterCard Cards.
- (6) Merchant must not submit the UTV to Bank until the customer has signed it and departed, unless the UTV is for a deposit
- (7) If the authorized total on the UTV is under Merchant's MasterCard floor limit, Merchant agrees to follow normal procedures for MasterCard Cards. If the authorized total of the UTV exceeds Merchant's MasterCard floor limit, Merchant must telephone to obtain authorization as with MasterCard Card transactions
- (8) The Supplier/Merchant Advice copy and the Supplier/Merchant Commission and Refund Credit copy shall be retained by Merchant for 180 days after the transaction date
- (9) After the services have been provided, Merchant must complete the required information in the financial area of the Original/Bank copy of the UTV and deliver the Original/Bank copy to Bank. The Original/Bank copy must be delivered within 3 business days of the transaction date unless Merchant has multiple locations or offices and delivers UTV's to Bank through such central office or facility, in which case the time period is 20 days. Only UTV's used as deposits or prepayments may be delivered to Bank prior to services being provided
- (10) Merchant shall deliver credit vouchers to Bank within 3 business days after the applicable transaction date unless Merchant has multiple locations or offices and credit vouchers are accumulated at a central office or facility, in which case the time limit is 7 days
 - (a) Merchant does not have the Supplier/Merchant Advice copy, the Supplier/Merchant Commission and Refund Credit copy and the Bank Commission and Refund copy of the UTV;
 - (b) The customer cannot present his or her Travel Voucher copy;
 - (c) The UTV has been altered;
 - (d) An emergency Travel Voucher was called in by the travel agent; and
 - (e) The name on the Travel Voucher does not agree with the customer's identification.
- (12) When Merchant calls for an authorization, Merchant agrees to provide the following information:
 - (a) The UTV number;
 - (b) Merchant's MasterCard merchant ID;
 - (c) The authorized total;
 - (d) The authorized date (date of commencement of services); and
 - (e) In any case, except where the amount of the transaction exceeds the Merchant's floor limit, the reason for the authorization inquiry.
- (13) Merchant agrees to observe and comply with all terms and conditions, and the procedures specified in, the MasterCard Universal Travel Voucher Procedures Manual, as same may exist from time to time.

11. If Bank determines that maintenance by Merchant of an account for clearing purposes is essential to the operation of the credit card and travel voucher plan established by this Agreement, Merchant shall establish and maintain with Bank (or Bank's approved depository agent), a checking account ("Merchant's Account"). Merchant authorizes Bank, without prior notice, to charge from time to time against Merchant's Account any amounts payable by Merchant to Bank under the terms of this Agreement. In the event Bank elects to grant credit for sales drafts or Travel Vouchers, such election may be exercised either generally or with regard to specific sales drafts or Travel Vouchers or groups thereof on a case-by-case basis, and Bank will give Merchant credit therefore as soon as the collection process is complete and final payment for such items has been received by Bank.

12. Subject to paragraph 17 hereof, Bank agrees to accept from Merchant for deposit to Merchant's Account all sales drafts (whether evidenced by writing or by electronic or magnetic media) and Travel Vouchers complying with the terms and conditions of this Agreement and, not later than business days after the business day of receipt, to give Merchant credit therefore in the total face amount of all sales drafts and Travel Vouchers accepted hereunder, less the Merchant's discount and less credit memoranda and chargebacks. Deposits received by 10:00 a.m. of a business day are deemed received on that business day; deposits received after 10:00 a.m. of a business day are deemed received on the next following business day. All figures are subject to audit and final checking by Bank and to adjustment for inaccuracies. In the event Bank elects to grant conditional credit for sales drafts or Travel Vouchers, such election may be exercised either generally or with regard to specific sales drafts or Travel Vouchers or groups thereof on a case-by-case basis, with final credit to be granted upon such additional terms and conditions as Bank may deem appropriate.

13. Merchant agrees that it will not have any claim against, or right to receive payment from, the cardholder or any other customer in any Card transaction or the travel agent in any Travel Voucher transaction unless Bank refuses to accept the sales draft or Travel Voucher or revokes its prior acceptance thereof. Moreover, Merchant shall not accept any payments from a cardholder with respect to previous charges for merchandise. However, any such payments received by Merchant will be remitted to Bank promptly.

14. All disputes between Merchant and any customer relating to any Card transaction or Travel Voucher transaction or between Merchant and any travel agent relating to any Travel Voucher transaction shall be settled between Merchant and such customer or travel agent. Merchant agrees to indemnify and hold Bank harmless from any claim or liability relating to any such transaction and from Merchant's breach of any of its obligations under this Agreement.

15. Merchant shall make no cash refund on any Card or Travel Voucher transaction but will issue a credit memorandum therefor or in the case of a Visa Travel Voucher, make appropriate adjustment in the space provided therefor in such Travel Voucher. Bank will charge Merchant's Account with the total face amount of each credit memorandum, less the Merchant's discount. Merchant shall, within the time period specified by the then applicable law, rule, or regulation, provide Bank with a credit memorandum or credit statement for each and every return of goods or forgiveness of a debit for services which was the subject of a Card transaction.

16. Merchant agrees both (i) to comply and (ii) to cooperate with and assist Bank in complying in a complete and timely manner with all applicable laws, rules, and regulations now or hereafter applicable to any Card or Travel Voucher transaction or this Agreement, and in connection therewith, Merchant agrees to execute and deliver to Bank all such instruments and documents and to provide Bank with all such information and reports as Bank may from time to time reasonably deem necessary. Merchant shall not disclose to any third party other than Bank or an agent of Merchant for the purpose of assisting Merchant in completing a transaction or as specifically required by law, the name, address, telephone number or account number of any Cardholder or any other authorized customer obtained in a transaction without the prior written consent of Cardholder or such authorized customer on a document other than a sales ticket or credit memorandum.

17. Bank may refuse to accept any sales draft or Travel Voucher, or revoke its prior acceptance thereof, and in the event of such revocation, Merchant agrees to repay Bank the amount theretofore credited by Bank to Merchant's Account on the basis of such sales draft or Travel Voucher, in any one or more of the following circumstances:

- (a) The transaction giving rise to the sales draft or Travel Voucher was not made in compliance with all terms and conditions of this Agreement, as well as all applicable laws, rules, and regulations of any governmental authority.
- (b) The customer or in the case of a Travel Voucher, the customer or the travel agent disputes his liability to Bank or other issuer on any one or more of the following grounds:
 - (i) that the items of merchandise or services covered by such sales draft or Travel Voucher were returned, rejected or defective in some respect, or Merchant has failed to perform any obligation on its part in connection with such items of merchandise or services, and Merchant has refused to issue a credit memorandum (or make permissible appropriate adjustment) in the proper amount; or
 - (ii) that the signature on the sales draft was not that of the cardholder, or in the case of a Travel Voucher, of the customer, and Bank in good faith believes that Merchant should have discovered this fact.
- (c) The transaction giving rise to the sales draft or Travel Voucher was not between Merchant and the customer.

18. As applicable hereunder, Bank will furnish to Merchant without charge promotional material and advertising displays indicating Merchant's participation in the MasterCard System, the MasterCard International System, the Visa Card System, and the Visa U.S.A., Inc. System, and Merchant agrees to display such materials and displays (including the MasterCard International Symbol and Visa Symbol) prominently in its place(s) of business and to include the same, where practicable, in its advertisements. Merchant agrees that it will not use any of the materials in such a manner so as to indicate, directly or indirectly, that either the MasterCard System, the MasterCard International System, the Visa Card System or the Visa U.S.A., Inc. System endorses any of Merchant's goods or services. Merchant further agrees not to use the names of "MasterCard" or "Visa" when stating eligibility to produce Merchant's products or services or for membership.

19. In addition to the materials described in paragraph 18 above, Bank will furnish Merchant with sales drafts, credit memoranda and any other forms that may be required by Bank. Merchant shall provide its own electronic tape or similar media, if applicable. All promotional materials, advertising displays, emblems, sales drafts, credit memoranda and other forms applied to Merchant hereunder and not purchased by Merchant or consumed in use, and all imprints rented to Merchant by Bank, shall remain the property of Bank and shall be immediately returned to Bank upon termination of this Agreement. Bank shall have the right to remove and repossess all MasterCard System, MasterCard International System, Visa System and Visa U.S.A., Inc. System promotional materials, advertising displays and emblems, and all imprints rented from Bank. If such removal and repossession can be done reasonably and without breach of the peace, Merchant shall be fully liable for any and all loss, cost, and expense suffered or incurred by Bank, arising out of or resulting from any failure by Merchant to return all of the aforesaid matters upon demand by Bank.

20. This Agreement may be terminated by either party by written notice to the other, such termination to become effective on the date specified in such notice. All obligations of Merchant with respect to sales drafts and Travel Vouchers accepted by Bank prior to the effective date of termination shall survive such termination. Without limiting the generality of the immediately preceding sentence, it is specifically agreed that Merchant shall maintain on deposit in an account with Bank for at least 180 days following the effective date of termination, an amount of funds reasonably adequate to cover all chargebacks, deposit changes, refunds, and fees incurred by Bank pursuant to the rules or regulations of any credit card association or processing facility, and Bank shall be entitled to charge such account for the amount of all such matters without any prior authorization from Merchant. If no such account is established or if the amount of funds on deposit in such an account is not adequate to cover the foregoing matters, Merchant shall pay Bank for all such matters upon demand by Bank.

21. This Agreement constitutes the entire agreement between the parties, shall be binding upon and inure to the benefit of the parties hereto, their respective personal representatives, successors, assigns, and shall be governed by and construed in accordance with the laws of the State of Texas and, to the extent applicable, the laws of the United States of America. All obligations of Merchant incurred under this Agreement are performable in Hays County, Texas.

22. Merchant agrees to the schedule of fees set forth below. Bank reserves the right to change the schedule of fees, at any time and from time to time, upon not less than 30 days prior written notice to Merchant, but no change shall be effective for any period prior to the time of giving of such notice. No formal acceptance by Merchant shall be necessary for any such change to be effective, the continued depositing for processing pursuant to the terms hereof of sales drafts and Travel Vouchers by Merchant subsequent to the effective date of any such change being deemed to be a full acceptance of and agreement by Merchant to such change. Merchant understands that a portion of the merchant discount set forth below consists of interchange fees established by MasterCard and Visa, which interchange fees are collected by Bank in the discount rate and are paid to the card issuing banks. Periodic changes in the interchange fees may, among other things, be a reason for Bank to change the schedule of fees. Some of the other reasons for a change in the schedule of fees include, but are not limited to, changes in the average ticket size and the total volume of fees.

23. Any notice required or permitted hereunder shall be deemed given on the earlier of actual receipt thereof or 2 banking business days after such notice has been deposited in the United States mails, postage prepaid, by first-class mail, return receipt requested, addressed to the addressee thereof at the last address for such addressee as shown on the records of the sender thereof.

24. In connection with this Agreement, Merchant has executed and delivered to Bank a document entitled "Merchant Application" containing certain information regarding among other things, the nature of Merchant's business, its form of business organization, and the individuals who are the principal owners of Merchant. Merchant acknowledges that it has retained in its files a true and correct copy of such Merchant Application, and Merchant represents and warrants to Bank that all information and all statements in such Merchant Application are true and complete. Merchant further agrees to notify Bank promptly of any and all changes which may occur from time to time regarding the information contained in such Merchant Application, including but not limited to, the identity of principal owners, the form of business organization (i.e., sole proprietorship, partnership, etc.), and type of goods and services provided. Merchant shall be and remain fully liable to Bank for any and all loss, cost, and expense suffered or incurred by Bank, arising out of or resulting from Merchant's failure to report all such changes to Bank in accordance herewith.

SCHEDULE OF FEES

1. Merchant Discount

MasterCard

1.65%

Visa

1.65%

2. Entrance Fee

-0-

3. Monthly Service Charge

-0-

4. Imprinter Rental Fee

5.00

5. Fee for Returns

2.00

6. Chargeback Fee

10.00

7. Fee for each authorization obtained below the floor limit

none

See Appendix A for Equipment & Support Charges

25. Merchant agrees that the floor limit established by this Agreement is (i) \$ -0- for Visa transactions and (ii) \$ -0- for MasterCard transactions. Notwithstanding the foregoing, if a point-of-sale electronic authorization device is used, the floor limit for both Visa and MasterCard transactions will be zero, and each sale must be authorized.

Dated this _____ day of _____, 19 _____

Southwest Texas State University

(Merchant)

By

State Bank & Trust Company-San Marcos, Tx.

(Bank)

By

Appendix A

Envoy Supported Equipment and Transaction Capacity

<u>Model</u>	<u>Transaction Capacity</u>	<u>Purchase Price</u>	<u>Monthly Lease Cost @ 36 mons.</u>
Envoy FTP 3	200	293.00	\$8.15
Envoy FTP Jr	150	178.00	5.00
Verifone Zon Jr XL	56	N/A	N/A
Verifone Tranz 330	320	N/A	N/A
Citizen Printer 560	N/A	174.00	5.00

Terminal Maintenance/
Replacement & Customer
Support Fees

Terminal Maintenance & Replacement - \$2.00 per month per device supported

Customer Support (24 hrs) - \$2.25 per terminal

Example: (For one station)	FTP Jr	\$ 5.00
	Citizen Printer 560	5.00
	Terminal Maint - FTP Jr	2.00
	Terminal Maint - Printer	2.00
	Customer Support	2.25

Total Monthly Charge	\$16.25
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SOUTHWEST TEXAS STATE UNIVERSITY
DEVELOPMENT FOUNDATION

Annual Report
9/1/91 - 8/31/92

Submitted to

BOARD OF REGENTS
TEXAS STATE UNIVERSITY SYSTEM

October 24, 1992

I. INTRODUCTION

A. Purpose:

The purpose clause of the articles of incorporation of the Development Foundation provides that: "The corporation is formed for exclusively charitable, educational and scientific purposes and to assist in the development of Southwest Texas State University at San Marcos, which will be under the operation, control, and management of the Board of Trustees, including the expenditure of funds for the purpose of assisting the University in obtaining and maintaining the best faculty and staff available, and for the establishment and maintenance of facilities and laboratories to be used by the University in conformity with the laws of the State of Texas and with the legal consent of the State of Texas; for the advancement of research and other literary and scientific undertakings; and to accept donations, gifts, and grants of money and property, to administer the same, and to expend funds upon a charitable, educational or nonprofit basis in behalf of the Southwest Texas State University Development Foundation with all of such powers and authority necessary or incidental for the accomplishment of the purposes herein expressed."

Mission Statement:

"The Southwest Texas State University Development Foundation is to assist the university by raising, managing and providing funds to promote excellence in education and enhance the image of the university."

B. FY92 Trustees:

Mr. Clovis Barker
San Marcos, Texas

Mr. George L. Bristol
Austin, Texas

The Hon. W. W. Burnett
Wimberley, Texas

Ms. Diane S. Doran
Austin, Texas

Mr. Larry Franks
San Marcos, Texas

Dr. Jack Gravitt (Associate Member)
San Marcos, Texas

The Hon. Katherine Lowry
Austin, Texas

Ms. Elizabeth Nash
San Marcos, Texas

Mr. Shelton E. Padgett
San Antonio, Texas

Mrs. Reed Parr (Associate Member)
San Marcos, Texas

Mr. James J. Pendergast, Jr.
San Marcos, Texas

Mr. Bill Pennington
San Marcos, Texas

Mr. Pike Powers
Austin, Texas

Mr. John Schott (Associate Member)
San Marcos, Texas

Mr. George H. Strait
(Advisory Member)
San Antonio, Texas

Mrs. Patty Sullivan
San Marcos, Texas

Dr. M. Joan Terry
(Associate Member
Rockwall, Texas

Mr. J. R. Thornton
Trustee Emeritus)
San Marcos, Texas

Ms. Peggy M. Venable
Alexandria, Virginia

Ms. Catalina Vasquez Villalpando
Washington, D.C.

Mr. Gary Whittington
(Advisory Member)
Corpus Christi, Texas

Mr. Erv Woolsey
(Advisory Member)
Nashville, Tennessee

Officers (FY92):

Chairman: James J. Pendergast, Jr.
Vice Chairman: Elizabeth Nash
Secretary: Patty Sullivan
Treasurer: Joseph Humphrey
Assistant Treasurer: Alberta Birk
Executive Director: Gerald Hill

II. SUMMARY OF ACTIVITIES FOR FY92

- A. The Foundation trustees met two times in formal session in FY92: September 7, 1991, and May 2, 1992.
- B. In September 1991, the Raymond Cavness Scholarship Fund was established with \$10,000 as the winner of the Annual Fund scholarship drawing.
- C. A member from the Guardian Club was added as an Associate Member to the Development Foundation Board of Trustees.
- D. In October 1991, the School of Health Professions Development Fund was established with the Development Foundation.
- E. In October 1991, the Ralph Gassman Memorial Scholarship Fund was established with the Development Foundation.
- F. In November 1991, the Anita Byington Memorial Scholarship was established with the Development Foundation.
- G. In December 1991, the Sertoma Club Scholarship Fund was established with an initial gift of \$5000 to the Development Foundation. In May 1992, an additional \$5000 was added to the scholarship fund.
- H. In December 1991, the Dwain Cobb Occupational Education Scholarship Fund was established with the Development Foundation.

- I. In December 1991, the Charles E. Rugel Memorial Fund was established with the Development Foundation.
- J. In December 1991, the Connie Webb-Brown Memorial Scholarship was established with the Development Foundation. An additional gift of \$5,000 was added in August 1992.
- K. An external audit of the Foundation was completed in December 1991 by Borm & Berry, CPAs, San Marcos, Texas. There were no significant findings.
- L. In December 1991, the Houston Livestock Show and Rodeo Endowment was established with the Development Foundation with a gift of \$50,000.
- M. In February 1992, the Ken Kolbe Scholarship Fund was established with the Development Foundation.
- N. In February 1992, the Tulloch Math Fund was established with the Development Foundation.
- O. In February 1992, the Community Development Fund was established by a Political Science faculty person with the Development Foundation.
- P. In March 1992, the Excellence Southwest/Liberal Arts Fund was established with the Development Foundation.
- Q. In March 1992, the Max Godwin Accounting Club Scholarship was established with the Development Foundation.
- R. In March 1992, the Agriculture Quail Research Project Fund was established with the Development Foundation.
- S. In March 1992, the Liberal Arts/Student Advisory Council Fund was established with the Development Foundation.
- T. In April 1992, the Texas Alliance Endowment Fund was established with the Development Foundation.
- U. In April 1992, the Ed Cape Water Institute Fund was established with the Development Foundation with a gift of \$25,000.
- V. In April 1992, a major donor recognition event was held. Approximately 150 guests attended an event which featured entertainment from the Fine Arts and Communication Department.
- W. In May 1992, the C. D. Marshall Endowed Scholarship was established with the Development Foundation with a gift of \$50,000. In June 1992, the fund was increased to \$100,000.
- X. In May 1992, the Norman Peterson Memorial Fund was established with the Development Foundation. The fund reached an endowed level of \$5000 before the end of the fiscal year.

- Y. In May 1992, Regental approval was given for the re-election of Trustees Barker, Bristol, Lowry and Sullivan to the SWT Development Foundation.
- Z. In May 1992, approval was given for an amendment to the Bylaws.
- AA. In July 1992, the Development Foundation conducted a "We're Having a Party - Not" fundraiser. The invitation mailout grossed \$8500.
- BB. During FY92, the third Annual Fund for Southwest Texas was conducted. Cash income received through August 31, 1992, was \$257,147. Of that, approximately 52% was designated unrestricted.
- CC. During the year, the Foundation provided \$15,000 unrestricted funds to the university and \$1169 for a teaching excellence award.
- DD. At the close of the fiscal year, the total assets of the Foundation were \$3,293,182 and gift and interest income for the year was \$1,292,678. (A balance sheet and a summary of account balances are attached to this report.)

III. GOALS FOR FY93:

- A. Increase annual giving dollars
- B. Identify, recruit and train volunteers
- C. Coordinate fundraising efforts
- D. Sustain larger return on investment
- E. Increase size of endowment
- F. Expand corporate/foundation contacts
- G. Increase donors for funding for planned operations

IV. ACTIVITIES FOR FY93:

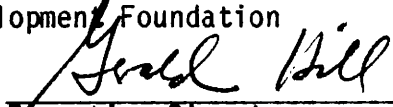
- A. To assist the university by raising, managing and providing funds to promote excellence in education and enhance the image of the university.
- B. To encourage individuals to consider the University or the Foundation in a wide variety of estate planning opportunities. Trustees will provide potential contacts for University staff to encourage in the development of an individually tailored program which will benefit the University or Foundation, as well as provide tax and estate benefits from a charitable gift.
- C. To continue and expand the Annual Fund and Phonathon.

IV. CONCLUSION:

The Foundation continues to serve the University in accordance with its Charter and Articles of Incorporation.

Southwest Texas State University
Development Foundation

By:


Executive Director

SOUTHWEST TEXAS STATE UNIVERSITY
DEVELOPMENT FOUNDATION

BALANCE SHEET
August 31, 1992

ASSETS

Cash in Agency Accounts	\$ 70,395	
TexPool Money Market	245,867	
Money Market	4,256	
Certificates of deposit	<u>10,000</u>	\$330,518
Imprest Fund		1,500
Accrued interest receivable		3,657
Marketable debt securities at cost		
Westcap Govt. FNMA 92-152SB		\$200,000
Westcap Govt. FHMLC G92-36SA		52,000
Westcap FHLMC 1136-W		533,981
Westcap FHMA 119-S		700,000
Westcap FNMA 91-43S		379,303
Westcap FNMA G92-29S		206,000
Common Fund		844,000
U.S. Bond-City of Rosenberg, TX 7.3% 3/1/2000		20,658
Corporate obligations		
Teledyne, Inc., 10% Subordinated Debenture (2004)		6,000
Accounts Receivable		<u>1,390</u>
SUB-TOTAL		\$3,279,007
Lot 7, Block 11, Hilltop Lakes, Section 2 Leon County, Texas		4,900
700 shares, Varsity Spirit Corporation stock		<u>9,275</u>
TOTAL ASSETS		<u><u>\$3,293,182</u></u>

LIABILITIES & FUND EQUITY

Accounts Payable	\$ 2,662
Fund equity	<u>\$3,290,520</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$3,293,182</u></u>

Southwest Texas State University
DEVELOPMENT FOUNDATION
Summary of Account Balances
9/1/91 - 8/31/92

Account Title	Balance 9/1/92	Receipts	Interest Earned	Disbursements	Balance 8/31/92
Unrestricted Merrick Lindsey Chair	101,933.63	.00	7,767.15	6,169.00	103,531.78
Agriculture Endowment	603,325.63	.00	45,292.39	34,000.00	614,618.02
Fred Adams Endowment	4,324.68	50.00	123.73	200.00	4,298.41
Unrestricted	19,283.17	.00	1,395.92	.00	20,679.09
Ramsdale Endowment	36,458.96	15,505.00	2,236.70	16,150.44	38,050.22
Reading Center	3,756.62	.00	134.79	200.00	3,691.41
Student Foundation	190.19	.00	.00	.00	190.19
Agriculture Development	7,363.34	280.00	503.39	250.00	7,896.73
English/Liberal Arts	536.63	172.90	.00	131.43	578.10
Health Professions	1,178.07	1,242.36	30.88	2,300.78	150.53
"T" Association	1,912.40	10.00	60.42	741.54	1,241.28
Operating	146.24	4615.65	4.92	1322.70	3,444.11
President's Endowed Schol.	136.66	200.00	.00	203.00	133.66
Gildea Endow. Geography	106,734.48	100.00	8,340.07	7,000.00	108,174.55
Alumni Assoc. Schol.	102,092.77	.00	4,391.37	4,944.15	101,539.99
Richan Aquatic Endowment	16,439.85	.00	1,169.26	1,500.00	16,109.11
General Studies	81,542.63	.00	6,355.75	1,200.00	86,698.38
Palmore CAI Mem. Fund	1,273.92	.00	32.57	.00	1,306.49
Stokes Chair Endowment	2,875.87	.00	81.11	.00	2,956.98
Bing Endow/Math	467,824.46	.00	19,056.91	40,000.00	446,881.37
Ingram Schol. Endow.	27,183.98	405.92	1,349.23	160.00	28,779.13
Zunker Endowed Schol.	73,035.84	.00	6,142.41	1,500.00	77,678.25
Theatre Arts Schol.	20,626.59	.00	1,284.27	875.00	21,035.86
Herder Endowed Schol.	8,471.58	1,323.00	749.39	.00	10,543.97
Houston Endowed Schol.	5,085.79	.00	402.15	500.00	4,987.94
Strandtmann Field Biology	26,721.69	.00	2,117.30	1,012.00	27,826.99
Prince Microbiology Fund	6,822.40	.00	509.63	200.00	7,132.03
Rodeo/Groff Schol.	241,416.25	.00	8,847.53	795.69	249,468.09
Rodeo Assn-Special Acct	12,870.18	500.00	1,179.59	1,000.00	13,549.77
Strutter Endowed Schol.	22,792.14	75.00	733.96	4,000.00	19,601.10
Helen Campbell End Loan Fund	19,937.74	15.00	1,555.79	2,000.00	19,508.53
Willard Endowed Schol.	3,053.42	50.00	196.38	.00	3,299.80
Jazz Band Scholarship	6,669.76	210.00	546.62	500.00	6,926.38
Ag Judging Contest	1,105.15	500.00	.00	500.00	1,105.15
Ag Education Workshop	13,313.14	14,843.07	483.66	14,696.13	13,943.74
Ag Ex-Students Acct	1,123.59	.00	12.56	67.25	1,068.90
Alkek Scholarship	260.15	.00	.00	.00	260.15
Eggleston Memorial Schol.	33,629.23	35,000.00	4,159.98	35,374.00	37,415.21
M. Joan Terry Scholarship	3,862.21	225.00	273.30	.00	4,360.51
Stephenson Scholarship	5,282.67	.00	386.44	400.00	5,269.11
Geography Scholarship	2,786.16	1,000.00	199.18	.00	3,985.34
Gensberg Scholarship	9,921.16	950.00	696.17	1,000.00	10,567.33
Physics Scholarship	4,508.06	.00	283.08	.00	4,791.14
SA Livestock Expo Schol.	2,105.37	500.00	143.93	200.00	2,549.30
Tx Alliance	26,893.87	.00	2,654.09	1,762.00	27,785.96
Nesenholtz Mem Scholarship	130.38	22,637.73	151.62	18,049.66	4,870.07
	21,759.11	.00	1,676.91	1,000.00	22,436.02

Account Title	Balance 9/1/91	Receipts	Interest Earned	Disbursements	Balance 8/31/92
Math Education	20,320.22	16,373.46	2,895.22	1,179.24	38,409.66
Beck Educ. Scholarship	25,680.23	.00	1,985.82	2,000.00	25,666.05
Restricted Account	2,854.99	40,777.60	235.58	29,793.85	14,074.32
Walts Scholarship	5,855.50	235.00	390.71	750.00	5,731.21
Brunson Scholarship	9,155.52	975.43	710.31	.00	10,823.26
Coker Research Fund	10,114.61	5,118.00	808.44	2,328.48	13,712.57
Hogue Memorial Fund	9,391.27	642.87	625.99	500.00	10,160.13
Davis Scholarship	1,228.37	500.00	76.74	500.00	1,305.11
Sandee Abbott Scholarship	8,844.96	175.00	575.57	.00	9,595.53
Biology Lecture Series	8,952.74	.00	457.37	.00	9,410.11
Englert Scholarship	17,238.34	.00	1,338.65	1,800.00	16,776.99
Bek Symphony Orchestra Fund	2,241.03	4,301.00	63.82	5,880.31	725.54
Hannan Limnology Fund	13,945.93	238.56	529.62	1,000.00	13,714.11
V.McDonald Scholarship	2,356.18	25.00	154.11	.00	2,535.29
Ashleigh Morrison Schol	3,015.98	179.00	230.23	.00	3,425.21
K-W Construction Scholarship	2,140.93	.00	153.47	.00	2,294.40
Alpha & Omega Scholarship	7,431.84	350.00	538.00	.00	8,319.84
Jeffries Geography Schol.	31,862.31	730.00	2,193.50	3,690.00	31,095.81
Joe Walker Educ Fund	1,221.47	1,000.00	93.38	.00	2,314.85
Charles Bracy Scholarship	11,071.37	100.00	1,096.59	1,000.00	11,267.96
NTSO Scholarship	2,102.19	1,525.00	148.46	1,500.00	2,275.65
Judy Gratz Scholarship	3,524.37	180.00	288.59	.00	3,992.96
J. Lloyd Rogers Scholarship	50,698.19	.00	3,437.15	2,000.00	52,135.34
Computer Sci Spec Proj Fund	6,332.06	.00	183.13	1,237.18	278.01
Computer Sci Scholarship	362.40	1,700.00	14.01	200.00	1,876.41
Louise McGehee Scholarship	6,341.35	675.00	463.67	500.00	6,980.02
Bill Bishop Scholarship	2,266.06	1,025.00	154.78	.00	3,445.84
Marvin Johnston Scholarship	1,847.19	200.00	138.15	250.00	1,935.34
Botanical Gardens Fund	1,108.12	.00	38.42	.00	1,146.54
Moseley Botany Fund	1,108.12	.00	38.42	.00	1,146.54
ACM/Computer Science Conf	1,311.85	.00	.00	1,311.85	.00
Music Excellence Fund	.00	13,073.54	69.27	9,417.55	3,725.26
Camp Scholarship	10,074.07	.00	753.87	500.00	10,327.94
University Women's Schol	1,761.22	100.00	78.22	.00	1,939.44
Geographic Education	5,363.48	.00	277.98	.00	5,641.46
Student Center Scholarship	1,205.35	470.00	24.95	930.00	770.30
Mildred Sessom Memorial Fund	1,653.22	360.00	58.42	.00	2,071.64
Patterson Travel Audition	1,063.47	.00	41.37	931.77	173.07
Lucille Gunn Memorial Fund	562.13	.00	6.28	.00	568.41
Bertha Naumann Music Schol	1,217.69	100.00	77.32	.00	1,395.01
SWT Polymer Research Group	7,296.31	5,221.57	160.62	11,077.63	1,600.87
Jasper Garland Mem Schol	524.20	.00	.82	.00	525.02
Harold Oldham Mem Schol	1,741.61	5,061.00	370.94	250.00	6,923.55
Ingram History Professorship	1,044.27	.00	38.86	.00	1,083.13
Jack Shrader Mem Schol	16,757.21	.00	913.82	500.00	17,171.03
Bill Tilton Mem Schol	1,932.24	100.00	115.93	.00	2,148.17
Frances Henry Art Schol	6,910.17	25.00	502.58	250.00	7,187.75
Lawrence/Bonnie Tilton Sch	11,225.07	5,500.00	840.44	.00	17,565.51
Cen TX Stu Fin Schol Fund	29,757.57	.00	2,243.10	500.00	31,500.67
Chemistry Dept Fund	3,110.23	9,850.00	226.12	277.85	12,908.50
Hispanic End/SW Writers	4,083.56	405.00	140.88	2,239.06	2,390.38
George Garza Sr. Mem. Schol.	375.00	.00	4.87	.00	379.87
Marvin Teague Schol	1,843.61	5.00	43.41	.00	1,892.02
Library Endowment	4,197.26	1,120.00	160.37	.00	5,477.63

Account Title	Balance 9/1/91	Receipts	Interest Earned	Disbursements	Balance 8/31/92
Inorganic Research	3,638.28	.00	70.93	1,837.04	1,872.17
Sch Sci Dean's Fund for Exc	7,414.82	775.00	491.35	1,657.70	7,023.47
Thomas Raffan Memorial Schol	910.49	.00	.00	.00	910.49
Alkek Excellence Fund	162,973.22	85,435.00	22,153.17	26,369.53	244,191.86
Alison Jacobs Memorial Schol	5,056.33	100.00	400.53	300.00	5,256.86
Herbarium Dev Fund	3,853.45	4,012.00	206.50	.00	8,071.95
Black Opera Summer Program	5,335.93	.00	176.10	42.00	5,470.03
Howard Schulze Scholarship	2,500.00	7,500.00	521.04	.00	10,521.04
Honors Math Camp Fund	10,000.00	2,950.00	121.64	.00	13,071.64
Sch of Health Prof	.00	6,655.00	96.98	328.15	6,423.83
Raymond Cavness Schol	.00	10,200.00	563.62	.00	10,763.62
Ralph Gassman Mem Schol	.00	6,717.00	63.76	250.00	6,530.76
Anita Byington Mem Schol	.00	8,000.00	354.35	.00	8,354.36
Sertoma Club Scholarship	.00	10,000.00	471.25	.00	10,471.25
Dwain Cobb Scholarship	.00	3,455.00	168.95	500.00	3,123.95
Charles E. Rugel Schol	.00	1,170.00	10.42	.00	1,180.42
Connie Webb-Brown Schol	.00	7,855.00	55.97	.00	7,910.97
Houston Livestock S&R	.00	50,000.00	1,343.48	.00	51,343.48
Ken Kolbe Scholarship	.00	3,417.31	6.67	.00	3,423.98
Tulloch Math Fund	.00	607.77	.98	.00	608.75
Community Development Fund	.00	12,203.66	32.39	4,985.64	7,250.41
Excellence SW/Liberal Arts	.00	475.00	.00	.00	475.00
Godwin Accounting Club Schol	.00	1,000.00	.00	.00	1,000.00
Ag Quail Research Project	.00	11,725.00	.00	11,649.56	75.44
Lib Arts/Stu Adv. Council	.00	1,360.21	1.64	252.00	1,109.85
Tx Alliance Endowment	.00	2,015.45	4.44	.00	2,019.89
Ed Cap Water Institute	.00	25,000.00	947.95	.00	25,947.95
C D Marshall Scholarship	.00	101,500.00	6,527.18	750.00	107,277.18
Norman Peterson Scholarship	.00	5,525.00	11.11	.00	5,536.11
Annual Fund Unrestricted	33,061.55	134,160.75	1,302.27	155,838.86	12,685.71
Annual Fund Alumni	2,226.46	35,306.50	250.22	36,000.00	1,783.18
Annual Fund Athletics	674.86	45.00	11.34	.00	731.20
Annual Fund Other	3,517.98	12,789.00	335.44	13,184.00	3,458.42
Parents' Association	7,906.57	21,035.00	116.91	18,575.64	10,482.84
Alumni Association	23,989.90	176,802.96	759.00	180,038.32	21,513.54
Bobcat Club	77,932.55	98,567.70	2,009.21	143,727.23	34,782.23
" Imprest Travel	1,500.00	.00	.00	.00	1,500.00
Balance	\$2,898,814.83	\$1,092,169.97	\$200,507.64	\$912,485.21	\$3,279,007.23

FY 92 ANNUAL REPORT
OF THE
SOUTHWEST TEXAS STATE UNIVERSITY SUPPORT FOUNDATION
TO THE
BOARD OF REGENTS
TEXAS STATE UNIVERSITY SYSTEM

November, 1992

I. INTRODUCTION

- A. Purpose: The purpose clause of the Articles of Incorporation of the Support Foundation provides that:

"The purposes for which the corporation is organized are: (1) to engage in any lawful business activity permitted by law; and (2) to buy, sell, lease, and deal in personal property, real property, and services, subject to Part Four of the Texas Miscellaneous Corporation Laws Act."

- B. Current Trustees:

Dr. Lewis Gilcrease
San Marcos, Texas

Mr. Debs Hensley
Cameron, Texas

Mr. Abe Houston
Waco, Texas

Dr. Martin O. Juel
San Marcos, Texas

Mr. Jerry L. Moore
San Marcos, Texas

Mr. J. C. Reagan
New Braunfels, Texas

Mr. J. R. Thornton
San Marcos, Texas

Dr. Sylvester Walleck
Port Lavaca, Texas

Mr. McBride B. Wilson, Jr.
San Marcos, Texas

- C. Current Officers:

Chairman: Dr. Lewis Gilcrease

First Vice Chairman: Dr. Martin O. Juel

Secretary: Mr. Jerry Moore

Treasurer: Mr. William A. Nance

Assistant Chairman: Mr. T. J. Marek* (SWTSU)

*Performs ministerial duties only - no discretionary authority.

II. SUMMARY OF ACTIVITIES FOR FY 92:

- A. The Support Foundation met twice in formal session during FY 92 (September 6, 1991, and January 31, 1992).
- B. Items at the September 6, 1991, meeting included:
 - 1. Approval of Minutes of the Executive Committee, Finance Committee and called Board of Trustees meetings held February 15, 1991, March 14, 1991, March 15, 1991, June 26, 1991, June 26, 1991 and June 18, 1991
 - 2. Approval of the Foundation Financial Report
 - 3. Discussion of Transfer of Funds
 - 4. Discussion of Investments
 - 5. Discussion of Foundation Tax Returns
 - 6. Fire Station Recording Studio-update on Sound Recording Technology program
 - 7. Report on sale of Shelton Property
 - 8. Report on Teaching Excellence and Research Award Recipients
 - 9. Resolution - Harold G. Oldham
 - 10. Endowment - Harold G. Oldham
 - 11. Term of Appointment - Information
 - 11a. Reappointment of Trustees
 - 12. Election of Officers
 - 13. Appointment of Treasurer
- C. Items at the January 31, 1992, meeting included:
 - 1. Approval of the Foundation Financial Report
 - 2. Discussion of Investments
 - 3. Motor Vehicle Lease
 - 4. Sale of 1989 Buick Lease Automobile
 - 5. Appoint Trustees to Teaching Excellence and Research Selection Committees
 - 6. Term of Appointment - Information
 - 7. Election of Trustees

III. PROPOSED ACTIVITIES FOR FY 92

- A. The SWTSU Support Foundation proposes to continue leasing the vending trailers to Professional Food Service Management to operate on campus at Southwest Texas State University.
- B. The SWTSU Support Foundation proposes to continue the motor vehicle lease agreement with Southwest Texas State University.
- C. The Foundation pledges to continue to work with the University on the development of a degree program in Sound Recording Technology which would utilize the Fire Station Recording Studio.
- D. The Foundation pledges to be available, if called on, to assist the University in any way possible.

IV. CONCLUSION

The Foundation continues to service the University in accordance with its charter and its Articles of Incorporation.

SOUTHWEST TEXAS STATE UNIVERSITY
SUPPORT FOUNDATION

By: Dr. Lewis Gilcrease
Dr. Lewis Gilcrease

SOUTHWEST TEXAS STATE UNIVERSITY SUPPORT FOUNDATION
BALANCE SHEET
As of August 31, 1992

ASSETS

Cash in Bank (State Bank & Trust Co.)		\$ 1,135.27
Investments		
Certificate of Deposit - 7.39%		
Matures - June 21, 1993		
(Nations Bank)	\$100,000.00	
Certificate of Deposit -3.850%		
Matures - January 1, 1993		
(Balcones Banc)	50,000.00	
Money Market Security		
(State Bank & Trust Co.)	<u>12,544.44</u>	162,544.44
Vending Vehicle (at cost)	4,317.00	
Less accumulated depreciation	<u>3,960.00</u>	357.00
Vending Vehicle (purchased 4/1/88)	5,280.00	
Less accumulated depreciation	<u>4,649.00</u>	631.00
Fire Station Recording Studio	600,250.00	
Less accumulated depreciation	<u>15,355.40</u>	584,894.60
Lease Vehicle - 1992 Buick	29,506.25	
Less accumulated depreciation	<u>4,302.97</u>	25,203.38
Lot (Orange County)		2,450.00
Lot 195 (Section 9A, Woodcreek)		10,000.00
Lot 9 (Block 12, (Woodcreek)		12,000.00
Lot 6 and North 1/2 of Lot 7 (Bell County)		5,250.00
4.32 acres (Travis County)		21,600.00
Equipment (two file cabinets)		<u>233.36</u>
TOTAL ASSETS		<u>\$826,299.05</u>
<u>LIABILITIES AND FUND BALANCE</u>		
Liabilities:		
Note Payable - State Bank and Trust		
Interest is base rate+1%. Matures 7/10/96		\$431,016.75
Additional purchase price due seller		100,000.00
Fund Balance		<u>295,282.30</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$826,299.05</u>

SOUTHWEST TEXAS STATE UNIVERSITY SUPPORT FOUNDATION
Summary of Account Balance - Cash and Investment
Period Ending August 31, 1992

Account Title	Balance 09/01/91	Receipts	Disbursements	Transfers	Balance 8/31/92
Alumni Association	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Interest	-0-	11,216.78	4,206.29	7,010.49*	-0-
General Fund	31,049.16	59,076.00	87,029.03	10,633.97	13,730.10
President's Fund	18,273.31	-0-	256.00	897.35	18,914.66
Teaching Excellence Award	924.29	-0-	1,000.00	897.34	821.63
Scholarly Work Fund	1,961.37	-0-	1,000.00	897.34	1,858.71
General Scholarship Fund	-0-	-0-	-0-	-0-	-0-
Bobcat Fund	-0-	-0-	-0-	-0-	-0-
University Fund Drive	-0-	-0-	-0-	-0-	-0-
Vending Vehicle	4,338.30	2,937.10	1,468.55	587.42*	5,219.43
Lease Vehicle	-0-	6,905.85	-0-	6,905.85*	-0-
Fire Station Recording Studio	-0-	60,000.00	59,108.00	-0-	892.00
Unrestricted University Endowment	19,748.84	-0-	-0-	-0-	19,748.84
Teaching Excellence Endowment Fund	13,500.00	-0-	-0-	-0-	13,500.00
Scholarly Work Endowment Fund	13,500.00	-0-	-0-	-0-	13,500.00
President's Fund Endowment	4,000.00	-0-	-0-	-0-	4,000.00
Short-Term Emergency Loan Fund Endowment	70,316.58	-0-	-0-	1,177.76	71,494.34
	<u>\$177,611.85</u>	<u>\$140,135.73</u>	<u>\$154,067.87</u>	<u>\$ -0-</u>	<u>\$163,679.71</u>
Balance Consists of:					
Cash in Bank	\$ 1,135.27				
Investment	<u>162,254.44</u>				
TOTAL	<u>\$163,679.71</u>				

SPECIAL EDUCATION FOUNDATION FUND

Operating Statement for the Year Ended August 31, 1992
with Comparative Figures for the Year Ended August 31, 1991

	1992	1991
Balance, September 1	\$31,446.25	\$25,045.82
Income		
Gifts	520.00	
Investment Income	1,513.19	2,175.10
Reimbursement – Student Insurance	844.50	6,130.97
Total Income	2,877.69	8,306.07
Sub-total	34,323.94	33,351.89
Expenditures		
Supplies and Equipment	764.25	193.81
Fees & Services	254.39	
Food Service	233.86	35.84
Flowers	154.50	86.06
Furniture & Equip-Capital	653.42	
Furniture & Equip-Not Inventoried	395.02	
Insurance Premiums		
Printing and Duplication		709.60
Rental & Leases	28.00	
Student Wages	73.37	880.33
Travel	18.70	
Total Expenditures	2,575.51	1,905.64
Balance, August 31	\$31,748.43	\$31,446.25
Ending Balance Consists of:		
Common Stock – 100 Shares, Quantum Corporation, at par	\$250.00	\$250.00
Texpool	31,498.43	
Treasury Note		31,196.25
	\$31,748.43	\$31,446.25

COMMUNICATION DISORDERS FUND

Operating Statement for the Year Ended August 31, 1992
with Comparative Figures for the Year Ended August 31, 1991

	1992	1991
Balance, September 1	\$56,624.84	\$47,571.73
Income		
Gifts		
Investment Income	2,914.53	3,912.33
Workshops	12,536.30	7,015.00
Sales – Educational Materials		3,156.25
Total Income	15,450.83	14,083.58
Sub – total	72,075.67	61,655.31
Expenditures		
Supplies and Equipment	175.72	331.29
Food Service	796.65	199.64
Postage	909.07	430.68
Flowers		67.00
Printing and Duplication	1,206.36	776.76
Room Rental	251.88	249.06
Workshop Expense	3,033.00	2,976.04
Total Expenditures	6,372.68	5,030.47
Balance, August 31	\$65,702.99	\$56,624.84
Ending Balance Consists of:		
Texpool	\$65,702.99	
Treasury Note		\$56,624.84
	\$65,702.99	\$56,624.84

EMPRESS Y. ZEDLER ENDOWMENT AND SCHOLARSHIP FUND

Operating Statement for the Year Ended August 31, 1992
with Comparative Figures for the Year Ended August 31, 1991

	1992	1991
Balance, September 1		
Endowment Fund	\$37,407.54	\$37,282.54
Scholarship Fund	24,085.34	21,333.19
	<u>61,492.88</u>	<u>58,615.73</u>
Income		
Gift — Endowment Fund		125.00
Investment Income	4,778.06	4,252.15
Total Income	<u>4,778.06</u>	<u>4,377.15</u>
Expenditures		
Scholarships	2,100.00	1,500.00
Total Expenditures	<u>2,100.00</u>	<u>1,500.00</u>
Balance, August 31		
Endowment Fund	37,407.54	37,407.54
Scholarship Fund	26,763.40	24,085.34
	<u>\$64,170.94</u>	<u>\$61,492.88</u>
Ending Balance Consists of:		
Treasury Note		\$61,205.66
Cash		7.22
Texpool	27,043.40	
FNMA Mortgage	37,127.54	280.00
	<u>\$64,170.94</u>	<u>\$61,492.88</u>

Southwest Texas State University
Bid Tabulation

Vehicle Insurance	Option 1 \$100,000/300,000 B.I.	Option 2 \$250,000/500,000 B.I.
Coleman Company Insurance 1000 Central Parkway N. Suite 100 San Antonio, Texas 78232	\$73,404	\$77,409

Fire and Extended Coverage Insurance	Option 1 3-year	Option 2 1-year
Coleman Company Insurance 1000 Central Parkway N. Suite 100 San Antonio, Texas 78232	no bid	\$61,325
Sedgwick James of Houston P. O. Box 79287 Houston, Texas 77279-9287	no bid	\$33,841

Date of bid: October 8, 1992

Southwest Texas State University
Bid Tabulation

Bunk Beds for Falls and Sterry Halls
Date of Bid: October 22, 1992

American Desk Manufacturing Storage		\$127,809.90 -0-
University Loft Company Storage	\$113,805.00 300.00/day	
University Loft Company Storage	100,400.00 300.00/day	
Period Furniture Storage	128,790.00 -0-	
E&I Cooperative	no bid	
United Interiors	no bid	

Southwest Texas State University

Bid Tabulation
Fan Coil Units for Lantana Hall

Replacement of fan coil units:

Young & Pratt \$49,321.00
P. O. Box 2689
Austin, Texas 78678

Wattinger \$52,181.75
P. O. Box 43147
Austin, Texas 78745

Fox & Hearn no bid
P. O. Box 17065
Austin, Texas 78760

Natkin Service no bid
610 Isom Road
San Antonio, Texas 78216

Installation of fan coil units:

Paschal Harper \$137,771.24
1103 Paulsun
San Antonio, Texas 78219

Trane \$130,815*
P. O. Box 34597
San Antonio, Texas 78265

York Applied Systems no bid
11807 Starcrest Drive
San Antonio, Texas 78247

* Exceptions made to the specifications which would require installation of the hot water valves after the units are received instead of at the factory at an increase of \$117 per unit.

Bid date: October 5, 1992

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SOUTHWEST TEXAS STATE UNIVERSITY

REPORT TO

BOARD OF REGENTS, TEXAS STATE UNIVERSITY SYSTEM

Fall 1992 Semester

Submitted by

Louise Johnson, Registrar

Reporting Date: September 15, 1992

Total students registered in on-campus classes	21,310
Total students registered in extension classes	98
Total students registered in correspondence classes	417
Full-time faculty equivalent	753.6
Semester hours	
Semester hours reflected in this report	247,350
Semester hours-Aerospace Studies	109
Semester hours-Military Science	97
Number of semester hours taught	<u>247,556</u>
Full-time student equivalent	16,504
Faculty-student ratio	22.44

ADMISSIONS DATA FOR ALL ENTERING FRESHMEN (FULL-TIME AND PART-TIME)

FALL SEMESTER 1992

SOUTHWEST TEXAS STATE UNIVERSITY

RANK IN HIGH SCHOOL CLASS BY QUARTER

<u>ACT/SAT SCORE</u>	<u>TOTAL*</u>	<u>1ST QTR.</u>	<u>2ND QTR.</u>	<u>3RD QTR.</u>	<u>4TH QTR.</u>	<u>UNRANKED</u>
35/1480+						
34/1420+						
33/1360+	1	1				
32/1310+	5	4	1			
31/1260+	3	3				
30/1200+	19	14	4	1		
29/1150+	34	21	9	4		
28/1100+	54	29	11	10	4	
27/1060+	90	50	27	11	2	
26/1020+	142	74	41	27		
25/980+	153	63	58	31		1
24/940+	235	90	108	36	1	
23/910+	217	95	95	27		
22/870+	263	113	124	25		1
21/840+	198	86	96	15		1
20/780+	318	122	169	23		4
19/750+	158	74	77	5		2
18/700+	140	51	75	6	1	7
17/670+	62	21	37			4
16/600+	61	28	30	1		2
15/580+	11	6	4	1		
14/560+	4	4				
13/520+	2	1	1			
12/500+	2	1		1		
11/480+	1	1				
09/460+						
07/450+						
No Score	1	1				
Totals	2174	953	967	224	8	22

*The totals reported include all freshmen who graduated from high school in 1992 and who matriculated for the first time as freshmen during the 1992 summer term or fall semester at the component university without regard to the mode of admission.

Total number of above entering freshmen who did not meet the regular admission requirements as approved by the Board of Regents and who were granted conditional, provisional, probationary, and/or special admission (including those freshmen admitted in conditional summer programs or those admitted as a result of enrolling in or completing stipulated course work during the summer and/or fall semester) 158 .

Total number of above who did not meet the regular admission requirements who participate in intercollegiate athletic programs 15 .

Percentage of freshmen who were granted conditional, provisional, probationary, and/or special admission for the previous Fall semester who are still enrolled 40.3% .

Percentage of freshmen who were admitted under the regular requirements of the university and are still enrolled in the university one year later 59.0% .

Number of entering freshmen who are not 1992 high school graduates 316 .

DIVERSIFICATION REPORT

(To be submitted with Twelfth Class Day Reports
to the Board of Regents)*

University: Southwest Texas State University

Term or Semester: Fall 1992

Submitted by: Dennis Alejos

Date Prepared: 10/15/92

	Prior Year (Same Semester)	Current Year	% Change
STUDENTS			
Total Students (headcount) Enrolled	<u>21,575</u>	<u>21,302</u>	<u>-1.3</u>
Number of Hispanic Students	<u>3,351</u>	<u>3,356</u>	<u>0.1</u>
Number of Black Students	<u>1,232</u>	<u>1,221</u>	<u>-0.9</u>
Number of Other Minorities**	<u>559</u>	<u>591</u>	<u>5.7</u>
Number of Female Students	<u>11,313</u>	<u>11,280</u>	<u>-0.3</u>
Number of Male Students	<u>10,262</u>	<u>10,022</u>	<u>-2.3</u>
Number of New Students (First Time Enrolled)	<u>5,380</u>	<u>4,077</u>	<u>-24.2</u>
New Hispanic Students	<u>1,025</u>	<u>678</u>	<u>-33.9</u>
New Black Students	<u>399</u>	<u>257</u>	<u>-35.6</u>
New Other Minorities	<u>128</u>	<u>121</u>	<u>-5.5</u>
New Female Students	<u>2,861</u>	<u>2,259</u>	<u>-21.0</u>
New Male Students	<u>2,519</u>	<u>1,818</u>	<u>-27.8</u>
FACULTY			
Total Number of Faculty Employed For Term or Semester	<u>Total=893 FTE=764</u>	<u>Total=897 FTE=760</u>	<u>-0.5</u>
Number of Hispanic Faculty	<u>36</u>	<u>37</u>	<u>2.8</u>
Number of Black Faculty	<u>10</u>	<u>8</u>	<u>-20.0</u>
Number of Other Minority Faculty	<u>43</u>	<u>54</u>	<u>25.6</u>
Number of Female Faculty	<u>327</u>	<u>322</u>	<u>-1.5</u>
Number of Male Faculty	<u>566</u>	<u>575</u>	<u>1.6</u>
Total Number of New Faculty Employed For Term or Semester	<u>115</u>	<u>96</u>	<u>-16.5</u>
Number of New Hispanic Faculty	<u>8</u>	<u>8</u>	<u>0.0</u>
Number of New Black Faculty	<u>1</u>	<u>1</u>	<u>0.0</u>
Number of New Other Minority Faculty	<u>15</u>	<u>15</u>	<u>0.0</u>
Number of New Female Faculty	<u>60</u>	<u>38</u>	<u>-36.7</u>
Number of New Male Faculty	<u>55</u>	<u>58</u>	<u>5.5</u>

	Prior Year	Current Year	% Change
STAFF			
Executive Administration			
Managerial Total	121	120	- 0.8
Number of Hispanic Employees	8	12	50.0
Number of Black Employees	1	1	0.0
Number of Other Minority Employees	5	6	20.0
Number of Female Employees	27	27	0.0
Number of Male Employees	94	93	- 1.1
Professional - Non Faculty Total	266	290	9.0
Number of Hispanic Employees	39	41	5.1
Number of Black Employees	10	14	40.0
Number of Other Minority Employees	15	11	-26.7
Number of Female Employees	125	142	12.0
Number of Male Employees	141	148	3.5
Secretarial-Clerical Total	356	378	6.2
Number of Hispanic Employees	110	121	10.0
Number of Black Employees	11	15	36.4
Number of Other Minority Employees	4	2	-50.0
Number of Female Employees	334	353	5.7
Number of Male Employees	22	25	13.6
Technical-Paraprofessional Total	79	87	10.1
Number of Hispanic Employees	17	17	0.0
Number of Black Employees	1	1	0.0
Number of Other Minority Employees	2	3	50.0
Number of Female Employees	27	30	11.1
Number of Male Employees	52	57	9.6
Skilled Craft Workers Total	81	83	2.5
Number of Hispanic Employees	28	32	88.2
Number of Black Employees	3	1	0.0
Number of Other Minority Employees	2	2	0.0
Number of Female Employees	5	5	0.0
Number of Male Employees	76	78	2.6
Service-Maintenance Total	211	204	- 3.3
Number of Hispanic Employees	158	159	0.6
Number of Black Employees	20	16	-20.0
Number of Other Minority Employees	2	2	0.0
Number of Female Employees	83	81	- 2.4
Number of Male Employees	128	123	- 3.9

*This form is to be submitted in conjunction with Twelfth Class Day Reports to Regents each fall and spring semester. Use Coordinating Board or EEO-6 definitions.

**Other non-affected group ethnic minorities (i.e., American-Indian, Asian/Pacific Islander and International students, employees and faculty)

SMALL CLASS REPORT
Fall 1992

Course Number	Section	Course Title Instructor	No. of Students	Just. Code
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SCHOOL OF BUSINESS

London Consortium Courses:

ACC 3302	.0001	MANAGEMENT ACCT Smith, H. G.	4	1
ECO 4381	.0001	TOPICS ECONOMICS Smith, H. G.	4	1
MGT 3303	.0006	PRIN OF MANAGE Ross, J. K.	3	*8
MKT 3343	.0004	MARKETING Ross, J. K.	3	*8

*Ross is faculty of record; course is taught by faculty from other universities through the Texas London Consortium.

SCHOOL OF FINE ARTS AND COMMUNICATION

JOUR 3320	.0001	ADV. MEDIA REPT &WRT. Nelson, D. C.	7	5,1
JOUR 4307	.0002	ADVERT. CAMPAIGNS McBride, M.H.	7	1
MU 4332	.0001	CONT ANALYTIC TECH Riepe, R C	5	5

SCHOOL OF HEALTH PROFESSIONS

CDIS 2469	.0001	INTRO HEARING SCIENCE Stiritz, L.L.	9	5
MT 4470	.0001	CLINIC CHEM II Kostroun, P. W.	8	2
MT 4650	.0001	MEDICAL MICROBIOLOGY Caruana, L. B.	9	2

SCHOOL OF LIBERAL ARTS

FR	5307C	.0001	CULT 19TH CENTURY R.A. Fischer	1	8
REL	2310	.0001	OLD TESTAMENT Brown, Karl	3	8

SCHOOL OF SCIENCE

BIO	4480	.0001	CYTL&MICRO-TECH Koke, J.R.	4	1,2
BIO	5480	.0001	CYTL-MICRO-TECH Koke, J.R.	4	2
BIO	5336	.0001	PARAS FISH+OTH Huffman, D.G.	4	8

JUSTIFICATION CODES FOR SMALL CLASSES

- 1 Required course for graduation. The course is not offered each semester (or term), and if canceled, may affect date of graduation of those enrolled.
- 2 Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.
- 3 Course in newly established degree program, concentration or support area.
- 4 Interdepartmental (cross-listed) courses taught as a single class by the same faculty at the same station, provided that the combined courses do not constitute a small class.
- 5 First time offering of the course.
- 6 Class size limited by accreditation or state licensing standards.
- 7 Class size limited by availability of laboratory or clinical facilities.
- 8 Course voluntarily offered by a faculty member in excess of the institutional teaching load requirement and for which the faculty member receives no additional compensation.

SOUTHWEST TEXAS STATE UNIVERSITY
San Marcos, Texas

Requests for the Additions, Deletions and Changes in Courses
Fall 1993

Summary Table

<u>SCHOOL/DEPARTMENT</u>	<u>ADDITIONS</u>	<u>CHANGES</u>	<u>DELETIONS</u>	<u>NET ADDITIONS/ DELETIONS</u>
<u>SCHOOL OF APPLIED ARTS AND TECHNOLOGY</u>				
Home Economics	0	2	0	0
Military Science	1	0	0	1
Technology	6	0	6	0
<u>SCHOOL OF BUSINESS</u>				
Accounting	4	0	0	4
CIS & Admin. Sciences	1	0	0	1
Finance & Economics	1	0	0	1
<u>SCHOOL OF EDUCATION</u>				
Curriculum & Instruction	3	7	0	3
Educ. Admin. & Psy. Services	6	11	0	6
Health, Phy. Educ. & Rec.	2	2	0	2
<u>SCHOOL OF FINE ARTS AND COMMUNICATION</u>				
Music	1	4	0	1
Speech Communication	1	5	0	1
<u>SCHOOL OF HEALTH PROFESSIONS</u>				
Allied Health Sciences	7	4	7	0
Health Administration	3	2	0	3
<u>SCHOOL OF LIBERAL ARTS</u>				
Anthropology	0	2	0	0
English	2	3	0	2
Geography	1	0	0	1
History	1	1	2	-1
Philosophy	1	0	0	1
Psychology	1	0	0	1
Sociology	0	0	3	-3
<u>SCHOOL OF SCIENCE</u>				
Biology	3	1	2	1
Computer Science	22	12	13	9
Mathematics	6	6	0	6
Physics	6	2	0	6
TOTALS	79	64	33	46

Fall 1993 Curriculum

SCHOOL OF APPLIED ARTS & TECHNOLOGY

Department of Home Economics

CHANGES

- HE 3321 Contemporary Furniture and Architecture (3-0).
Prerequisite: HE 2321. **Justification:** The material covered in HE 2321 is required in order to understand the material in HE 3321.
- HE 4324 Interior Design VI: Contemporary Interior Design Issues. Change course hours from (3-3) to (0-6).
Justification: The present course structure of 3-3 is no longer satisfactory since the requisite interior design knowledge base is covered in two previous courses: HE 2322 and HE 4322. Allowing the increased lab hours will substantially improve the quality of the student's educational experience.

Department of Military Science

ADDITION

- MS 4313 Independent Study in Military Science (3-0).
Description: This course will be designed to meet the needs of the individual student. It will be a directed and closely monitored program targeted at the students' weaknesses/interests. The course will primarily deal with topics pertinent to the military profession; such areas as leadership, management, ethics, law and their application. Course will require weekly/bi-weekly progress review with instructor.
Justification: This course will be used to supplement or substitute for professional military education (PME) required by the Department of the Army for Army Reserve Officers Training Corps cadets prior to receiving a commission in the U.S. Army. It will be designed to meet the needs of the students and may involve individual or small group projects (2-3 people) for students who need additional study in their pursuit of an Army Officer's Commission.

Department of Technology

ADDITIONS

- VOED 5305 Laboratory and Classroom Organization and Management (3-0). **Description:** Organization and management procedures used in vocational laboratory programs. Includes establishing record keeping systems; systems of controlling tools, equipment, and supplies; using organization, rotation, and progress charts; using student leadership in routine non-teaching class and laboratory tasks; establishing a safety program; and developing proper attitudes with the program. **Justification:** This required certification course offered previously under VOED 5205. However, the time and instructional requirements are equal to other certification courses offered at the three SCH level. In fairness to students and the University for semester credit hours generated, we desire to make this change.
- VOED 5306 Analysis and Course Making (3-0). **Description:** Gathering, organizing, and preparing of teachable material based on sound occupational practices. Includes a study of factors involved in development of vocational instruction, the parts of a course of study, and procedures for trade or occupational analysis. Trade or occupational analysis, course outlines, and progress charts will be prepared. Courses of study will be revised or prepared as completely as time will permit. **Justification:** This required certification course offered previously under VOED 5206. However, the time and instructional requirements are equal to other certification courses offered at the three SCH level. In fairness to students and the University for semester credit hours generated, we desire to make this change.
- VOED 5307 Selection, Placement, and Follow-Up in Cooperative Education (3-0). **Description:** Organizing and operating cooperation training programs in the community. Includes procedures for selecting vocational occupations and training stations suitable for providing training to high school youth, placement of students in suitable employment for part-time training, coordinating students' school and on-the-job training activities, organizing the classroom facilities, preparation of necessary reports, and preparation and maintenance of an effective record system.

Justification: This required certification course offered previously under VOED 5207. However, the time and instructional requirements are equal to other certification courses offered at the three SCH level. In fairness to students and the University for semester credit hours generated, we desire to make this change.

VOED 5308 Problems in Cooperative Education (3-0).
Description: Review of basic standards for cooperative education training programs and underlying reasons for such standards with emphasis on solutions of actual problems in program operation. Includes study of procedures and techniques involved in various surveys, interpretation of survey data, program promotion, and organization and coordination of all types of part-time and evening classes. **Justification:** This required certification course offered previously under VOED 5208. However, the time and instructional requirements are equal to other certification courses offered at the three SCH level. In fairness to students and the University for semester credit hours generated, we desire to make this change.

VOED 5312 Development, Organization, and Use of Instructional Material (3-0). **Description:** Selection of lesson content, planning the lesson, and use of various instructional sheets that will assist the teacher. Emphasis on correct development of instructional sheets. Study of different methods used to secure, evaluate, and incorporate this material into the instructional program. Study of various methods of testing effectiveness of instruction and how students' progress may be recorded for future references and class planning. **Justification:** This required certification course offered previously under VOED 5202. However, the time and instructional requirements are equal to other certification courses offered at the three SCH level. In fairness to students and the University for semester credit hours generated, we desire to make this change.

VOED 5314 Human Relations for Vocational Education Teachers (3-0). **Description:** Establishing and maintaining relationships with students, co-workers, other school personnel, industry, and persons in the community. Includes a review of the principles of learning. Principles and skills in working with people will be developed through a study of: influences of heredity and

environment, basic wants and needs, motivational factors, development of positive attitudes, teacher-student relationships, leadership development and elements of effective communication. A study of techniques of identifying and arriving at probable solutions to problems in human relations will be included.

Justification: This required certification course offered previously under VOED 5204. However, the time and instructional requirements are equal to other certification courses offered at the three SCH level. In fairness to students and the University for semester credit hours generated, we desire to make this change.

Department of Technology

DELETIONS

- VOED 5202 Development, Organization, and Use of Instructional Material. **Reason:** Applying for course to raise SCH level to three hours.
- VOED 5204 Human Relations for Vocational Education Teachers. **Reason:** Applying for course to raise SCH level to three hours.
- VOED 5205 Laboratory and Classroom Organization and Management. **Reason:** Applying for course to raise SCH level to three hours.
- VOED 5206 Analysis and Course Making. **Reason:** Applying for course to raise SCH level to three hours.
- VOED 5207 Selection, Placement, and Follow-Up in Cooperative Education. **Reason:** Applying for course to raise SCH level to three hours.
- VOED 5208 Problems in Cooperative Education. **Reason:** Applying for course to raise SCH level to three hours.

SCHOOL OF BUSINESS

Department of Accounting

ADDITIONS

- ACC 5365 Accounting and Auditing in Nonprofit Organizations (3-0). **Description:** A study of the objectives and standards underlying accounting and auditing practices in nonprofit organizations including governmental entities,

colleges and universities, hospitals, and other nonprofit organizations. Topical coverage includes the system of fund accounting, financial report preparation and analysis, and related audit and ethical considerations. Prerequisite: Acc 5361 or consent of the instructor.

Justification: Increased professional responsibilities in accounting and auditing for nonprofit organizations have contributed to the need for a graduate-level M.B.A. course in this area. Undergraduate students can take Governmental Accounting as an elective course. However, there is no graduate-level course in the nonprofit area even though many opportunities exist for employment with governmental entities, colleges and universities, hospitals, and other nonprofit organizations.

ACC 5366

Taxation of Corporations and Shareholders (3-0).

Description: An examination of the federal tax laws affecting corporations and their owners, particularly with respect to corporate formation, operations, distributions, liquidation, and reorganization. Attention is given to the special problems and opportunities of S corporations, closely held corporations, and corporate groups. Prerequisites: Acc 5361, Acc 3327 or consent of the instructor.

Justification: Corporate tax issues affect all aspects of corporate operations, including formation and liquidations. The purpose of this course is to provide an overview of the complexity of the rules and regulations governing the taxation of the corporate entity. The course will help students to understand the tax implications of corporate transactions and to interact effectively with corporate tax experts. The course is a recommended elective in the proposed M.Acc. degree program and will also serve as an elective in the M.B.A. program.

ACC 5367

Seminar in Auditing (3-0). **Description:** A continuing study of the underlying theory of auditing with an emphasis on professionalism, ethics, and legal liability. Coverage will also extend to the responsibilities and standards for external auditing, internal auditing, governmental auditing, and international auditing including exposure to current developments in these areas. Practical applications will focus on risk assessment, the use of analytical procedures and the use of the computer as an audit tool. Prerequisites: Acc 4313 or equivalent and Acc 5361. **Justification:** Recent changes in auditing

standards have led to increased professional, ethical, and legal responsibilities for auditors. The purpose of this course is to address these issues at the graduate level. The course is a recommended elective in the proposed M.Acc. degree program and will also serve as an elective in the M.B.A. program.

ACC 5368 Accounting Policy (3-0). **Description:** An integrative, case method approach to financial, managerial, and nonprofit accounting with particular emphasis on the use of accounting information for decision making and related ethical considerations. Prerequisite: Should be taken in the last semester of students M.Acc. program. **Justification:** Policy issues permeate all aspects of accounting decision-making. These issues are affected by economic, political, social, and ethical considerations. The purpose of this course is to bring together the various elements of the proposed M.Acc. curriculum. It will enhance the professionalism of students who graduate from the program.

Department of Computer Information Systems
and Administrative Sciences

ADDITIONS

ADS 3367 International/Intercultural Business Communication (3-0). **Description:** An intensive course for developing an understanding of increased global economic interdependence and the challenges of international/intercultural business communication. The primary objective is to achieve a theoretical and practical methodology for international/intercultural competence in effective global business communication by learning about variables necessary to communicate with people around the world. Prerequisite: junior standing. **Justification:** Because of an increasing interdependence, it is becoming very important for students entering the business arena to be prepared to deal successfully in international affairs. Time and content constraints in other courses in the department make it difficult to combine this topic into an existing course. Although international/intercultural communication is discussed briefly in ADS 3353, there is no in-depth coverage that would develop competence in international/intercultural skills.

Department of Finance and Economics

ADDITIONS

- ECO 4353 East European and Russian Economies (3-0).
Description: A survey of the major East European (Poland, Hungary, Czechoslovakia) and Russian economies, including a review of the economic performance under central planning regimes during 1945-1989, an analysis of the post-1989 policies to convert to market economies, and prospects for the future emergence of market economies.
Justification: The course expands the number of upper division economics electives and broadens the international component of our economics course offerings. Given the dramatic changes taking place in Eastern Europe and the Soviet Union and the likelihood of increased commercial ties with it, there is a growing need in academia, business, and government for people knowledgeable about these economies.

SCHOOL OF EDUCATION

Department of Curriculum and Instruction

ADDITIONS

- RDG 3323 Teaching Reading in the Content Areas (3-0).
Description: Course provides information about instructions in the secondary content areas with an emphasis on the effective use of textbooks and other content related print materials. Course topics include: nature and purpose of content reading instruction, text selection, comprehension, study skills, assessment, and meeting individual needs in content reading.
Justification: This course meets the state requirement for all students in secondary education who must take a course in teaching reading in the secondary school. The current course meeting that need is RDG 3324: Teaching Reading in the Secondary School, a course whose content description is more appropriate for those secondary education students whose teaching field is Reading Education.
- RDG 5340 Connecting Reading and Writing in the Classroom (3-0). **Description:** Course includes an in-depth study of the interrelationship between reading and writing and their connections to oral language and thinking. Practical applications include the organization and components of the workshop classroom, integration of skills and holistic

instruction, appropriate assessment of children's adolescent literature, and thematic planning for both elementary and secondary teachers.

Prerequisites: RDG 5322 or 5324. **Justification:**

This is a new course which adds a stronger writing component to our Master's program in Reading Education. Research in this field indicates an important link between reading and writing. The addition of this course will help our program reflect this new research base by focusing on instructional methods for connecting reading and writing.

- SPED 5320 Development and Intervention in the Early Childhood/Handicapped Classroom (3-0).
Description: Overview of childhood development relating to the handicapped infant and pre-schooler. Development, diagnostic procedures, and specialized intervention approaches for this population. **Justification:** This course is necessary to provide required information in the Early Childhood/Handicapped certification program as defined by the Texas Education Agency.

CHANGES

- RDG 5322 Teaching Reading in the Elementary and Middle Schools (3-0). Change in course title and description. **Description:** This course is for teachers and specialists interested in reading from the early preparatory period through the middle grades. The course includes: curriculum in reading, instructional assessment, selection of materials, and alternative instruction and management procedures for obtaining reading success. **Justification:** New title and description only to provide a more up-to-date description of current course content. Meets current course content.
- RDG 5323 Principles and Techniques of Reading Assessment (3-0). Change in course title and description. **Description:** Methods for on-going assessment of learner progress in reading, preschool - adults, including learners with reading difficulties. Provides for observation, demonstrations, and supervised practice in the use of standardized, informal, and holistic assessment techniques. **Justification:** New title and description reflects more up-to-date terminology used by International Reading Association. Meets current course content.

- RDG 5324 Teaching Reading in Middle and Secondary Schools (3-0). Change in course title and description. **Description:** Covers topics for teaching developmental reading in middle and secondary schools. Topics include extension of reading skills beyond primary grades; classroom assessment and development of reading strategies; developing flexibility, critical thinking, lifelong reading attitudes, and interests; strategies for content reading and study skills; remedial reading strategies; and supervision of secondary reading programs. **Justification:** Alters title and description only to provide a more up-to-date description of current course content.
- RDG 5331 Literacy Methods for Linguistically and Culturally Diverse Students (3-0). Change in course title. **Description:** Deals with the linguistic and reading problems unique to pupils whose native language or dialect is other than standard Middle-American English, with particular emphasis on pupils of Afro-American or Mexican-American heritage. Other topics include: teaching English as a second language, teaching reading in a bilingual school setting, creating innovative methods and materials for bilingual pupils. **Justification:** Proposed title more clearly describes the course in current professional terminology. Course content has not been changed.
- SPED 5311 Survey of Serious Emotional Disturbance (3-0). Change in course title and description. **Description:** Examination of historical perspectives; conceptual models for explaining emotional disturbance; characteristics of seriously emotionally disturbed children and youth; and various academic and instructional strategies used with seriously emotionally disturbed students. **Justification:** This change is based on amendments of 1990 by the State Board of Education which changed the requirements for initial certificates and endorsements.
- SPED 5313 Intervention Strategies for Serious Emotional Disturbance (3-0). Change in course title and description. **Description:** Specific strategies for effective educational assessment and instructional programming for seriously emotionally disturbed students. **Justification:** This change is based on amendments of 1990 by the State Board of Education which changed the requirements for initial certificates and endorsements.

SPED 5314 Management of Autistic Behavior (3-0). Change in course title and description. **Description:** Examination of etiological theories, characteristics, specialized assessment methods, and specific instructional strategies pertaining to the management of autistic children/youth. **Justification:** This change is based on amendments of 1990 by the State Board of Education which changed the requirements for initial certificates and endorsements.

Department of Educational Administration
and Psychological Services

ADDITIONS

EDP 5360 Techniques in Marriage and Family Therapy (3-0). **Description:** Included will be the diagnosis and assessment of family functioning and the practice of techniques used by systems theorists in marriage and family therapy. Prerequisite: EDP 5367. **Justification:** This course is necessary as an experiential supplement to the overview course in marriage and family counseling. It is essential that counselor trainees be provided with an opportunity to practice these skills in a safe environment before attempting them with real situations in a practicum experience.

EDP 5369 Techniques in Counseling Adolescents and Children (3-0). **Description:** The focus will be on the practice of techniques used in counseling intervention with children and adolescents in both the school setting and in private practice. Group and individual techniques will be practiced as well as assessment and techniques for consulting with parents. **Justification:** This course is necessary as an experiential supplement to the overview course in child and adolescent counseling. It is essential that counselor trainees be provided with an opportunity to practice these skills in a safe environment before attempting them with real situations in a practicum experience.

EDP 5371 Teaching Learning Strategies and Critical Thinking (3-0). **Description:** Theory and pedagogy of learning strategies, problem solving, and critical thinking in the college and adult classroom. Topics will include variables in teaching and learning, methods of assessment, and approaches to instruction. **Justification:** This course is intended as a required course in the

three Developmental Education program options:
The Master of Arts major, the Master of Education minor, and the Certificate of Advanced Study. Developmental educators need a practical course in learning strategy, problem solving, and critical thinking instruction.

- EDP 5379 Personality Assessment II (3-0). **Description:** Advanced investigation into assessment of personality dynamics and diagnosis of psychopathology as defined by the current edition of the American Psychiatric Association's Diagnostic and Statistical Manual of Mental Disorders. Integration of advanced projective techniques and structured instruments into comprehensive reports emphasizing intervention recommendations. **Justification:** Course is required to meet new State Board of Education certification requirements for National Association of School Psychologists guidelines.
- EDP 6300A Professional Internship in School Psychology (3-0). **Description:** The professional internship occurs near the end of formal training in school psychology. Typically, the first internship is a full time (minimum of 600 clock hours) supervised experience in a school setting. Interns are considered full members of the interdisciplinary team and serve with regular and special education staff. **Justification:** Course is required to meet new State Board of Education certification requirements for National Association of School Psychologists guidelines.
- EDP 6300B Professional Internship in School Psychology (3-0). **Description:** The second professional internship may be a continuation of the supervised school based experience or a placement in an appropriate alternative setting (e.g. child guidance clinic, counseling center, etc.). A minimum of 600 clock hours of experience is required and usually takes place in one academic semester. **Justification:** Course is required to meet new State Board of Education certification requirements for National Association of School Psychologists guidelines.

CHANGES

- EDP 5350 Introduction to Professional Counseling (3-0).
Change in course title and description.
Description: An introduction to the counseling profession as practiced in a variety of clinical and human service settings. Emphasis is placed

on the philosophical and psychological foundations of mental health counseling, personal/professional traits and skills of effective counselors, professional ethics, licensure, credentialing and professional regulation, and contemporary professional issues.

Justification: Current course title and description are antiquated and do not reflect the changes which have impacted the counseling profession during the last decade. Proposed title and description are reflective of the current state of the profession and will apply to the profession for the foreseeable future.

EDP 5355

Career Counseling (3-0). Change in course title and description. **Description:** Historical concepts, foundations and present status of career development theory. Use of occupational information and measurement instruments in career counseling. Current career counseling techniques for special populations. **Justification:** In the last decade the nature of this course has significantly changed to include a broader perspective of subject matter. To meet the needs of school counselors and LPC candidates more emphasis should be placed on current research of career development theories and their application to special populations.

EDP 5358

Dynamics and Processes in Group Counseling (3-0). Change in course title and description.

Description: An intensive laboratory experience requiring highly active student participation in the form of honest, direct, and open communication combined with authentic self-exploration within the group setting. Through participation and required reading, students will gain first-hand familiarity with the basic principles of the dynamics which are characteristic of therapeutic groups.

Justification: Current description is not reflective of changes in the manner in which this course is taught. Current description is overly-broad and is no longer accurate.

EDP 5368

Counseling Children and Adolescents (3-0). Change in course title and description. **Description:** An examination of the developmental needs of children and adolescents. Emphasis will be on a systems counseling perspective of techniques and procedures used to deliver services to children and adolescents in both the school setting and in private practice. **Justification:** This course is being updated to meet the increased needs of

students who are preparing for careers in school counseling or in private practices. It is necessary for our students to understand the needs of elementary age children and adolescents in the public and private sectors, and be able to effectively coordinate the objectives and goals most beneficial to them. It is anticipated that the enrollment of this class be between fifteen and twenty students per semester.

EDP 5376

Psychoeducational Assessment I (3-0). Change in course title and description. **Description:** Administration, scoring and interpretation of individually administered standardized tests of intelligence, special abilities and achievement. The theoretical and statistical bases of the tests used, integrative report writing, and description of learning is also covered. **Justification:** Changes in title and content are needed to better reflect State Board of Education and National Association of School Psychologists training standards for school psychologists.

EDP 5377

Personality Assessment I (3-0). Change in course title and description. **Description:** Investigation into the evaluation of personality, mental status, role expectations and behavior. The theoretical bases, construction, administration, scoring and interpretation of structured and projective personality tests with integrative report writing emphasizing the assessment of emotional disturbance and behavior disorders. **Justification:** Changes in title and content are needed to better reflect State Board of Education and National Association of School Psychologists training standards for school psychologists.

EDP 5385

Ethics, Standards and Procedures in Professional School Psychology (3-0). Change in course title and description. **Description:** Presentation of historical foundations, role and functions, and procedures used by psychologists in the school setting. Emphasis upon ethical and legal issues, professional standards, state and federal law and organization and operation of the schools as applied to the mental health and education of exceptional learners. **Justification:** Changes in title and content of description are needed to better reflect State Board of Education and National Association of School Psychologist training standards for school psychologists.

EDP 5386

Consultation and Professional Problems in School Psychology (3-0). Change in course title and

description. **Description:** Models of consultation as they apply to the professional development and ethical position of the school psychologist. The course emphasizes the consultative role in relation to school administrators, guidance and counseling personnel, teachers, parents, students, and referral sources. **Justification:** Changes in title and content are needed to better reflect State Board of Education and National Association of School Psychologists training standards for school psychologists.

EDP 5389A Practicum in School Psychology (3-0). Change in course title and description. **Description:** The first practicum is primarily assessment oriented, often in a school setting, with supervision by on-site and university supervisors. The experience includes orientation to the roles, responsibilities, and functions of various agency and school personnel. This practicum also involves consultation with teachers, parents, administrators, case conferences and participation in interdisciplinary team meetings. **Justification:** Changes in title and content are needed to better reflect State Board of Education and National Association of School Psychologists training standards for school psychologists.

EDP 5389W Practicum in School Psychology (3-0). Change in course title and description. **Description:** The second practicum experience may occur in a school or agency setting. The practicum emphasis is on; evaluation of emotional, behavioral and learning difficulties; consultation with school or agency staff, parents and community resources; and direct counseling interventions with individual and/or group techniques. **Justification:** Changes in title and content are needed to better reflect State Board of Education and National Association of School Psychologists training standards for school psychologists.

EDP 5396 Advanced Psychoeducational Assessment and Remediation (3-0). Change in course description. **Description:** Advanced techniques for comprehensive assessment will be studied with emphasis on standardized individual instruments as well as procedures and instruments not generally included in most test batteries. An overview of neuropsychological and other tests will be given with practice in administering, scoring, interpreting and developing recommendations for remediation. **Justification:** Changes in title and content are needed to better

reflect State Board of Education and National Association of School Psychologist training standards for school psychologists.

Department of Health, Physical Education and Recreation

ADDITIONS

- PE 4317 Exercise Testing (2-2). **Description:** To develop knowledge, skills, and competence required to prescribe exercise for various populations and to gain practical experience related to health/fitness management programs. **Justification:** This course needs to be added to meet 1991 Texas State Coordinating Board Guidelines for Health Programs in Texas. We are meeting the guidelines currently by offering students PE 4337 (Independent Study). However, the current method creates schedule conflicts for students and the instructor. PE 4337 also does not accurately reflect the course content on the student's transcript.
- H ED 3376 Health Promotion in the Workplace (3-0). **Description:** The purpose of this course is to orient students with the concept of health promotion as it relates to worksite wellness. The focus of this course will be upon the planning, implementation, and evaluation of worksite wellness programs. Also to be discussed are other contemporary health issues in society. **Justification:** The field of worksite wellness is one of the fastest growing areas in health promotion/wellness. The concepts addressed in this course should better prepare our students for professional careers in the future.

CHANGES

- PE 3317 The Physiology of Exercise (2-2). Change in course contact hours from (3-0). **Description:** Application of physiological principles to health and physical education with an analysis of the manner in which the body reacts to the exacting requirements of exercise. Prerequisite: BIO 2430 the equivalent. **Justification:** The course description would remain the same but we would have 2 hours lecture and 2 hours of lab to enhance the student's ability to apply basic physiological principles of exercise to practical situations.
- PE 5321 Workshop in Physical Education (3-0). Change in course title. **Description:** Current problems in

physical education, intramurals, curriculum, public relations, and athletics. **Justification:** The name change would more accurately describe the course.

SCHOOL OF FINE ARTS AND COMMUNICATION

Department of Music

ADDITIONS

MU 3325 Music of Russia and East Europe (3-0).
Description: A study of the history of music in Russia and East Europe concentrating on the 19th and 20th centuries. **Justification:** This course is designed to be a part of the proposed major in International Studies--Russian/East European Studies. It will also add an international elective course possibility for other majors and minors.

CHANGES

MU 1311 Fundamental of Music (3-0). Change in description. **Description:** Introduction to basic music skills for the elementary classroom. Includes practical application of beginning techniques for piano and recorder, as well as teaching techniques for the elementary music class. Intended for majors in elementary education. **Justification:** Change of course description will more accurately reflect course content and eliminate confusion between MU 1311 (Fundamentals of Music, for elementary education majors) and MU 1312 (also now called Fundamentals of Music, for music majors and minors).

MU 1312 Essential Musicianship (3-0). Change in title and course description. **Description:** Detailed instruction in fundamentals of music theory, including but not limited to notation, meters, scales, key signatures, intervals, and chords. This course is designed primarily for music majors and minors. **Justification:** Change of course title and description will more accurately reflect course content and eliminate confusion between MU 1311 (Fundamentals of Music, for elementary education majors) and MU 1312 (also now called Fundamentals of Music, for music majors and minors).

MU 2141 Fundamentals of Diction for Singers (1-1). Addition to course description. **Description:** A basic course in the pronunciation of singing in

English, French, Italian, Spanish, and German, taught by the several members of the voice faculty with one lecture session and one laboratory period for practical application by students. May be repeated once for credit.

Justification: Change in description; parallels catalog requirement change of two semesters' enrollment. Change in requirement comes from National Association of Schools of Music (National Accrediting body).

MU 4280 Senior Research Project (2-0). Change in description. **Description:** A study of the student's senior recital literature resulting in a thorough research paper on the theoretical, historical, technical and stylistic aspects of the compositions. This course, taken the semester prior to Music 4150, will constitute the Capstone Course for performance and piano pedagogy majors. **Justification:** Allows students to complete the written portion of the Capstone Course prior to the semester in which the Senior Recital is performed (Mu 4150). Students may gain additional insights into the pieces performed as a result of their research and writing.

Department of Speech Communication

ADDITIONS

COMM 3334 The Rhetoric of Women's Rights (3-0).
Description: Analysis and evaluation of the rhetorical discourse of the early Women's Rights movement (c. 1848-1920) in its historical context. Emphasis on examination of rhetorical discourse supporting and opposing abolition of slavery, woman suffrage, and prohibition.
Justification: This course exposes students to the vitally important development of the women's rights movement in the U.S. This genre of rhetorical criticism will keep SWT's Rhetorical Studies curriculum at the cutting-edge of curriculum development.

CHANGES

COMM 1310 Fundamentals of Speech Communication (3-0).
Change in course name. **Description:** A first course in speech communication. Study aims at understanding of fundamentals of oral communication, and practice in employing the understanding of fundamentals of oral communication, and practice in employing the

techniques involved. Students with extensive previous training in speech communication may be advised by the department to take a more advanced course, which will be substituted on any curriculum in the University which specifies Communication 1310. **Justification:** New title more accurately reflects the course content.

COMM 3318c Communication and Gender (3-0). Change in course name. **Description:** Studies in Human Communication. This series of courses presents a variety of topics associated with communication theory and provides an application of communication principles in contemporary contexts. **Justification:** More accurately describes course content.

COMM 3327 Communication Research Methods & Theory (3-0). Change in course title. **Description:** An analysis of experimental and correlational research methods employed in the study of speech communication as a behavioral science. Exploration of the interdisciplinary nature of human communication as well as the resulting theory and principles are investigated. **Justification:** New title more accurately describes course content.

COMM 3333 Rhetorical Criticism (3-0). Change in course name and description. **Description:** Exploration and application of methods of analysis and evaluation of rhetorical discourse. Emphasis on developing critical research and writing skills. Students should complete Comm 3333 before enrolling in other advanced rhetorical studies courses. **Justification:** The new description more accurately describes the course content.

COMM 4323 Issues and Advocates (3-0). Change in course name and description. **Description:** Analysis and evaluation of historical and contemporary rhetorical discourses that express diverse viewpoints on controversial issues. **Justification:** The new description more accurately and appropriately describes the course content.

SCHOOL OF HEALTH PROFESSIONS

Department of Allied Health Science

ADDITIONS

MRA 3260 Health Information Statistics (2-0).

Justification: Course added to replace a three-hour course. **Description:** An introduction to methods and processes of statistical analysis as applied in a health care delivery system. Data collection techniques, interpretation of data, and data display in a departmental service environment.

- MRA 3370 Comparative Record Systems (2-2). **Justification:** Course added to provide exposure to record maintenance in various health settings. The complexity of the procedures and regulations regarding these systems has made it necessary to add this course. **Description:** Theory and procedures for the maintenance and regulation of patient health information records in non-hospital medical care facilities to include long term care, ambulatory care, psychiatric care, rehabilitation and prison record keeping systems.
- MRA 4225 Health Information Management Research and Education (2-0). **Justification:** Course added to provide health information professionals with an introduction to basic research methodology. **Description:** A course of independent reading and research with the student completing a research project or developing an in-service instructional module. Emphasis is on the application of health information management theory and clinical practice.
- MRA 4345 Health Information Systems Management (2-2). **Justification:** Course added to introduce students to computer applications in health information. **Description:** Course will provide the student with an exposure to the various computer applications available to the health information professional. The course will also provide an introduction to computer technology, systems analysis, design and implementation.
- MRA 4364 Classification, Nomenclature and Reimbursement (2-2). **Justification:** Course added to cover increased coding requirements due to federal regulation requirements. **Description:** Course will provide the student with an exposure to the various computer systems in health care. In addition, the students will study applications available to the health information professional and the management of these systems.
- MT 4326 Medical Parasitology (2-3). **Justification:** Course added to replace a two-hour course. The

field of medical parasitology has expanded so that it is necessary to expand the information disseminated in this course. **Description:** Lecture and laboratory instruction in medically important parasites producing disease in humans with emphasis on epidemiology, life cycles, identifying characteristics, and pathology of these parasites.

MT 4327 Introduction to Clinical Practice (1-12).
Justification: Course added to meet the need for supervised clinical practice and to support objectives being taught in other courses.
Description: Structured clinical experience assigned on an individual basis for observation, study, and practical application of clinical laboratory methodology and techniques.

CHANGES

CDIS 5336 Neuromotor Disorders of Speech: Description and Rehabilitation (3-0). **Justification:** Change in course description to reflect the content of the course and to add a prerequisite of PT 3412, which is needed for background. **Description:** The course reviews the neuroanatomic mechanisms underlying speech production and surveys the etiology, symptomatology, epidemiology, course, and prognosis of speech disorders resulting from impairment of the central and/or peripheral nervous system. Emphasis is placed on apraxia and the dysarthrias. Clinical application in assessment and rehabilitation of patients with neurogenically-based motor speech deficits is stressed. Prerequisite: PT 3412 or equivalent.

CDIS 5342 Aphasia and Related Disorders (3-0).
Justification: Course description is changed to reflect the content of the course and to add a prerequisite of PT 3412, which is needed for background. **Description:** The course develops an understanding of the etiology, symptomatology, assessment, remediation, and recovery patterns of acquired communication disorders which result from impairment of the central nervous system, with a focus on the aphasia and traumatic brain injuries. Coexisting problems caused by damage to cortical/subcortical structures will also be addressed. Recent advances in relevant clinical research and technology will be surveyed. Prerequisite: PT 3412 or equivalent.

MRA 4210 Medical Record Directed Experience (0-8).
Justification: Course title changed to reflect

that this course is no longer the second in a sequence of courses. **Description:** Continued supervised experience in medical record procedures. Filing, coding, indexing, qualitative record analysis. Student will develop insight and understanding of health care delivery system as related to the medical record.

MT 3410 Clinical Chemistry I (3-6). **Justification:** Change in course description and increase in lab hours to provide additional time to cover all the concepts and techniques required in clinical chemistry. **Description:** Designed to acquaint the medical technology student with some of the concepts, techniques, procedures, and instrumentation used in clinical chemistry.

DELETIONS

MRA 3210 Medical Record Directed Experience I (0-8). **Justification:** Objectives will be met in other courses where clinical assignments are made.

MRA 3360 Health Care Statistics (3-0). **Justification:** Course is being replaced by a two-hour course MRA 3260.

MRA 3362 Health Services Communication (3-0). **Justification:** Requirements of this course are covered in other courses making this course redundant.

MT 1215 Introduction to Medical Technology (2-0). **Justification:** Course content can be gained in other courses. A review of the curriculum by consultants recommended that this course be deleted.

MT 3330 Pathology for the Allied Health Sciences (3-0). **Justification:** Course content can be gained in other courses. Consultants recommended the deletion of this course from the curriculum.

MT 4222 Medical Parasitology (1-3). **Justification:** A new three hour course is being submitted to replace this and to allow for coverage of additional new material.

MT 4380 Advanced Clinical Chemistry (2-6). **Justification:** Course content will be covered in MT 3410 and MT 4470.

Department of Health Administration

ADDITIONS

- HA 4331 Patient Financial Services Management I (3-0).
Description: This course is designed to provide an overview of the activities related to the management of a health care facility's Patient Financial Services. Emphasis is placed upon office management, quality assurance, productivity improvement, systems design, budgetary control, cash management, public relations, accounts receivable management and other responsibilities of the Patient Financial Services Manager. Research paper and presentation is required of each student.
Justification: Course added to broaden student's knowledge of management of health care facility's Patient Financial Services Department and their impact on a facility's image and viability.
- HA 4332 Patient Financial Services Management II (3-0).
Description: Emphasis is placed upon the effective management of a health care delivery system's Patient Accounts Receivable. The course examines the payment methods and procedures of a variety of third-party payrolls (Medicare, Medicaid, Blue Cross, Workmen's Compensation, etc.). Special emphasis is placed upon the interrelationships between the health care institutions, physician's office, patient, third-party payroll representative, medical records, as well as collection agencies.
Justification: Course added to educate students of the various responsibilities of the Patient Accounts Receivable, to include the responsibilities of the admitting office, the collection of patient data, and the submission of insurance claims.
- HA 4333 Patient Financial Services Management III (3-0).
Description: This course is designed to familiarize the student with the working knowledge of the broader aspects of the health care arena and the dynamic interaction with this area of specialization. The course is also designed to familiarize the student with the types of Patient Financial Services and Patient Account Management certification programs, and to assist in the preparation of taking these professional examinations. Prerequisites: HA 4331 and HA 4332. **Justification:** Course added to review the relationship of the Patient Financial Services

Management in the health care delivery system. Course also provides reviews and prepares students for professional certification examinations in patient account service management.

CHANGES

- HA 4440 Practicum Internship A (0-16). Change is lecture/laboratory hours. **Description:** Students with specialization in management participate in a health services based practicum. Experiences in providing opportunities for observation, participation, and practical application of administrative or management skills in the institutional setting are required. Prerequisite: Must have a 2.25 major GPA. **Justification:** Lecture/Laboratory hours changed to correct an error in original proposal. Prerequisite added due to requirements of preceptors who are not willing to take students with less than a 2.25 GPA in their major courses.
- HA 4441 Practicum Internship B (0-16). Change in lecture/laboratory hours. **Description:** Studies tailored to the particular interests and needs of individual students. A variety of experiences may be used to enrich the program for the student with special needs or demonstrated competencies. Prerequisite: HA 4440 and 2.25 Major GPA. **Justification:** Lecture/Laboratory hours changed to correct an error in original proposal. Title changed to more clearly reflect content and prerequisite added because preceptors are not willing to take students with less than a 2.25 GPA in their major courses.

SCHOOL OF LIBERAL ARTS

Department of English

ADDITIONS

- ENG 3345 Southwestern Studies I: Defining the Region. (3-0). **Description:** This is the first of two courses in a broad interdisciplinary survey of geophysical, cultural, social, literary, and political history of the Southwest that emphasizes regional and ethnic expressions of culture in architecture, art, economics, law, literature, philosophy, politics. **Justification:** This is the first course in a two semester sequence that is part of an interdisciplinary minor in Southwest Studies.

ENG 3346 Southwestern Studies II: Consequences of Region. (3-0). **Description:** This is a second of a two course sequence in a broad interdisciplinary survey of geophysical, cultural, social, literary, and political history of the Southwest, emphasizes regional and ethnic expressions of culture in architecture, art, economics, law literature, philosophy, politics, popular culture, religion, social reform, science, and technology.

CHANGES

ENG 3370 Twentieth-Century English Literature. (3-0). Change in title and description. **Description:** Selected poetry, fiction, and drama since 1900. **Justification:** Title and description allows inclusion of literature from later in the century and indicate that selected work rather than "dominant trends" will be covered. Change will allow greater flexibility in course design.

ENG 5383 Rhetorical Theory for Teachers. (3-0). Change of title and description. **Description:** A study of rhetorical theory as it bears on current approaches to the teaching of composition. **Justification:** The audience for this course is increasingly diverse. A stronger focus on theory is better suited for helping students grasp fundamental principles that underlie the teaching of writing at all levels.

ENG 5384 Critical Theory for Teachers. (3-0). Change of title and description. **Description:** A study of critical theory as it bears on current approaches to the teaching of literature. **Justification:** The audience for this course is increasingly diverse. A stronger focus on theory is better suited for helping students grasp fundamental principles that underlie the teaching of literature at all levels.

Department of Geography and Planning

ADDITIONS

GEO 3332 Geography of South and Southeast Asia. (3-0). **Description:** A regional overview of the physical and human geography of the countries of the Indian subcontinent and Southeast Asia. **Justification:** No other courses in the university cover these regions. Given that approximately 30% of the world's population lives in these two regions, it seems appropriate that we teach a course on these perhaps lesser known, but extremely important

regions.

Department of History

ADDITIONS

HIST 3359 African American History. (3-0). **Description:** A survey of African-American history, 1619 to the present. Emphases includes Africa and Europe in the 15th and 16th centuries, hemispheric slavery, slavery in colonial and revolutionary America, the antislavery movement, the Civil War and Reconstruction, post-Reconstruction African-American culture and society, and the Civil Rights movement. **Justification:** Popular as a topics course (3369M), it warrants inclusion in the history curriculum.

CHANGES

HIST 3314 Revolutionary Europe, 1760-1815. (3-0). Change in title from The Old Regime and the French Revolution to Revolutionary Europe, 1760-1815. **Description:** A study of the dynamics of revolutionary change in France and the rest of the European continent from the period of the Seven Years War through the fall of Napoleon Bonaparte. **Justification:** This course title change will bring departmental offerings into the current national trends regarding the teaching of this era of European history.

DELETIONS

HIST 3369M African American History. (3-0). **Justification:** Course has successfully been taught twice as a special topic (3369M) and now warrants placement in the history curriculum.

HIST 4359 History of the United States since 1945. (3-0). **Justification:** This course has been replaced by other courses.

Department of Philosophy

ADDITIONS

PHIL 3333 Feminist Theory. (3-0). **Description:** This course will examine major feminist theories--including liberal feminism, Marxist feminism, radical feminism, and post-modernist feminism--with an eye especially to revealing the complexity and diversity of contemporary feminist

thought. Prerequisite: Three hours of lower division philosophy, Philosophy 3301, Sociology 3376A or Sociology 3376B, or permission of the instructor. **Justification:** Course added to include in the philosophy curriculum a course which highlights the growing literature in feminist philosophy. Courses in feminist theory are found in the philosophy departments of many colleges and universities.

Department of Psychology

ADDITIONS

PSY 5361 Seminar in Addiction Studies. (3-0).
Description: An in-depth analysis of theories, research and issues related to alcohol and drug abuse treatment and prevention. May be repeated once, as topics change, with permission of the Chair. **Justification:** This new course will provide 45 of 135 "contact" hours of alcohol and drug education hours required by the Texas Commission on Alcohol and Drug Abuse for Certification as a Chemical Dependency Specialist.

Department of Sociology/Anthropology/Social Work

CHANGES

ANTH 3350 Sex Roles (3-0). Change in description.
Description: This course examines the relationships between women and men in various societies around the world. In particular, the class focuses on varying definitions of gender, and the socialization of sex roles. Some course topics include the ritual creation of gender, transvestism, beliefs about sexuality and sexual violence with an emphasis on cross cultural examples. **Justification:** The current course description was written by a faculty member who is no longer on this campus. It does not reflect contemporary issues in gender studies and is badly outdated.

ANTH 3365 Ecological Anthropology (3-0). Change is title from Cultural Ecology. **Description:** This course presents an anthropological approach to humans and their environment. It focuses on the ways in which human societies both adapt to the environment and adapt the environment to their needs. It surveys environmentally based studies in anthropology and the basic principles of ecology. Prerequisite: Three hours of anthropology or permission of instructor.

Justification: Ecological Anthropology more accurately reflects the course contents as they are listed in the catalog. Cultural ecology is generally used to refer to the portion of the course dealing with early ecological theory in anthropology.

DELETIONS

- SOCI 2315 Introduction to SPSS (3-0). **Justification:** Replaced by Sociology 3318 effective 9/1/88.
- SOCI 4350 Third World Societies (3-0). **Justification:** Expiration of three-year limit.
- SOCI 5373B Social Gerontology (3-0). **Justification:** Expiration of three-year limit.

SCHOOL OF SCIENCE

Department of Biology

ADDITIONS

- BIO 4426 Immunology (3-4). **Description:** A study of the immune response, antigen/antibody reactions, major histocompatibility complex, and immunopathology. **Justification:** Immunology is currently taught with virology (BIO 3442). The volume of basic information in virology and immunology has increased to a point that there is not sufficient time to cover both subjects in one course. Prerequisite: BIO 3440 recommended.
- BIO 5426 Immunology (3-4). **Description:** A study of the immune response, antigen/antibody reactions, major histocompatibility complex, and immunopathology. **Justification:** Need is driven by increased demand by graduate students in Biology and service areas for an up-to-date graduate level course in immunology. The subject field has taken center stage in academics and industry due to rapid developments in techniques and concepts. The course will provide our students an opportunity to be exposed to these rapidly changing technologies and concepts to better prepare them for further graduate training and employment. This course is a must if our students are to remain competitive in academics and industry.
- BIO 5430 Topics in Mycology (3-3). **Description:** Selected topics covering the Kingdom Fungi. Topics to include aquatic mycology, marine mycology,

Ascomycetes, basidiomycetes, macrofungi, and slime molds. Course may be repeated one time for credit. **Justification:** These topics have been offered five times under Topics in Botany (BIO 5318). Since BIO 5318 may only count twice, students interested in mycology are restricted in graduate offerings.

CHANGES

BIO 3442 Virology (3-4). Change in title description, and lab/lecture hours. **Description:** The structure, multiplication and genetics of bacterial, plant, and animal viruses. The role of viruses in human and plant diseases. **Justification:** The volume of basic information in the fields of immunology and virology has increased to a point that there is not sufficient time to cover both subjects in one course.

DELETIONS

BIO 2340 Human Anatomy and Physiology. **Justification:** This is a service course that is no longer needed.

BIO 2350 Human Anatomy and Physiology. **Justification:** This is a service course that is no longer needed.

Department of Computer Science

ADDITIONS

CS 4310 Computer Networks (3-0). **Description:** A survey of network architectures and their components. Emphasis will be on media access, network and transport layer protocols. Prerequisite: CS 3358. **Justification:** The development of computer networks has matured to the point that all modern systems now rely on interconnecting computers. Computer Science majors need to understand the basics of networking.

CS 4332 Introduction to Database Systems (3-0). **Description:** Introduction to database concepts, data models, file structures, query languages, database management systems. Prerequisite: CS 3358. **Justification:** Database systems have been widely used by many different disciplines. Exposing basic concepts to undergraduate students is very important in their future endeavor.

- CS 5306 Advanced Operating Systems (3-0). **Description:** A study of modern operating systems including network, distributed, or real-time systems. **Prerequisite:** CS 4328. **Justification:** Many developments in operating systems have recently occurred and are not taught in the undergraduate CS course. This graduate course is required to expose students to current ideas.
- CS 5310 Network and Communication Systems (3-0). **Description:** A study of network and communication systems. Verification and/or implementation of protocols will be required. **Prerequisite:** Undergraduate course in networks. **Justification:** Networks systems have matured to the point that an understanding of the semantics and implementation of common systems is highly desirable.
- CS 5329 Algorithm Design and Analysis (3-0). **Description:** Introduction to algorithm design and analysis, computational complexity, NP - completeness theory. **Prerequisite:** CS 3358. **Justification:** This is a foundation course recommended by ACM/IEEE CS Curriculum Task Force.
- CS 5332 Data Base Theory and Design (3-0). **Description:** Computer system organization for the management of data; data models, data model theory, optimization and normalization; integrity constraints; query languages; intelligent database systems. **Prerequisite:** CS 3358 and CS 4328. **Justification:** A well-established topic in Computer Science. Data Base is a very important subject and used widely in industry. This course is replacing CS 5368G.
- CS 5339 Computational Geometry (3-0). **Description:** A study of algorithms, applications, and implementation issues of computational geometry, with topics taken from hyperplane arrangements, convex hulls, Voronoi diagrams, triangulations, intersections, range searching, and other areas. **Prerequisite:** CS 3358 and Math 3398. **Justification:** The topics reinforce central themes of Computer Science such as algorithms and data structure design, analysis of time and space complexity, and issues in numerical computation. In addition, they have applications to computer graphics, curve and surface fitting, geometric design, and computational physics. This course is replacing CS 53680.

- CS 5340 Computer Modeling and Simulation (3-0).
Description: A study of simulation models, simulation languages and techniques for simulation of various kinds of physical systems. Prerequisite: undergraduate probability and statistics course and consent of instructor. **Justification:** Simulation is a basic tool needed by designers of computer systems.
- CS 5347 Expert Systems (3-0). **Description:** Object oriented and other intelligent programming techniques will be covered. The course will focus on production system control strategies, knowledge bases, knowledge acquisition, heuristic search, and uncertainty management. **Justification:** Recent advances in the methodology, design and development of expert systems make it necessary to teach a course on this topic. This course is replacing CS 5368E.
- CS 5349 Concurrent Programming (3-0). **Description:** Principles and practices of concurrent programming, including synchronization and communication issues, and a survey of languages suitable for implementing concurrent solutions. Prerequisite: CS 4328 or consent of instructor. **Justification:** Concurrent Programming has emerged in recent 10 years as a separate and important applications and research area of Computer Science. This course will reflect state of the art and prepare the students for this careers in industry. No other course offering in the CS Departments covers these topics.
- CS 5350 Dependability of Computer Systems (3-0).
Description: Modern techniques for designing and analyzing computer systems for reliability, safety, and security. Emphasis will be placed on theoretical and practical aspects of modeling, design and implementation for critical applications. Prerequisite: CS 5349 or consent of instructor. **Justification:** Dependability of Computer Systems, covering such topics as reliability, safety, security, and fault tolerance has emerged in recent years as an independent applications and research area of Computer Science. This course will reflect state of the art and prepare the students for their careers in industry. No other course offering in the CS Department covers this topic.
- CS 5351 Parallel Processing (3-0). **Description:** Introduction to the design and analysis of parallel algorithms, parallel architectures and

computers. Prerequisite: CS 3408 and 4328.

Justification: Parallel processing is increasingly important. Even the GRE CS subject test now has many problems from parallel processing. This course is replacing CS 5368C.

- CS 5352 Distributed Computing (3-0). **Description:** Study of advanced topics in distributed systems: concurrency control and failure recovery, management of replicated data, distributed consensus and fault tolerance, remote procedure calls, naming and security. Prerequisite: CS 4328. **Justification:** Formerly a topic course that has been offered regularly during the last two years. This course is replacing CS 5368A.
- CS 5370 Knowledge Representation and Reasoning (3-0). **Description:** Semantics Networks and their use for representing syntactic, semantic and domain knowledge; conceptual graphs; scripts; conceptual depending theory; data versus knowledge representation; database semantics and inference; representation of basic knowledge of Mathematics and Physics; representation of Knowledge for problem solving; qualitative models and reasoning, approximate reasoning, and temporal reasoning. Prerequisite: CS 5346 or consent of Instructor. **Justification:** In order to employ knowledge-based expert systems effectively, it is important to learn how to represent knowledge in computers. We need to teach students knowledge representation methodologies and techniques which are covered in this course. This course is replacing CS 5368Q.
- CS 5371 Machine Learning (3-0). **Description:** An overview of machine learning; learning from examples; methodology of inductive learning; learning by analogy; learning by experimentation; role of heuristics in learning; learning from observations and conceptual clustering; learning by being told and knowledge acquisition. Prerequisite: CS 5346 or consent of instructor. **Justification:** Knowledge-based expert systems are now being used in many real-life applications by the process of acquiring and learning knowledge automatically is still a bottleneck in many current systems. We need to teach students the methodology and techniques of acquiring and learning knowledge automatically, which are covered in this course. This course is replacing CS 5368P.

- CS 5372 Intelligent Interfaces (3-0). **Description:** A study of interfacing human and machine intelligence, modeling of intelligent interfaces, human interactive information processes, direct manipulation, dialogue design, and knowledge-based supervisory control for real life applications. Prerequisite: consent of instructor. **Justification:** In order to maximize the use of computers by non-experts, it is important to develop intelligent man-machine communications. Therefore, we need this course to teach students about various methods of designing and developing intelligent interfaces. This course is replacing CS 5368S.
- CS 5373 Computer Vision (3-0). **Description:** Introduction to computer vision and applications; image processing and modeling boundary detection; region growing, texture processing; motion understanding and optical flow; representation of two and three dimensional structure; graph-theoretic algorithms; scene labeling and constraint relaxation; representation of World Knowledge and its use in scene interpretation. Prerequisite: CS 5346 or consent of instructor. **Justification:** Students in Computer Science need to learn how to make computers perceive and understand their surroundings. This course is needed to teach students how to program computers for such tasks. This course is replacing CS 5368F.
- CS 5374 Neural Networks (3-0). **Description:** A study of neural computing, including basic concepts, algorithms, and applications; back propagation and counter propagation networks; Hopfield Networks; associative memories; massively parallel neural architectures; adaptive resonance theory; optical neural networks; connectist approaches. Prerequisite: consent of instructor. **Justification:** Neural Networks is one of the most widely studied current topics in Computer Science.
- CS 5391 Survey of Software Engineering (3-0) . **Description:** A study of the software life cycle with emphasis on system analysis and design. Methodologies based on data flows and on objects will be surveyed. A component on professional ethics is included. Prerequisite: Consent of instructor. **Justification:** Most of our graduates find employment in the computer software industry of a related field. A broad-based knowledge of software engineering

principles is essential.

- CS 5392 Formal Methods in Software Engineering (3-0).
Description: The use of design and specification languages in producing software systems. Emphasis is placed on proving correctness of designs and implementations. Prerequisite: Consent of instructor. **Justification:** Software production is evolving to employ many more formalisms and a more vigorous, mathematical treatment. This course addresses those topics and provides the theoretical background of object-oriented methods.
- CS 5393 Software Quality (3-0). **Description:** The latter half of the software life cycle is discussed. Topics include testing, performance evaluation, and software metrics. Appropriate software tools are studied and used. Prerequisite: CS 5392. **Justification:** The contents of this course address in detail the latter half of the software life cycle, a portion less glamorous but no less important than analysis and design.
- CS 5394 Software Engineering Practicum (3-0).
Description: Students produce a software project of significant size in a team environment. All aspects of the software engineering course sequence are integrated and put into practice. Prerequisite: CS 5392 and CS 5393. **Justification:** This course provides students the opportunity to apply the principles learned in previous Software Engineering in a realistic context. Lectures will focus on software tools and managing the development process.

CHANGES

- CS 1308 Introduction to Computer Science (3-0). Change in description. **Description:** A study of the uses of computers and their effects on society. Some programming in a procedure-oriented language. An introductory course assuming no previous computer or other technical background. May, if taken at SWTSU, be used for major or minor credit in place of Computer Science 1108. **Justification:** CS 1108 is an introduction to the academic computer's operating systems, CS 1308 also contains an appropriate introduction to that operating system.
- CS 2488 FORTRAN Programming for Science and Engineering (3-2). Change in description. **Description:** An introduction to high level programming languages

emphasizing techniques common to the sciences. Topics are selected from numerical approximation, linear systems, statistics and simulation. Prerequisite: A grade of C or better in Mathematics 1315. **Justification:** CS 2488 is an intensive treatment of FORTRAN programming. This course is a useful orientation in preparation for such courses as Math/CS 3428 (Numerical Analysis).

CS 3428 Introduction to Numerical Analysis with Computer Applications (3-2). Change in description. **Description:** Basic numerical methods for function evaluation; root finding; interpolation; numerical differentiation; and numerical integration. Prerequisite: A grade of C or better in Mathematics 2472 and in a 3 hour course in FORTRAN programming. **Justification:** A Knowledge of FORTRAN will allow a more thorough treatment of computer solutions to numerical analysis problems.

CS 4318 Theory of Program Translators (3-0). Change in description. **Description:** A study of computer languages, data structures, algorithms and theory used in constructing compilers and other program translators. Prerequisites: A grade of C or better in Computer Science 3358 and 3378. **Justification:** A knowledge of automata theory (CS 3378) will allow a more through treatment of compiler design (parsing).

CS 4368 Survey of Computer Languages (3-0). Change in description. **Description:** Differences in language implementations and structures caused by differing program goals are examined by surveying languages such as LISP, ADA, SNOBOL, C++ and others. Prerequisite: A grade of C or better in Computer Science 3358. **Justification:** This change simply updates the list of covered languages to a more modern set.

CS 5308 Advanced Systems Programming (3-0). Change in description. **Description:** Design of system software including operating systems, compilers, network and communication systems, etc. A programming project using software engineering principles is required. Prerequisite: Consent of instructor. **Justification:** Description needs to indicate emphasis will be on design/implementation of software. This course will ensure that a student will have done a large project early in the graduate program.

- CS 5318 Concepts of Programming Languages (3-0). Change in title and description. **Description:** Programming Language Processors, data types, sequence control, data control, storage management. Prerequisite: Computer Science 3358. **Justification:** Current title and description is unfocused and vague.
- CS 5328 Data Structures (3-0). Change in description. **Description:** Advanced topics in data structures including searching in strings, tries, dynamic hashing and others. Emphasis is on recent developments and implementations. Prerequisite: CS 3358. **Justification:** Former description was out of date. Emphasis now is on recent developments.
- CS 5338 Formal Languages (3-0). Change in description. **Description:** Advanced topics in automata theory, grammars, Turing machines, decidability, and algorithmic complexity. **Justification:** The change in description more accurately describes the topics covered in the course. The deleted topics are now addressed in other courses.
- CS 5346 Advanced Artificial Intelligence (3-0). Change in description. **Description:** Knowledge representation; Knowledge engineering; reasoning; parallel and distributed AI; connectionist models; machine learning and intelligent databases; implementation of systems in high-level AI languages. Prerequisite: Computer Science 3358 or consent of instructor. **Justification:** New advances in the field of artificial intelligence require an updating of the course description.
- CS 5348 Computer Organization and Design (3-0). Change in description. **Description:** A study of the dynamic interaction of the computer system building blocks and their management. Design of instruction set, high speed arithmetic, memory hierarchy, and control unit. Computer system performance evaluation methodology and techniques. Prerequisite: Computer Science 3408. **Justification:** The updating of this course is needed in order to address the current design issues of modern computer systems.
- CS 5364 Advanced real-time Computing Applications (3-0). Change in description. **Description:** A study of problems, concepts, and techniques in software systems that serve equipment with time dependent requirements. The emphasis is on the use of

real-time practical applications. Prerequisite: Computer Science 5349 or consent of instructor.
Justification: The advancement in the field requires the updating of the course description.

DELETIONS

- CS 2328 Non-Mathematical Statistics (3-0).
Justification: This course is also offered as Math 2328. It is no longer necessary to duplicate this course offering in the Department of Computer Science.
- CS 3318 Computer Applications to Statistical Methods (3-0). **Justification:** This course is also offered as Sociology 3318. It is no longer necessary to duplicate the course offering in the Department of Computer Science.
- CS 5305 Advanced Course in Probability and Statistics (3-0). **Justification:** This course is outdated and obsolete for Computer Science graduate students.
- CS 5368A Distributed Computing (3-0). **Justification:** This course is being replaced by CS 5352.
- CS 5368C Parallel Processing (3-0). **Justification:** This course is being replaced by CS 5351.
- CS 5368E Expert Systems (3-0). **Justification:** This course is being replaced by CS 5347.
- CS 5368F Computer Vision (3-0). **Justification:** This course is being replaced by CS 5373.
- CS 5368G Data Base Theory and Design (3-0). **Justification:** This course is being replaced by CS 5332.
- CS 5368O Computational Geometry (3-0). **Justification:** This course is being replaced by CS 5339.
- CS 5368P Machine Learning (3-0). **Justification:** This course is being replaced by CS 5371.
- CS 5368Q Knowledge Representation and Reasoning (3-0).
Justification: This course is being replaced by CS 5370.
- CS 5368S Intelligent Interfaces (3-0). **Justification:** This course is being replaced by CS 5372.

CS 5398 Software Engineering (3-0). **Justification:** This course is being replaced by three new and specific courses in Software Engineering.

Department of Mathematics

ADDITIONS

MATH 5306 Ring Theory (3-0). **Description:** A course in ring and module theory. Commutative and non-commutative rings; examples, and applications adapted to the needs of the class. Prerequisite: A grade of at least C in the Mathematics 4307. **Justification:** This material has been taught under one of our topics courses. This is an attempt to better identify the coursework taken by our graduate students.

MATH 5313 Field Theory (3-0). **Description:** Topics in field theory, separable extensions, and Galois Theory. Prerequisite: A grade of at least C in Mathematics 4307. **Justification:** This material has been taught under one of our topic courses. This is an attempt to better identify the coursework taken by our graduate students.

MATH 5314 Number Theory (3-0). **Description:** Topics in algebra selected from quadratic forms, elementary number theory, algebraic or analytic number theory, with material adapted to the needs of the class. Prerequisite: A grade of at least C in Mathematics 4307. **Justification:** This material has been taught under one of our topic courses. This is an attempt to better identify the coursework taken by our graduate students.

MATH 5329 General Topology (3-0). **Description:** Point-set topology with an emphasis on general topological spaces; separation axioms, connectivity, the metrization theorem, C-W complexes. Prerequisite: A grade of at least C in Mathematics 4330. **Justification:** This material has been taught under one of our topic courses. This is an attempt to better identify the coursework taken by our graduate students.

MATH 5331 Metric Spaces (3-0). **Description:** Point-set topology with an emphasis on metric spaces and compactness but including a brief introduction to general topological spaces. Prerequisite: A grade of at least C in Mathematics 4330. **Justification:** The material has been taught under one of our topic courses. This is an attempt to better identify the coursework taken by our graduate

students.

- MATH 5332 Geometric Topology (3-0). **Description:** The fundamental group, covering spaces, classification of surfaces and some topics from the topology of manifolds. Prerequisite: A grade of at least C in Mathematics 4330, and either Mathematics 5332 or Mathematics 5329. **Justification:** This material has been taught under one of our topic courses. This is an attempt to better identify the coursework taken by our graduate students.

CHANGES

- MATH 2328 Non-Mathematical Statistics (3-0). Change in description. **Description:** Non-Mathematical introduction to random sampling, mean, variance, statistical inferences, testing hypothesis and regression analysis. Prerequisite: Mathematics 1315. **Justification:** Computer Science has deleted this course from its inventory.
- MATH 3428 Introduction to Numerical analysis with Computer Applications (3-2). Change in description. **Description:** Basic numerical methods for function evaluation; root finding; interpolation; numerical differentiation; and numerical integrations. Prerequisite: A grade of C or better in Mathematics 2472 and in a 3 hour course in FORTRAN programming. **Justification:** A knowledge of FORTRAN will allow a more thorough treatment of computer solutions to numerical analysis problems.
- MATH 4338 Mathematical Modeling (3-0). Change in description. **Description:** A course covering techniques used in the building and analysis of mathematical models. Examples will be taken from a variety of fields including the physical sciences, engineering and economics. See Computer Science 4338. Prerequisite: A grade of C or better in Mathematics 2473. **Justification:** This change is needed so that the prerequisites and description will parallel those for CS 4338 which is cross-listed with this course.
- MATH 5301 Partial Differential Equations (3-0). Change in description. **Description:** Theory and application of partial differential equations; deductions of the differential equations; use of vector and Tensor methods; equations of the first order; wave equations; vibrations and normal functions; Fourier series and integral; Cauchy's methods,

initial data; methods of Green; potentials; boundary problems; methods of Reimann-Volterra; Characteristics. Prerequisites: Mathematics 3323 and consent of the instructor. **Justification:** This will make it so that graduate courses in Mathematics which are repeatable are repeated only once for credit consistently throughout the listing.

MATH 5307 Modern Algebra (3-0). Change in description. **Description:** Applications of Algebra in Analysis. Coding Theory, Computer Science and Topology. Prerequisite: A grade of at least C in Mathematics 4307. **Justification:** The department is trying to better identify the material that students take while completing their masters degree.

MATH 5330 Topics in Topology (3-0). Change in description. **Description:** Homotopy type, homotopy groups and homology groups and their relationship. Prerequisite: A grade of at least C in Mathematics 4330, and either Mathematics 5329 or Mathematics 5331. **Justification:** The department is trying to better identify the material that students take while completing their masters degree.

Department of Physics

ADDITIONS:

GEOL 2410 Mineralogy (3-3). **Description:** Study of the crystal systems, physical properties, classification, and hand-specimen identification of common rock-forming and ore minerals. **Justification:** This course is the traditional continuing course after the two-course introductory sequence. Before students can know rocks they must understand the minerals.

GEOL 3310 Sedimentation and Stratigraphy (3-3). **Description:** Principles of the weathering, transportation, deposition, and lithofication of sediments. Primary structures and textures of sediments are used to determine environments of deposition. The recognition and classification of strata into stratigraphic units. **Justification:** This course will allow the student to use geologic principles to understand the origin and physical properties of sedimentary rocks which make up 85% of the rock exposed on the earth's surface and the main source of oil, gas and coal.

- GEOL 3321 Hydrogeology (3-0). **Description:** Study of hydrologic cycle as it relates to the infiltration and movement on the surface and in rocks. Ground-water as a manageable resource is explored. **Justification:** This aspect of geology has practical application and insight for the country's environmental concerns and locally for the fate of the springs.
- GEOL 4320 Topics in Field Geology (1-3). **Description:** On-site directed investigations of geology in locations remote from campus. Will be offered at times other than Fall and Spring semesters. **Justification:** To complete 18 hours for a minor, this 2-hour course is proposed. Also it will allow the student an important aspect of a geological education-field experience.
- GEOL 5310 Topics in Environmental Geology (3-0). **Description:** Graduate interdisciplinary seminar on contemporary environment topics where geologic principles are a key to understanding the system at work and its management. **Justification:** To allow geology as an optional course for graduate students at SWT. Many important considerations of environmental issues have a strong geologic factor.
- PHYS 5314 Statistical Mechanics (3-0). **Description:** Statistical descriptions of physical states and processes; probability distributions and quantum-mechanical density operators; entropy and thermodynamics; fluctuations and phase transitions; classical and quantum gases; correlated and indistinguishable observables; master equation, kinetic theory, diffusion and transport processes. Prerequisite: Graduate status or approval of instructor. **Justification:** The subject matter of this course will give students a thorough understanding of certain statistical features found in a wide variety of physical theories. It is standard in graduate physics curricula and is essential to students who will seek doctoral degrees at other institutions.

CHANGES

- PHYS 3411 Advanced Physics Laboratory (2-6). Change in description. **Description:** Experiments in modern physics, with emphasis on demonstrating quantum effects and introducing nuclear physics. Prerequisite: Physics 2425. **Justification:** Prerequisite of 2425 more accurately reflects

required skill level expected of the student.

PHYS 4310 Electromagnetic Field Theory (3-0). Change in description. **Description:** An introduction to the electromagnetic field theory of classical physics. Topics included will be the electrostatic field, magnetic field of steady currents, electromagnetic induction, and magnetic properties of matter. Prerequisite: Physics 3320 and Math 3373 (or equivalent preparation, with consent of the instructor). **Justification:** More accurately reflects the knowledge base needed for the course.

ROUTE SHEET FOR OUT-OF-COUNTRY COURSE

Name of Instructor James F. Garber/ David M. Glassman

Social Security Number 286-42-5663 / 477-62-9012

Department Anthropology

School Liberal Arts Phone 245-2113

Course Archaeological Field School: Belize Number Anth 4630

Country where study/travel will take place Belize

Dates of Study July 8, 1993 to August 10, 1993

Dates of Travel July 10, 1993 and August 11, 1993

Course will be taught as (check one):

() Extension Credit

(X) Resident Credit

If Resident Credit, which term (check one):

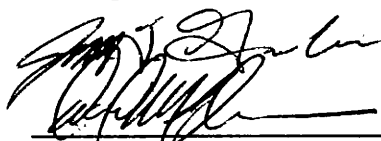
() Fall

() Spring

() SSI

(X) SSII

If Resident Credit, departmental account number to be charged: 3-1162



9/23/92

9/24/92

Signature of Instructor

Date

James F. Garber/ David M. Glassman

Approve ☒

Disapprove ☐

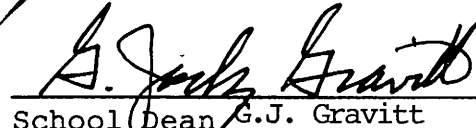

Department Chair

James F. Garber

9/23/92
Date

Approve ☒

Disapprove ☐


School Dean

G.J. Gravitt

24 Sept 92
Date

Approve ☒

Disapprove ☐

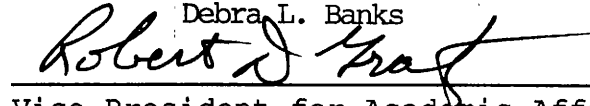

Coordinator of Support Services

Debra L. Banks

10/21/92
Date

Approve ☒

Disapprove ☐


Vice President for Academic Affairs

Robert D. Gratz

10/22/92
Date

SOUTHWEST TEXAS STATE UNIVERSITY

Application for Out-of-State/Country Course(s)

1. List place or places where study/travel will take place:
Belize, Central America
2. Department: Anthropology
Course Name(s)/Number(s): Archaeological Field School:
Belize, ANTH 4630
3. Name of Instructor(s): James F. Garber/David M Glassman
Social Security No.: 286-42-5663 / 477-62-9012
4. Brief background indicating qualifications of instructor(s) to teach course: Dr. Garber has directed SWT Archaeology field schools in Texas and Belize. He has conducted archaeological work in Belize over a fifteen year period and has written a book and several articles on Maya Archaeology. Dr. Glassman has directed excavations on several Maya sites and has conducted extensive analysis on Maya archaeological remains.
5. Dates/Contact Hours: July 8, 1993 to August 10, 1993
Dates of travel: July 10, 1993 and August 11, 1993
Contact hours:
Total contact hours on campus: 16
Days of meetings: July 8 & 9, 1993
Length of meetings: eight (8) hours
Total contact hours on-site: one hundred sixty (160)
Days on-site excluding return/departure days: 31
6. Academic benefits will include:
 - (a) Students: Students will have an opportunity to participate in an archaeological excavation dealing with one of the world's most notable civilizations, the Maya. They will learn about research strategies, archaeological techniques, laboratory analysis and the interpretation of excavated remains.
 - (b) Faculty: Faculty will have the opportunity to conduct research and make a contribution to the literature on Maya civilization.
 - (c) University: University will benefit by enriching the existing SWT Anthropology program, in addition to the positive publicity generated by an archaeological excavation of Maya pyramids.

7. Students eligibility. Students must have junior or senior standing, be majors or minors in the department of the faculty leader, or have the approval of the faculty leader and the departmental chairperson. Additional criteria: The class is open to any student who has participated in the SWT Archaeology Field School in Texas or has prior excavation experience.

Individual students are limited to 6 maximum hours of semester credit.

Estimate number of students necessary to make the course (s) viable: 15

Estimate number of students who will participate in the course(s): 15

8. Course objectives. The general pedagogical assumptions underlying the course objectives are (1) that learning about a people, region, or culture is more full and permanent when it results from a personal travel/study experience in a particular country or region than when it results from an isolated classroom experience which describes vicariously the same people, region, or culture, (2) that learning is likely to be more intense and personal because of the low student-teacher ratio and the constant, direct contact between students and faculty member, features which are integral parts of the travel/study experience, and, finally, (3) that immersion in a foreign culture, even though ephemeral, can immeasurably enhance a student's insight and understanding of a foreign culture and environment. The specific course objectives include: Upon completion of this course, students will be able to: (a) conduct archaeological excavation, utilizing a variety of archaeological techniques; (b) formulate a problem oriented research design; (c) record archaeological excavations including field notes, mapping, and profiling; (d) catalog and analyze artifacts; (e) test hypotheses based on excavation data.
9. Course requirements: (1) mandatory attendance at meetings on campus and on-site; (2) research paper (3) exams; (4) assigned readings; (5) completion of evaluation forms. Additional requirements: Students will be required to submit the following materials: (a) daily excavation field notes; (b) excavation maps; (c) excavation profiles; (d) artifact analysis reports; (e)

excavation conclusions; (f) hypotheses for further testing.

10. Course syllabus and itinerary. Outline the course syllabus, including itinerary, on separate attachments. It is understood that the description is subject to change due to a variety of circumstances beyond the control of the faculty leader, including, but not limited to, currency fluctuations, civil turmoil, war, weather, earthquakes, natural and man-made disasters, terrorism, government rules and regulations, sickness, death, indigenous customs, etc. The faculty leader also reserves the right to alter the travel/study program in any way when he or she deems it in the interest of the program.

11. Faculty work load and compensation. Circle appropriate response.

Course overload for no extra pay.

Extension courses at Extension Office rates.

In-load courses with no extra pay.

Other (describe)

12. Cost estimates:

Transportation:

air \$ 395.00 surface \$ 60.00 other \$

Total \$455.00

Room

hotel dormitory other \$150.00 house rental

Total \$150.00

Food (28 days)

breakfast \$ 100.00 lunch \$100.00 dinner \$150.00

Total \$350.00

Books/Supplies:

Total \$10.00

Tuition/fees (circle one):

SWT (Extension or Resident)

Other (describe)

Total \$ 316.00

Other charges (describe):

Camp supplies \$100.00

Equipment \$ 40.00

Total \$ 140.00

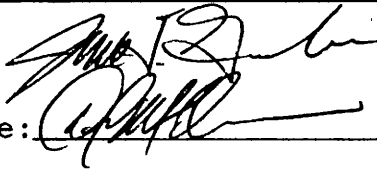
Grand Total \$ 1,421.00

CERTIFICATION OF COMPLIANCE

"For academic year 1990-91, I certify that the following criteria form S 5.157 of the Coordinating Board's rules will be described in the preceding proposal.:

Institution: Southwest Texas State University

Date: 9/23/92
9/24/92

Signature: 

a. No course which offer credit primarily for travel, recreation, or pleasure may be authorized.

b. No out-of-state or out-of-country classes may be offered to serve non-Texas residents unless they are degree candidates at the institution, and they must be charged by the nonresident or foreign student tuition as established by law.

c. No student may be eligible to enroll in an out-of-state or out-of-country class unless the student has satisfied all institutional and degree program admission requirements and has paid all appropriate fees.

d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.

e. For each course or group of related courses, the institution must attach a statement describing in detail how the course or group of courses will utilize academic, cultural, or physical resources not reasonably available in Texas (see Appendix A).

f. The instruction in all authorized out-of-state or out-of-country classes must conform to all relevant academic policies at the institution. All courses must conform to the institution's workload and enrollment requirements, its contact hour/credit ratio, and similar matters.

g. If a course is to be taught by adjunct faculty (anyone other than regular faculty of the institution), a statement must be attached describing the unique qualifications of personnel to be employed at the out-of-state site.

h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating

faculty and staff. Out-of-state or out-of-country classes must emphasize their instructional nature. Any course advertised or marketed to create the impression that it is primarily a credit-for-travel experience will be disallowed.

i. Any free tickets for travel, accommodations, or other expenses provided by travel agents, carriers, or hotels must take the form of payments to the sponsoring institution and not be made as gifts to faculty members or their families. State funds may not be used for faculty or student travel, meals and lodging, or other incidental expenses associated with the out-of-state or out-of-country instruction (See PPS 2.03, paragraphs 15 through 22).

j. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such students seeking financial aid for on-campus instruction. Additional student financial aid may be furnished by the institution as appropriate.

k. No class will be eligible for state funding unless it enrolls at least 15 students who are eligible for state funding, provided, however, that the commissioner may approve smaller classes if unusual circumstances would justify the added costs to the state.

ROUTE SHEET FOR OUT-OF-STATE/COUNTRY COURSE(S)

Name of Instructor Wayman C. Mullins

Social Security Number 429-02-1663

Department Criminal Justice

School Applied Arts and Technology Phone 245-2174

Special Problems in Criminal Justice CJ 4310

Course National and International Crime Problems Number CJ 4314

Country where study/travel will take place Costa Rica

Dates of Study June 5 to August 14, 1993

Dates of Travel June 4 ^{and} to August 15, 1993

Course will be taught as (check one):

☐ Extension Credit

☒ Resident Credit

If Resident Credit, which term (check one):

☐ Fall

☐ Spring

☒ SSI

☐ SSII

If Resident Credit, departmental account number to be charged

Wayman C. Mullins October 7, 1992
Signature of Instructor Date

Approve _____
Disapprove _____
Dominion 10/5/92
Department Chair Date

Approve _____
Disapprove _____
Gene W. Martin 10-5-92
School Dean Date

Approve _____
Disapprove _____

Coordinator of Support Services Date

Approve _____
Disapprove _____
Robert D. Trast 10/22/92
Vice President for Academic Affairs Date

ROUTE SHEET FOR OUT-OF-STATE/COUNTRY COURSE(S)

Name of Instructor Ronald Becker

Social Security Number 325-36-5223

Department Criminal Justice

School Technology Phone 245-3218

Course Comparative/Criminal Justice C.J.-4365

Course Contemporary Issues in C.J. Number C.J.-4350

Country where study/travel will take place Costa Rica

Dates of Study June 5 to August 14, 1993

Dates of Travel June 4 and August 15, 1993

Course will be taught as (check one):

() Extension Credit

(x) Resident Credit

If Resident Credit, which term (check one):

() Fall

() Spring

(x) SSI

() SSII

If Resident Credit, departmental account number to be charged

Ronald Becker
Signature of Instructor

October 7, 1992
Date

Approve ☒
Disapprove ☐

Danien
Department Chair

10/5/92
Date

Approve ☒
Disapprove ☐

Gene M. Wilson
School Dean

10-5-92
Date

Approve ☒
Disapprove ☐

Debra L. Banks
Coordinator of Support Services

10/21/92
Date

Approve ☒
Disapprove ☐

Robert D. Trapp
Vice President for Academic Affairs

10/22/92
Date

SOUTHWEST TEXAS STATE UNIVERSITY

APPLICATION FOR OUT OF STATE/COUNTRY COURSES

1. LIST PLACE OR PLACES WHERE STUDY/TRAVEL WILL TAKE PLACE:

San Jose ,Costa Rica with day trips as detailed in the Consortium for International Education proposal (see attached).

2. DEPARTMENT: Criminal Justice

COURSE NAMES/NUMBERS:

The following classes will be taught by Professor Mullins:

National and International Crime Problems - Justice 4314
Special Problems In Criminal Justice - Criminal Justice 4310

The following classes will be taught by Professor Becker:

Contemporary Legal Issues in Law Enforcement- Criminal Justice 4350
Comparative Criminal Justice - Criminal Justice 4365

Conversational Spanish - taught by instructors from ICAI

3. NAME OF INSTRUCTORS: Ronald F. Becker
Wayman Mullins

SOCIAL SECURITY NUMBER: 325-36-5223
429-02-1663

4. BRIEF BACKGROUND INDICATING QUALIFICATIONS OF INSTRUCTOR TO TEACH COURSE:

Professor Becker is a lawyer and has been licensed to practice law since 1983. Professor Becker was a partner in the law firm of Gish,Radtke and Becker until September of 1990 at which time he resigned to accept a position with SWTSU.

During his tenure as a practicing lawyer he practiced in both criminal and civil courts throughout the state of Texas. Professor Becker has served as felony investigator for the Mineral County Sheriff's Department. To date he has taught; Introduction to Criminal Justice, Criminal Investigation, Organized Crime-Vice and Narcotics, Contemporary Legal Issues in law enforcement, Contemporary Legal Issues in Corrections, Seminar in Special Law Enforcement Problems, Seminar in Corrections, The Courts and Criminal Procedure and Fundamentals of Criminal Law.

Doctor Mullins has a PhD in Psychology and has been teaching in University Criminal Justice programs for 10 years. He has worked with numerous criminal justice agencies at the local, state and federal level and has conducted research in a variety of subject areas within criminal justice. Dr. Mullins' specialties include post-trauma stress issues, hostage negotiations, and personnel-decision making practices. He has authored a book on terrorism in the United States and is currently working on a book in hostage negotiations.

5. DATES/CONTACT HOURS:

DATES OF STUDY: June 5, 1993 to July 8, 1993
July 10, 1993 to August 14, 1993

DATES OF TRAVEL: JUNE 1, 1993 and August 15, 1993

CONTACT HOURS: 40 per class

CONTACT HOURS ON CAMPUS: 6

DAYS OF MEETINGS: Monday through Friday

LENGTH OF MEETINGS: one and one-half hour per class

TOTAL CONTACT HOURS ON SITE: one hundred and sixty

DAYS ON-SITE: 36 per class

6. ACADEMIC BENEFITS WILL INCLUDE:

a. STUDENTS:

The students in these courses will study criminal justice from the perspective of two democracies, Costa Rica and America. Through comparison students will develop an appreciation for the evolution of American courts, rules of evidence, substantive and procedural criminal law. The study of Costa Rican law and procedure will enable students to see a young democracy giving birth to its' criminal procedure, tracing the similarities and contrasting the differences. Costa Rica is 90% European and English will be the language of instruction. In addition to lectures students will visit various correctional facilities, law enforcement agencies, courts (both civil and criminal-misdemeanant, felon and juvenile) and the legislature. Students will have the opportunity to interact with practitioners including lawyers, police, judges and legislators.

We will operate out of the Central American Institute for International Affairs (ICAI) in San Jose (the capital city) with day trips to Universities in Limon, Cartago, Alajuela, Liberia, Turrialba and San Ramon.

Costa Rica has set aside 23% of its rain forests, central highlands and coastal forests as National Reserves. Students will have the opportunity to visit a number of these protected areas (and the various species protected within them), talk to the "custodians" and research the environmental laws and legislation that make it happen

Students will have the opportunity to experience the Costa Rican people (Ticos) and their culture. Any professional in the criminal justice field in Texas will appreciate the exposure to these Central Americans and draw immediate parallels to those Hispanics migrating into Texas, their cultural values, advantages and disadvantages.

Costa Rica enjoys free speech, a free press, an electoral process, the highest literacy rate in Central America without the benefit of militarism or autocracy. Costa Rica enjoys the Caribbean climate and culture on its' eastern coast and the Pacific Ocean on the west.

Students in the Comparative Criminal Justice class will have the opportunity to observe the Costa Rican systems of law enforcement, criminal courts, and corrections as they compare to systems in the United States, other Latin American nations, and industrialized nations elsewhere in the world.

Exposure to Costa Rican lifestyles, values, and philosophy of life will help the students gain the multicultural understanding necessary for our nation's peaceful growth.

b. FACULTY:

Faculty of the Criminal Justice Department will offer the same basic course content that is offered at SWTSU embellished by the interaction with a young nation following in the United States Democratic footsteps but with its' own distinct culture and diversity. Over the course of ten weeks Drs. Mullins and Becker will accompany students through the History of Criminal Justice, Criminal law and Criminal Procedure with a first hand opportunity to witness the system in action. The openness and compactness of Costa Rica (roughly the size of Rhode Island) will provide an opportunity to view its' criminal justice system in action, which could not be accomplished in the United States without shuttling from Washington

D.C. to Austin and back to San Marcos. Costa Rica is a democratic microcosm amenable to study the like of which exists nowhere else.

Offering summer session course work in Costa Rica will provide a rich learning experience for faculty as well as students. Multicultural understanding gained by faculty will improve their course offerings in general and establish the framework for intra-departmental offerings in the future.

c. UNIVERSITY:

Many of the benefits, to the University, of this or any other foreign study program are intangible. Student enthusiasm and appreciation enhance not only the program but also the reputation of the University. Experiencing another society, culture and legal system is an educational quality that cannot be duplicated in the classroom but leaves a lasting impression on those participating. Such an impression accompanies the student upon his graduation and may be the catalyst for graduate study or a positive retrospective of his University experience. Hopefully the ethnocentric perspective American students carry will be replaced with an understanding of the beauty and diversity of the family of man. Quality education inures to the benefit of the institution from which it was obtained in "ways too numerous to count". Graduates enriched by this sort of program are likely to be more competitive in seeking acceptance to graduate schools and in the employment market. The availability of this sort of program will allow SWTSU to compete successfully for the highest quality applicants for admissions.

Drs. Mullins and Becker envision a intra-departmental program focusing on the regional resources which include: prehistoric volcanic activity of interest to geologist (seismologists); botanical and zoological specimen found nowhere else (in a protected environment); a rapidly vanishing Mestizo population (awaiting ethnographic and anthropological discovery). We hope to be the vanguard in establishing a program with and in Costa Rica that will provide a unique educational opportunity for many departments at SWTSU.

7. STUDENT ELIGIBILITY. THREE CONDITIONS ARE REQUIRED FOR STUDENTS TO BE ELIGIBLE FOR THIS COURSE.

students must:

- a. be enrolled at Southwest Texas State University;

- b. have completed C.J. 1310 Introduction to Criminal Justice;
- c. sign a waiver of liability from SWTSU;
- d. understand and agree to comport themselves as described in "EXPECTED STANDARDS OF CONDUCT" and
- e. have completed English 1310 and 1320;

8. COURSE OBJECTIVES:

to experience another democracy, its' people, its' culture, its' laws, morals and values, its' law enforcement agencies, its' Courts, its' correctional system, its' legislature, its' natural resources ; comparing each to our own systems and discussing the ethnocentric perspectives that were hopefully left behind. Students will be required to keep daily journals of their activities submitting a summary of those activities, a term paper and an presentation relevant to the subject matter.

The students in the Comparative Criminal Justice course will learn operational, organizational and philosophical detail regarding the criminal justice systems of Great Britain, France, Sweden, Japan, Russia, Mexico, Honduras, Panama, Columbia and other Latin American nations.

9. COURSE REQUIREMENTS:

Each student must:

- a. attend organizational meetings scheduled;
- b. attend all scheduled class meetings in Costa Rica (each unexcused absence will result in a 3 pt. reduction of the final grade excessive unexcused absences will result in "deportation);
- c. keep a concise and comprehensive daily diary;
- d. read all assigned reading;
- e. participate in class discussion;
- f. take all exams (50% of grade will be based on exams
- g. complete a diary summary and term paper (25% of grade
- h. participate in all field trips;
- i. debrief and discuss field experiences (to be included in exams);
- j. purchase assigned texts;
- k. possess a valid passport

10. DETAILED ITINERARY:

See attached Proposed Program for SWTSU provided by Consortium For International Education

11. FACULTY WORK LOAD AND COMPENSATION

This class will be taught for resident credit with faculty compensation being provided by the Criminal Justice Department, based on an enrollment of 10 students.

12. COST ESTIMATE PER SECTION:

TRANSPORTATION, ROOM, BOARD	
based on 16 or more students	3,875.00
based on 20 or more students	4,049.00
TUITION	
per semester 341.00 (per 8 hours)	682.00

TOTAL	4357.00
	(4731.00)

CERTIFICATION OF COMPLIANCE

Faculty requesting courses to be taught out-of-state or out-of-country will submit the following signed statement as an attachment to the proposal for out-of-state or out-of-country study.

"For academic year 92-93, I certify that the following criteria from S 5.157 of the Coordinating Board's rules will be met for every course offered outside the state of Texas as described in the preceeding proposal."

Institution: SOUTHWEST TEXAS STATE University

Date: 10/5/92 Signature: Major C. Miller

Therrell J. Becker

a. No courses which offer credit primarily for travel, recreation, or pleasure may be authorized.

b. No out-of-state or out-of-country classes may be offered to serve non-Texas residents unless they are degree candidates at the institution, and they must be charged the nonresident or foreign student tuition as established by law.

c. No student may be eligible to enroll in an out-of-state or out-of-country class unless the student has satisfied all institutional and degree program admission requirements and has paid all appropriate fees.

d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.

e. For each course or group of related courses, the institution must attach a statement describing in detail how the course or group of courses will utilize academic, cultural, or physical resources not reasonably available in Texas (see Application).

f. The instruction in all authorized out-of-state or out-of-country classes must conform to all relevant academic policies at the institution. All courses must conform to the institution's workload and enrollment requirements, its contact hour/credit ratio, and similar matters.

g. If a course is to be taught by adjunct faculty (anyone other than regular faculty of the institution), a statement must be attached describing the unique qualifications of personnel to be employed at the out-of-state site.

h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating faculty and staff. Out-of-state or out-of-country classes must emphasize their instructional nature. Any course advertised or marketed to create the impression that it is primarily a credit-for-travel experience will be disallowed.

i. Any free tickets for travel, accommodations, or other expenses provided by travel agents, carriers, or hotels must take the form of payments to the sponsoring institution and not be made as gifts to faculty members or their families. State funds may not be used for faculty or student travel, meals and lodging, or other incidental expenses associated with the out-of-state or out-of-country instruction. (See PPS 2.03, paragraphs 15 through 22.)

j. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such students seeking financial aid for on-campus instruction. Additional student financial aid may be furnished by the institution as appropriate.

k. No class will be eligible for state funding unless it enrolls at least 15 students who are eligible for state funding, provided, however, that the commissioner may approve smaller classes if unusual circumstances would justify the added costs to the state.

SEP 28 1992

ROUTE SHEET FOR OUT-OF-COUNTRY COURSE

LIBERAL ARTS
S.W.T.S.U.

Name of Instructor Dr. Dona Reeves-Marquardt
Social Security Number 486-36-3468
Department Modern Languages
School Liberal Arts Phone (512)245-2360
Course German 3370, German Civilization
Country where study/travel will take place Hannover, Germany
Dates of Study May 14, 1993 - June 11, 1993
Dates of Travel May 13, 1993 - June 12, 1993
Course will be taught as (check one):
() Extension Credit
(☒) Resident Credit
If Resident Credit, which term (check one):
() Fall () Spring (☒) SSI () SSII
If Resident Credit, departmental account number to be charged
3-1150.

Dona Reeves-Marquardt

Signature of Instructor

9-25-92

Date

Approve ✓

Disapprove

Robert Finckh
Department Chair

25 Sept 92
Date

Approve ✓

Disapprove

G. Jack Smith
School Dean

28 Sep 92
Date

Approve ✓

Disapprove

Debra L. Banks
Coordinator of Support Services

10/21/92
Date

Approve ✓

Disapprove

Robert D. Kraft
Vice President for Academic Affairs

10/22/92
Date

SOUTHWEST TEXAS STATE UNIVERSITY

Application for Out-of-State/Country Courses(s):

1. List place or places where study/travel will take place:
Universität Hannover, Federal Republic of Germany
2. Department: Modern Languages
Course Name(s)/Number(s): German 3370 German Civilization
3. Name of Instructor(s): Dr. Dona Reeves-Marquardt
Social Security Number: 486-36-3468
4. Brief background indicating qualifications of instructor(s) to teach course(s): Dr. Reeves-Marquardt will serve as faculty leader, supervise and teach this course in cooperation with faculty at the Universität Hannover. Dr. Reeves-Marquardt is an experienced professor of German who has been teaching at SWTSU since 1961 and who directed study-abroad programs to Germany for the University in 1977, 1988, 1989, 1990 and 1991. Dr. Reeves-Marquardt has received several awards for teaching excellence, both from the University and from the foreign language teaching profession. Furthermore, Dr. Reeves-Marquardt has extensive experience in the Federal Republic of Germany, including time as a guest of the German Foreign Office in 1970, as a participant in a summer seminar for professors of German sponsored by the Fulbright Commission in 1980, as a participant in the Berlin Seminar conducted by the Goethe Institute in 1982, and as a lecturer for the USIA in 1992. Finally, Dr. Reeves-Marquardt is familiar with the Universität Hannover, having designed an academic program at SWTSU for visiting students from the Universität Hannover in 1988, 1989, 1990 and 1991 and having accompanied students from SWTSU to Hannover for four years.
5. Dates/Contract Hours:
Dates of study: May 14, 1993 - June 11, 1993
Dates of travel: May 13, 1993 - June 12, 1993
Contact hours:
Total contact hours on campus: 4
Days of meetings: February 1, 1993; March 22, 1993
Length of meetings: 2 hours each
Total contact hours on-site: 48 classroom hours
Days on-site excluding return/departure days: 30

6. Academic benefits will include:

- (a) Students: This total immersion program in the German language and culture will provide the students with a comprehensive approach and authentic language environment to continue the development of proficiency in German through study and communicative practice. Such an experience exceeds the academic, cultural and physical resources of classroom instruction in Texas. Heeding the warning of the executive committee of the Council on International Education Exchange that the competitive status of the United States is at stake and their exhortation to coax more business and science majors and less affluent students into study-abroad programs, this exchange program between SWTSU and the Universität Hannover is one of the soundest, most reasonably priced and most accessible for our students. Our students in the 1990's will have to cooperate and compete in an international environment. They will have to analyze problems, create solutions, and posit arguments in ways that are appropriate to people who are different because they speak another language. This exchange program includes the benefit of home-residence, which enhances the academic dimension of the program while reducing costs for the students.
- (b) Faculty: This program will provide opportunity for faculty to share instructional strategies for the development and achievement of functional proficiency in the German language and appreciation of the culture of the Federal Republic of Germany.
- (c) University: In conjunction with the Universität Hannover, SWTSU will offer a summer program partially fulfilling SWTSU's general and major/minor modern language requirements. By offering students this opportunity, the International Studies program at SWTSU is also enhanced. This course also supports the International Perspective requirement for the General Studies Curriculum. In addition, the benefits of this exchange program to SWTSU are two-fold: students from the Universität Hannover spend a month in February-March on the SWTSU campus, giving all students, staff and instructors on this campus the opportunity to exchange ideas with them; then, in May, SWTSU reaches

out in friendly, international cooperation to a prestigious and hospitable German university, enhancing its role toward global understanding.

7. Student eligibility. Students must have the approval of the faculty leader and the departmental chairperson. Additional criteria: (a)prior successful completion of German 1410 or equivalent; (b)all students will have participated in the SWTSU host program for students from the Universität Hannover during the month of February 1993; (c)all students will have a language proficiency interview.

Individual students are limited to 3 maximum hours of semester credit.

Estimate number of students necessary to make the course(s) viable: 10

Estimate number of students who will participate in the course: 10. This number is limited by the exchange nature of the course; the Universität Hannover cannot accommodate a greater number of students. SWTSU cannot host a greater number of students coming in from the Universität Hannover. February, 1993,

8. Course objectives. The general pedagogical assumptions underlying the course objectives are (1) that learning about people, region, or culture is more full and permanent when it results from a personal travel-study experience in a particular country or region than when it results from an isolated classroom experience which describes vicariously the same people, region, or culture, (2) that learning is likely to be more intense and personal because of direct contact between students and faculty member, travel/study experience, and, finally, (3) that immersion in a foreign culture, even though ephemeral, can immeasurably enhance a student's insight and understanding of a foreign culture and environment. The specific course objectives include: a) to reinforce and strengthen knowledge acquired through in-class instruction with additional in-class instruction and concurrent out-of-class authentic language environment of immersion; b) to develop the four language skills (listening, speaking, reading, and writing) in a German cultural

and authentic language framework; c) to provide students with abundant opportunities for real-life spoken communication with one another, with instructors, and with different native speakers on a variety of topics and in a variety of situations. Current research has demonstrated that the combination of in-class instruction and out-of-class experiences provides the framework for maximum language proficiency advancement.

9. Course requirements. (1)mandatory attendance at meetings on campus and on-site; (2)intensive written assignments; (3)exams; (4)assigned readings; (5)completion of evaluation forms. Additional requirements: final examination.

10. Course syllabus and itinerary. Outline the course syllabus, including itinerary, on separate attachment. It is understood that the description is subject to change due to a variety of circumstances beyond the control of the faculty leader, including, but not limited to currency fluctuations, civil turmoil, war, weather, earthquakes, natural and man-made disasters, terrorism, government rules and regulations, sickness, death, indigenous customs, etc. The faculty leader also reserves the right to alter the travel-study program in any way when he or she deems it in the interest of the program.

11. Faculty work load and compensation. Circle appropriate response:

Course overload for no extra pay.

Extension course at Extension Office rates

In-load course with no extra pay

Other (describe)

12. Cost estimates:

Transportation:

air \$750.00 surface 30.00 other _____ Total \$780.00

Room

hotel _____ dormitory _____ other _____ Total 00.00

Food

breakfast x lunch x dinner x . Total 150.00

Books/Supplies

Total 50.00

Tuition/fees (Circle one):

SWT (Extension or Resident)

Other (describe)

Total 174.00

Other charges (describe): charge of \$25.00
to Extension Office

Total 25.00

Grand Total 1179.00

Non-residents of Texas will pay a fee of

\$1568.00

CERTIFICATION OF COMPLIANCE

Faculty requesting courses to be taught out-of-state or out-of-country will submit the following signed statement as an attachment to the proposal for out-of-state or out-of-country study.

"For academic year 1992-93, I certify that the following criteria from S 5.157 of the Coordinating Board's rules will be met for every course offered outside the state of Texas as described in the preceeding proposal."

Institution: Southwest Texas State U.

Date: 21 October 1992

Signature: Dona Reeves-Marguardt

a. No courses which offer credit primarily for travel, recreation, or pleasure may be authorized.

b. No out-of-state or out-of-country classes may be offered to serve non-Texas residents unless they are degree candidates at the institution, and they must be charged the nonresident or foreign student tuition as established by law.

c. No student may be eligible to enroll in an out-of-state or out-of-country class unless the student has satisfied all institutional and degree program admission requirements and has paid all appropriate fees.

d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.

e. For each course or group of related courses, the institution must attach a statement describing in detail how the course or group of courses will utilize academic, cultural, or physical resources not reasonably available in Texas (see Appendix A).

f. The instruction in all authorized out-of-state or out-of-country classes must conform to all relevant academic policies at the institution. All courses must conform to the institution's workload and enrollment requirements, its contact hour/credit ratio, and similar matters.

g. If a course is to be taught by adjunct faculty (anyone other than regular faculty of the institution), a statement must be attached describing the unique qualifications of personnel to be employed at the out-of-state site.

h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating faculty and staff. Out-of-state or out-of-country classes

must emphasize their instructional nature. Any course advertised or marketed to create the impression that it is primarily a credit-for-travel experience will be disallowed.

i. Any free tickets for travel, accommodations, or other expenses provided by travel agents, carriers, or hotels must take the form of payments to the sponsoring institution and not be made as gifts to faculty members or their families. State funds may not be used for faculty or student travel, meals and lodging, or other incidental expenses associated with the out-of-state or out-of-country instruction. (See PPS 2.03, paragraphs 15 through 22.)

j. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such students seeking financial aid for on-campus instruction. Additional student financial aid may be furnished by the institution as appropriate.

k. No class will be eligible for state funding unless it enrolls at least 15 students who are eligible for state funding, provided, however, that the commissioner may approve smaller classes if unusual circumstances would justify the added costs to the state.

ROUTE SHEET FOR OUT-OF-COUNTRY COURSE

Name of Instructor Dr. María de J. Ruiz

Social Security Number 261-74-5470

Department Modern Languages

School Liberal Arts Phone (512)245-2360

Course Intermediate Spanish 2310/2320; Independent Studies in Spanish Culture Language and Literature, 4390

Country where study/travel will take place San Juan, Puerto Rico

Dates of Study June 2, 1993 - July 5, 1993

Dates of Travel June 1, 1993 - July 6, 1993

Course will be taught as (check one):

☐ Extension Credit

☒ Resident Credit

If Resident Credit, which term (check one):

☐ Fall ☐ Spring

☒ SSI

☐ SSII

If Resident Credit, departmental account number to be charged

3-1150

María de J. Ruiz
Signature of Instructor

Sept 29, 1992
Date

Approve ✓
Disapprove _____

Robert Finch
Department Chair

29 Sept 92
Date

Approve ✓
Disapprove _____

G. Jack Granth
School Dean

30 Sep 92
Date

Approve ✓
Disapprove _____

Nelva P. Barker
Coordinator of Support Services

10/21/92
Date

Approve ✓
Disapprove _____

Robert D. Gray
Vice President for Academic Affairs

10/22/92
Date

SOUTHWEST TEXAS STATE UNIVERSITY

Application for Out-of-State/Country Courses(s):

1. List place or places where study/travel will take place:
University of Puerto Rico at Río Piedras, San Juan, Puerto Rico
2. Department: Modern Languages
Course Name(s)/Number(s): Intermediate Spanish 2310/2320 and Independent Studies in Spanish Culture, Language and Literature 4390
3. Name of Instructor(s): Dr. Maria de J. Ruiz, Associate Professor of Spanish Social Security Number: 486-36-3468
4. Brief background indicating qualifications of instructor(s) to teach course(s): Dr. Ruiz is a member of the faculty of the Department of Modern Languages, and is an outstanding and experienced Professor of Spanish who has received special training and awards in teaching Spanish in an intensive format. Dr. Ruiz received a B.A. Degree from the University of Puerto Rico, and for 10 years she was a Spanish High School Teacher in Puerto Rico and Spanish Instructor at the Intensive Summer Institute of the Catholic University in Puerto Rico, where she excelled for her singular preparation and dedication. Dr. Ruiz has also designed and conducted five successful intensive language programs, summer 1987, 1988, 1989 and 1990 in Monterrey, Mexico, and summers 1991, 1992 in San Juan, Puerto Rico at graduate and undergraduate levels, having accompanied students from SWT to Monterrey, Mexico in 1987, 1988, 1989 and 1990, and to San Juan, Puerto Rico in 1991 and 1992.
5. Dates/Contract Hours:
Dates of study: June 2, 1993 - July 5, 1993
Dates of travel: June 1, 1993 - July 6, 1993
Contact hours:
Total contact hours on campus: 4
Days of meetings: November 19, 1993; February 10, 1993
Length of meetings: 2 hours each
Total contact hours on-site: 120 classroom hours
Days on-site excluding return/departure days: 120
The actual number of classroom contact hours will total 120 hours. Additional time will be spent in out-of-class seminars and workshops which are designed to support and reinforce the classroom learning. Further, SWT students will have abundant opportunities to communicate in

Spanish with faculty and students at the University of Puerto Rico.

6. Academic benefits will include:

- (a) Students: This total immersion program in the Spanish language and culture will provide the students with a comprehensive approach and authentic language environment to continue the development of proficiency in Spanish through study and communicative practice. The program is designed to develop, review and advance practice in all language skills with emphasis on speaking and reading within a Spanish cultural framework and in authentic language environment to continue the development of proficiency in Spanish. In addition, students will be able to achieve greater cultural understanding by becoming immediately and personally involved with different cultural values inherent in a foreign culture. Such an experience exceeds the academic, cultural and physical resources of classroom instruction in Texas.
- (b) Faculty: The faculty leader will have the opportunity to share instructional strategies for achieving proficiency in the Spanish language with language instructors at the University of Puerto Rico. Also, this program will enable the faculty leader to continue her investigations into contemporary Spanish-American culture with its inherent socio-economic, political and intellectual changes. Finally, she will be able to maintain contacts with Caribbean colleague with shared research interests, leading to the exchange of research materials.
- (c) University: Southwest Texas State University will have the benefit of conducting a summer study in conjunction with the University of Puerto Rico offering the students the opportunity to complete their language requirements at SWTSU while at the same time, gaining deeper understanding and appreciation of the language and culture of the Hispanic world. By offering students this opportunity, the International Studies program at SWTSU is also enhanced. These courses also support the International Perspective requirement for the General Studies Curriculum. In addition, SWT reaches out in friendly, cooperation to a very prestigious and hospitable Caribbean university, enhancing its role toward multicultural understanding.

7. Student eligibility. Students must be in good academic standing, minimum GPA of 2.00, and must have successfully completed first-year Spanish or equivalent. All Students must have the approval of the faculty leader and/or the departmental chairperson. Additional criteria: all students will have a language proficiency interview.

Individual students are limited to 6 maximum hours of semester credit.

Estimate number of students necessary to make the course(s) viable: 15

Estimate number of students who will participate in the course: 15 (enrollment will be limited to students).

8. Course objectives. The general pedagogical assumptions underlying the course objectives are (1) that learning about a people, region, or culture is more meaningful when it results from a personal travel-study experience in a particular country or region than when it results from an isolated classroom experience which describes vicariously the same people, region, or culture, (2) that learning is likely to be more intense and personal because of direct contact between students and faculty member, travel/study experience, and, finally, (3) that immersion in a foreign culture, even though ephemeral, can immeasurably enhance a student's insight and understanding of a foreign culture and environment. The specific course objectives include: The advancement of students' language skills (listening, reading, speaking and writing) within a Hispanic cultural framework. Students will have the significant advantage of learning Spanish in an intensive (in-class) format and also in an extensive (out-of-class) format. Students will have opportunities to increase their ability to use native-speaker communicative strategies on a variety of topics in a variety of situations. Students will also obtain an overview of contemporary Spanish-American cultural institutions as well as the geographical and historical features of Puerto Rico and the Caribbean.

9. Course requirements. (1) mandatory attendance at meetings on campus and on-site; (2) assigned readings; (3) completion of evaluation forms; (4) mandatory

attendance at cultural seminars, lectures, and workshops on-site. Additional requirements: final examination.

10. Course syllabus and itinerary. Outline the course syllabus, including itinerary, on separate attachment. It is understood that the description is subject to change due to a variety of circumstances beyond the control of the faculty leader, including, but not limited to currency fluctuations, civil turmoil, war, weather, earthquakes, natural and man-made disasters, terrorism, government rules and regulations, sickness, death, indigenous customs, etc. The faculty leader also reserves the right to alter the travel-study program in any way when he or she deems it in the interest of the program.

11. Faculty work load and compensation. Circle appropriate response:

Course overload for no extra pay.

Extension course at Extension Office rates

In-load course with no extra pay

Other (describe)

12. Cost estimates:

Transportation:

air 541.00 surface -0- other -0-,

Room Total 541.00

hotel -0- dormitory 239.00 other -0- Total 239.00

Food

breakfast _____ lunch _____ dinner _____

Books/Supplies Total 50.00

Tuition/fees (Circle one):

SWT (Extension or Resident) \$306.00

Other (describe) \$519.00 instructional fee, health insurance and cultural

activities at University of Puerto Rico

Total 825.00

Other charges (describe): Per diem expenses of instruction, \$80.00 per day x 30 days, airfare and in-country travel, and Extension Office charge of \$25.00, plus advertising, telephone, mimeograph, etc. charges, divided by number of students.

Total \$340.00

Grand Total \$1,995.00

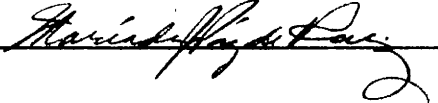
Non-residents of Texas will pay a fee of \$1134.00

CERTIFICATE OF COMPLIANCE

Faculty requesting courses to be taught out-of-state or out-of-country will submit the following signed statement as an attachment to the proposal for out-of-state or out-of-country study.

"For academic year 1993, I certify that the following criteria from S 5.157 of the Coordinating Board's rules will be met for every course offered outside the state of Texas as described in the preceding proposal."

Institution: Southwest Texas State University

Date: 29 September 1992 Signature: 

a. No courses which offer credit primarily for travel, recreation, or pleasure may be authorized.

b. No out-of-state or out-of-country classes may be offered to serve non-Texas residents unless they are degree candidates at the institution, and they must be charged the nonresident or foreign student tuition as established by law.

c. No student may be eligible to enroll in an out-of-state or out-of-country class unless the student has satisfied all institutional and degree program admission requirements and has paid all appropriate fees.

d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.

e. For each course or groups of related courses, the institution must attach a statement describing in detail how the course or group of courses will utilize academic, cultural, or physical resources not reasonably available in Texas.

f. The instruction in all authorized out-of-state or out-of-country classes must conform to all relevant academic policies at the institution. All courses must conform to the institution's workload and enrollment requirements, its contact hour/credit ratio, and similar matters.

g. If a course is to be taught by adjunct faculty (anyone other than regular faculty of the institution), a statement must be attached describing the unique qualifications of personnel to be employed at the out-of-state site.

h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating faculty and staff. Out-of-state or out-of-country classes must emphasize their instructional nature. Any course advertised or marketed to create the impression that is primarily a credit-for-travel experience will be disallowed.

i. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such students seeking financial aid for on-campus instruction. Additional student financial aid may be furnished by the institution as appropriate

j. No class will be eligible for state funding unless it enrolls at least 15 students who are eligible for state funding, provided, however, that the commissioner may approve smaller classes if unusual circumstances would justify the added costs to the state.

ROUTE SHEET FOR OUT-OF-STATE/COUNTRY COURSE(S)

Name of Instructor Dr Rebecca Bell-Metereau
Social Security Number 313-54-8709
Department English Department
School Liberal Arts Phone 245-3725 or 2163
Course(s) Please see attachment 'A' Number(s) "
Country where study/travel will take place England
Dates of Study 19 July-15 October 1993
Dates of Travel 19 July & 21 August 1993
Course will be taught as (check one):
☒ (X) Extension Credit
☐ () Resident Credit

If Resident Credit, which term (check one):
☐ () Fall ☐ () Spring ☐ () SSI ☐ () SSII

If Resident Credit, departmental account number to be charged

<u>Rebecca Bell-Metereau</u>		<u>September 20, 1992</u>	
Signature of Instructor		Date	
Approve _____ Disapprove _____	<u>Nancy Grayson</u> Department Chair	<u>9/28/92</u> Date	
Approve <input checked="" type="checkbox"/> Disapprove _____	<u>B. Jack Smith</u> School Dean	<u>28 Sep 92</u> Date	
Approve <input checked="" type="checkbox"/> Disapprove _____	<u>Debra L. Barber</u> Coordinator of Support Services	<u>10/21/92</u> Date	
Approve <input checked="" type="checkbox"/> Disapprove _____	<u>Robert D. Gray</u> Vice President for Academic Affairs	<u>10/22/92</u> Date	

ROUTE SHEET FOR OUT-OF-STATE/COUNTRY COURSE(S)

Name of Instructor Dr Ted Hindson
Social Security Number 179-34-2846
Department Political Science
School Liberal Arts Phone 245- 2143
Course(s) Please see attachment 'A' Number(s) " "
Country where study/travel will take place England
Dates of Study 19 July-15 October 1993
Dates of Travel 19 July & 21 August 1993
Course will be taught as (check one):
☒ (X) Extension Credit
☐ () Resident Credit

If Resident Credit, which term (check one):
☐ () Fall ☐ () Spring ☐ () SSI ☐ () SSII

If Resident Credit, departmental account number to be charged

Ted Hindson 9/18/92
Signature of Instructor Date

Approve ✓
Disapprove *R. Cardenas* 9/18/92
Department Chair Date

Approve ✓
Disapprove *A. Jack Bravitt* 28 Sep 92
School Dean Date

Approve ✓
Disapprove *Debra L. Bonds* 10/21/92
Coordinator of Support Services Date

Approve ✓
Disapprove *Robert D. Craft* 10/22/92
Vice President for Academic Affairs Date

ROUTE SHEET FOR OUT-OF-STATE/COUNTRY COURSE(S)

Name of Instructor Dr Eugene J. Bourgeois II

Social Security Number 414-19-7726

Department History

School Liberal Arts Phone 245-2179

Course(s) Please see attachment 'A' Number(s) "

Country where study/travel will take place England

Dates of Study 19 July-15 October 1993

Dates of Travel 19 July & 21 August 1993

Course will be taught as (check one):

☒ (X) Extension Credit

☐ () Resident Credit

If Resident Credit, which term (check one):

☐ () Fall

☐ () Spring

☐ () SSI

☐ () SSII

If Resident Credit, departmental account number to be charged

E. J. Bourgeois II
Signature of Instructor

15 September 1992
Date

Approve _____
Disapprove _____

William Wilson
Department Chair

9-28-92
Date

Approve _____
Disapprove _____

A. Jack Gravitt
School Dean

28 Sep 92
Date

Approve _____
Disapprove _____

Debra L. Barber
Coordinator of Support Services

10/21/92
Date

Approve _____
Disapprove _____

Robert D. Kraft
Vice President for Academic Affairs

10/22/92
Date

ATTACHMENT 'A'

Courses & Numbers

- HIST 2310. Western Civilization to 1715.
- HIST 3315. History of England (to 1603).
- HIST 4388. Problems in History (Independent Study).
- HIST 5390. Problems in History (Independent Study).
- ENG 2310. Survey of English Literature from Beowulf through the Age of Classicism.
- ENG 3328. Types of World Drama in English (Modern).
- ENG 5381. Modern British and American Drama and the European Context, 1900-present.
- ENG 5395. Special Topics in Language and Literature (Independent Tutorial Study).
- POSI 2323. Introduction to International Studies.
- POSI 4326. Issues in World Politics (Great Britain and the World).
- POSI 4379. Independent Study in Political Science (Domestic and Foreign Policies of Contemporary Great Britain).
- POSI 5398. Independent Study in Political Science (Domestic and Foreign Policies of Contemporary Great Britain).
- ENG 3340. Special Topics in Language and Literature (Independent Tutorial Study).

SOUTHWEST TEXAS STATE UNIVERSITY

Application for Out-of-State/Country Course(s)

1. List place or places where study/travel will take place:
England- University of Kent at Canterbury
2. Department: History, English and Political Science
Course Name(s)/Number(s): HIST 3315; HIST 4388; HIST 5390;
ENG 3328; ENG 5381; ENG 5395; POSI 2323; POSI 4326; ENG 3340;
POSI 4379; POSI 5398; HIST 2310; ENG 2310 (Please see
attachment 'A' for full course names)
3. Name of instructor(s): Drs. E. Bourgeois II, T. Hindson and
R. Bell- Social Security No.: 414-19-7716, 179-34-2846;
Metereau 313-54-8709
4. Brief background indicating qualifications of
instructor(s) to teach course(s): E.B.: PhD, Cambridge Univ.;
T.H.: PhD, Univ. of Notre Dame; R.B-M: PhD, Indiana Univ.
All have teaching, research and publishing experience in
their respective fields, and have travelled abroad.
5. Dates/Contact Hours: (please also see attachments 'B' & 'C')
Dates of study: 20 July- 15 October 1993
Dates of travel: 18 July/21 August 1993 (to and from England)
Contact hours:
Total contact hours on campus: 3
Days of meetings: April 1993

Length of meetings: 3 hours
Total contact hours on-site: 75 (minimum)
Days on-site excluding return/departure days: 19 July-
20 August 1993
6. Academic benefits will include:
 - (a) Students: Students can integrate formal classes with
direct contact and experience with English culture,
history and lifestyles via life in Canterbury, visits
to museums, historical sites, theatrical productions,
the UK-C Library etc., thereby gaining a unique oppor-
tunity to widen their international perspective...
 - (b) Faculty: Faculty may enjoy the opportunity to teach and
live with students in a residential atmosphere, in
addition to accompanying students on planned excursions.
Faculty may also access primary research materials not
available in the USA (at the British Library, The London
Public Record Office, plays in London & Canterbury)
 - (c) University: SWT will be continuing a summer abroad
program initiated in 1992, raising SWT's national and
international awareness and prestige. Faculty and student
participants can return to SWT and Texas with invaluable
international experience and awareness much needed as
globalization proceeds today.

7. **Student eligibility.** Students must have junior or senior standing, be majors or minors in the department of the faculty leader, or have the approval of the faculty leader and the departmental chairperson.

Additional criteria: must be in good academic standing

Individual students are limited to 6 (9 with dean's permission) maximum hours of semester credit.

Estimate number of students necessary to make the course(s) viable: 10 per course; (indep. study courses-1)
Estimate number of students who will participate in the course(s): 20-35 total

8. Course objectives. The general pedagogical assumptions underlying the course objectives are (1)that learning about a people, region, or culture is more full and permanent when it results from a personal travel/study experience in a particular country or region than when it results from an isolated classroom experience which describes vicariously the same people, region, or culture, (2)that learning is likely to be more intense and personal because of the low student-teacher ratio and the constant, direct contact between students and faculty member, features which are integral parts of the travel/study experience, and, finally, (3)that immersion in a foreign culture, even though ephemeral, can immeasurably enhance a student's insight and understanding of a foreign culture and environment. The specific course objectives include: Please see attachment 'D' (because of the number of courses offered)

9. Course requirements. (1)mandatory attendance at meetings on campus and on-site; (2)research paper; (3)exams; (4)assigned readings; (5)completion of evaluation forms. Additional requirements: none

10. Course syllabus and itinerary. Outline the course syllabus, including itinerary, on separate attachment. It is understood that the description is subject to change due to a variety of circumstances beyond the control of the faculty leader, including, but not limited to, currency fluctuations, civil turmoil, war, weather, earthquakes, natural and man-made disasters, terrorism, government rules and regulations, sickness, death, indigenous customs, etc. The faculty leader also reserves the right to alter the travel/study program in any way when he or she deems it in the interest of the program. (See attachment 'C')

11. Faculty work load and compensation. Circle appropriate response:

Course overload for no extra pay.

Extension course at Extension Office rates

In-load course with no extra pay

Other (describe)

12. Cost estimates:

Transportation:

air \$840.00 surface \$145 other _____ total \$985.00

Room

hotel _____ dormitory ** other _____

total

Food

breakfast ** lunch ** dinner **

total \$2,000.00

Books/Supplies:

total \$50.00

Tuition/fees (Circle one):

SWT (Extension or Resident)

Other (describe)

total \$450.00

Other charges (describe): (see 'E')

laundry, incidentals

total \$350.00

Grand Total \$3,835.00

N.B.: The requests must be typed/printed using a 10 pitch Courier element on a 10 pitch setting with 1 1/2 inch left margin and a 1 inch right margin. The top and bottom margins are 1 inch.

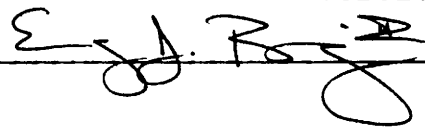
CERTIFICATION OF COMPLIANCE

Faculty requesting courses to be taught out-of-state or out-of-country will submit the following signed statement as an attachment to the proposal for out-of-state or out-of-country study.

"For academic year 1993, I certify that the following criteria from S 5.157 of the Coordinating Board's rules will be met for every course offered outside the state of Texas as described in the preceeding proposal."

Institution: Southwest Texas State University

Date: 15 September 1992

Signature: 

- a. No courses which offer credit primarily for travel, recreation, or pleasure may be authorized.
- b. No out-of-state or out-of-country classes may be offered to serve non-Texas residents unless they are degree candidates at the institution, and they must be charged the nonresident or foreign student tuition as established by law.
- c. No student may be eligible to enroll in an out-of-state or out-of-country class unless the student has satisfied all institutional and degree program admission requirements and has paid all appropriate fees.
- d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.
- e. For each course or group of related courses, the institution must attach a statement describing in detail how the course or group of courses will utilize academic, cultural, or physical resources not reasonably available in Texas (see Appendix A).
- f. The instruction in all authorized out-of-state or out-of-country classes must conform to all relevant academic policies at the institution. All courses must conform to the institution's workload and enrollment requirements, its contact hour/credit ratio, and similar matters.
- g. If a course is to be taught by adjunct faculty (anyone other than regular faculty of the institution), a statement must be attached describing the unique qualifications of personnel to be employed at the out-of-state site.
- h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating faculty and staff. Out-of-state or out-of-country classes must emphasize their instructional nature. Any course advertised or marketed to create the

impression that it is primarily a credit-for-travel experience will be disallowed.

i. Any free tickets for travel, accommodations, or other expenses provided by travel agents, carriers, or hotels must take the form of payments to the sponsoring institution and not be made as gifts to faculty members or their families. State funds may not be used for faculty or student travel, meals and lodging, or other incidental expenses associated with the out-of-state or out-of-country instruction. (See PPS 2.03, paragraphs 15 through 22.)

j. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such students seeking financial aid for on-campus instruction. Additional student financial aid may be furnished by the institution as appropriate.

k. No class will be eligible for state funding unless it enrolls at least 15 students who are eligible for state funding, provided, however, that the commissioner may approve smaller classes if unusual circumstances would justify the added costs to the state.

CERTIFICATION OF COMPLIANCE

Faculty requesting courses to be taught out-of-state or out-of-country will submit the following signed statement as an attachment to the proposal for out-of-state or out-of-country study.

"For academic year 92-93, I certify that the following criteria from S 5.157 of the Coordinating Board's rules will be met for every course offered outside the state of Texas as described in the preceeding proposal."

Institution: Southwest Texas State University

Date: 9-11-92

Signature: [Handwritten Signature]

a. No courses which offer credit primarily for travel, recreation, or pleasure may be authorized.

b. No out-of-state or out-of-country classes may be offered to serve non-Texas residents unless they are degree candidates at the institution, and they must be charged the nonresident or foreign student tuition as established by law.

c. No student may be eligible to enroll in an out-of-state or out-of-country class unless the student has satisfied all institutional and degree program admission requirements and has paid all appropriate fees.

d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.

e. For each course or group of related courses, the institution must attach a statement describing in detail how the course or group of courses will utilize academic, cultural, or physical resources not reasonably available in Texas (see Appendix A).

f. The instruction in all authorized out-of-state or out-of-country classes must conform to all relevant academic policies at the institution. All courses must conform to the institution's workload and enrollment requirements, its contact hour/credit ratio, and similar matters.

g. If a course is to be taught by adjunct faculty (anyone other than regular faculty of the institution), a statement must be attached describing the unique qualifications of personnel to be employed at the out-of-state site.

h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating faculty and staff. Out-of-state or out-of-country classes must emphasize their instructional nature. Any course advertised or marketed to create the

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j. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such students seeking financial aid for on-campus instruction. Additional student financial aid may be furnished by the institution as appropriate.

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CERTIFICATION OF COMPLIANCE

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"For academic year 92-93, I certify that the following criteria from S 5.157 of the Coordinating Board's rules will be met for every course offered outside the state of Texas as described in the preceding proposal."

Institution: Southwest Texas State University

Date: September 20, 1992 Signature: Rebecca Bell-Meteran

a. No courses which offer credit primarily for travel, recreation, or pleasure may be authorized.

b. No out-of-state or out-of-country classes may be offered to serve non-Texas residents unless they are degree candidates at the institution, and they must be charged the nonresident or foreign student tuition as established by law.

c. No student may be eligible to enroll in an out-of-state or out-of-country class unless the student has satisfied all institutional and degree program admission requirements and has paid all appropriate fees.

d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.

e. For each course or group of related courses, the institution must attach a statement describing in detail how the course or group of courses will utilize academic, cultural, or physical resources not reasonably available in Texas (see Appendix A).

f. The instruction in all authorized out-of-state or out-of-country classes must conform to all relevant academic policies at the institution. All courses must conform to the institution's workload and enrollment requirements, its contact hour/credit ratio, and similar matters.

g. If a course is to be taught by adjunct faculty (anyone other than regular faculty of the institution), a statement must be attached describing the unique qualifications of personnel to be employed at the out-of-state site.

h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating faculty and staff. Out-of-state or out-of-country classes must emphasize their instructional nature. Any course advertised or marketed to create the

impression that it is primarily a credit-for-travel experience will be disallowed.

i. Any free tickets for travel, accommodations, or other expenses provided by travel agents, carriers, or hotels must take the form of payments to the sponsoring institution and not be made as gifts to faculty members or their families. State funds may not be used for faculty or student travel, meals and lodging, or other incidental expenses associated with the out-of-state or out-of-country instruction. (See PPS 2.03, paragraphs 15 through 22.)

j. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such students seeking financial aid for on-campus instruction. Additional student financial aid may be furnished by the institution as appropriate.

k. No class will be eligible for state funding unless it enrolls at least 15 students who are eligible for state funding, provided, however, that the commissioner may approve smaller classes if unusual circumstances would justify the added costs to the state.

ROUTE SHEET FOR OUT-OF-COUNTRY COURSE

Name of Instructors Ms. Cathryn Studak, Ms. Rochelle Reed Brunson

Social Security Number 464-98-0899 437-29-6507

Department Home Economics 245-2155

School Applied Arts and Technology Phone 245-3333

Course Market Center Fashion Study Number HE 4302C

Country where study/travel will take place New York City, New York

Dates of Study January 18 - April 5, 1993

Dates of Travel March 13-19, 1993

Course will be taught as (check one):

☒ (x) Extension Credit

☐ () Resident Credit

If Resident Credit, which term (check one):

☐ () Fall

☒ (v) Spring

☐ () SSI

☐ () SSII

If Resident Credit, departmental account number to be charged

Cathryn Studak
Signature of Instructors

Rochelle E. Brunson

7/31/92

Date

Approve ☒
Disapprove ☐

Debra H. Lordin
Department Chair

7/31/92

Date

Approve ☒
Disapprove ☐

Lois R. Shell
School Dean

7/31/92

Date

Approve ☒
Disapprove ☐

Claudia C. Cavanaugh
Director of Correspondence and
Extension Studies

7/31/92

Date

Approve ☒
Disapprove ☐

Debra L. Banks
Coordinator of Support Services

10/21/92

Date

Approve ☒
Disapprove ☐

Robert D. Gray
Vice President of Academic Affairs

10/22/92

Date

SOUTHWEST TEXAS STATE UNIVERSITY
Application for Out-of-State/Country Course(s)

1. List place or places where study/travel will take place:
New York, New York
2. Department: Home Economics
3. Course Name(s)/Number(s): HE 4302C Market Center
Fashion Study
4. Name of instructor(s): Ms. Cathryn Studak
Ms. Rochelle R. Brunson
Social Security No: Studak---464-98-0899
Brunson--437-29-6507
5. Brief background indicating qualifications of instructor(s) to teach course(s): Ms. Studak is a Ph.D. candidate in Fashion Merchandising and teaches courses in visual merchandising, merchandise management, and internship. She has extensive industry experience. Ms. Studak co-sponsored a Southwest Texas State University extension course to London focused on the fashion manufacturing/retailing industry. Ms. Brunson holds a M.S. in Fashion and Textiles. She teaches fashion buying principles, fashion merchandising, internship, and economics of the apparel industry. Ms. Brunson has co-sponsored a New York City fashion study and is familiar with the market center.
6. Dates/Contact Hours:
Dates of study: January 18, 25,; February 1, 8, 15, 22;
March 1, 8, March 13-19, 1993
Contact hours:
Total contact hours on campus: 27 hours
Days of meetings: Nine meetings: January 18, 25;
February 1, 8, 18, 22; March 1, 8; April 5, 1993
Length of meetings: 3 hours each
Total contact hours on site: 85-100
Days on-site excluding return/departure days: 6
7. Academic benefits will include:
(a) Students: First-hand experience and information relative to marketing, merchandising, production, distribution, financing, controlling, international marketing, and image (store and fashion businesses (cosmetics, shoes, millinery, fragrances). These experiences are not available locally as the hub of the fashion design houses, headquarters for apparel and textile manufacturing, apparel and textile manufacturing plants, major financial centers (Wall Street, The New York Stock Exchange, The Federal Reserve Bank), international governing bodies (The United

Nations), the largest advertising firms, and centers of cultural learning (Metropolitan Museum which houses one of the best historic costume collections in the country and serves as design inspiration for apparel and fashion related items) are located in New York City. Students study about private and public corporations (retailers, wholesalers, manufacturers) in the classroom; visiting the stock market and the financial centers makes them aware of the actual operations and practices that they have studied including mergers, vertical and horizontal integration of corporations and becoming a part of a conglomerate. They are able to better understand the difference between a company which is individually owned and one which has gone public. The awareness level of practices and procedures in financial concerns is heightened and theoretical concepts can be translated to actuality. Also, the classroom study about economics of the apparel and textile industry is enhanced by the United Nations where they see the application of theories they have studied (International Monetary fund, General Agreement on Tariffs and Trade, World Bank). It gives the student a first-hand experience of being out of the United States, even though one has not left the country, and promotes a realization of the global complexity of the apparel and textile and related fashion industry.

(b) Faculty: Faculty benefit from the updated, current information that is made available through the experience for students. As the majority of the resources are not in Texas, faculty also benefit from studying and visiting the financial district, apparel and textile manufacturing centers, and all the other resources made available to students in the experiential endeavors. Currently, the industry is in a state of modernization, competitiveness, (with both domestic and international products) technology exchange and financial stability. With the information gained, faculty can update their teaching concepts, secure resources for course readings and visuals, generate research ideas, and become a more educated faculty member in the global and universal complexity of the apparel, textile and related fashion industry.

(c) University: The faculty development provided by the experience will help in preparing guidelines to enrich the current curriculum. The curriculum can be studied in regard to current and future trends in the apparel, textile and related industries and provide for the students an

education which is outstanding. This enhanced curriculum should attract students to the program and to the university. Also, the opportunity for the faculty to have first-hand resources and contacts in the industry will provide avenues for generating funds for research and in developing sites for interns and placement of graduates. Faculty publications from such experiences and learning promote the Fashion Merchandising, Clothing and Textiles Program Area at Southwest Texas State University and, thus, reflect the image of a university which is dedicated to teaching and scholarly activity.

8. Student eligibility. Students must have junior or senior standing, be majors or minors in the department of the faculty leader, or have the approval of the faculty leader and the departmental chairperson.

Additional criteria: None

Individual students are limited to 3
maximum hours of each credit.

Estimate number of students necessary to make the
course(s) viable: 20

Estimate number of students who will participate in the
course(s): 20-25

9. Course Objectives. The general pedagogical assumptions underlying the course objectives are (1) that learning about a people, region, or culture is more full and permanent when it results from a personal travel/study experience in a particular region than when it results from an isolated class-room experience which describes vicariously the same people, region, or culture, (2) that learning is likely to be more intense and personal because of the low student-teacher ratio and the constant, direct contact between students and faculty member, features which are integral parts of the travel/study experience, and, finally, (3) that immersion in a different culture, even though ephemeral, can immeasurably enhance a student's insight and understanding of a foreign culture and environment.
The specific course objectives include: 1) Provide the opportunity for students to observe and participate in experiential learning experiences not available through resident courses such as the New York Stock Exchange, The World Bank, Wall Street, Federal Reserve Bank, United Nations, which give the student first-hand knowledge of the interworkings of the

international and financial complexities of the apparel and textile industry. 2) Visit apparel and textile manufacturing plants to see the production of products from the conception to the final good; to see the technology that has been developed in equipment (looms, sewing machines, laser technology, computer programming, markers, cutters) and new developments in fibers. Also, to observe textile and apparel testing to ensure quality control of products. 3) Study the evaluation of apparel from the 16th century to the present via the costume collections of the Metropolitan Museum Costume experience at the Fashion Institute of Technology. The ability to actually handle costumes is rare and is extremely important to the to students of merchandising so that they may see the differences between couture and ready-to-wear apparel. 4) To be able to relate the architectural features of buildings to apparel design and to image creation. This is extremely important to the image of the store (retail establishment) that architectural features be projective of the image desired. This concept is extremely important to businesses. 5) To increase awareness of available fashion related careers and to identify specific jobs of interest in the fashion industry (buying offices, promotional and advertising careers, visual merchandiser, quality/cost analyst, manufacturing, financial careers). Also, to relate the cost of a career in New York City to a career in Texas (rent, utilities, transportation, location). 6) To examine methods of promoting and selling fashion magazines, advisory services, and others that contribute to the functioning of the fashion business.

10. Course requirements. (1) mandatory attendance at meetings on campus and on-site; (2) research paper; (3) exams; (4) assigned readings; (5) completion of evaluation forms. Additional requirements: 1) Oral presentation 2) Comparative merchandising analysis 3) Written summation (see syllabus for guidelines).

11. Course syllabus and itinerary. Outline the course syllabus, including itinerary, on separate sheet attachment. It is understood that the description is subject to change due to a variety of circumstances beyond the control of the faculty leader, including, but not limited to, currency fluctuations, civil turmoil, war, weather, earthquakes, natural and man-made disasters, terrorism, government rules and

regulations, sickness, death, indigenous customs, etc.

The faculty leader also reserves the right to alter the travel/study program in any way when he or she deems it in the interest of the program.

12. Faculty work load and compensation. Circle appropriate response:

Course overload for no extra pay

Extension course at Extension Office rates

In-load course with no extra pay

Other (describe)

13. Cost estimates:

Transportation:

air _____ surface _____ other _____

total \$ 320.00

Room

hotel _____ dormitory _____ other Land
arrangements include bus and subway
transportation, entrance fees, and theater
ticket, guide)

total \$ 520.00

Food

breakfast \$18.00 lunch \$45.00 dinner \$77.00

total \$ 140.00

Books/Supplies:

total \$ 0.00

Tuition/fees (Circle one):

SWT (Extension or Resident)

Other (describe)

total \$ 135.00

Other charges (describe):

Faculty travel and per diem \$75.00

total \$ 75.00

GRAND TOTAL

\$1,190.00

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Institution: Southwest Texas State University

Date: August 7, 1992 Signature: Rachelle E. Anderson
Rutha S. Gudak

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d. All courses must be in the approved course inventory and be applicable to a program approved by the Texas Higher Education Coordinating Board.

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h. Motivation for the offering of courses must be educational, not entrepreneurial, and may not result in improper advantage or financial gain for participating

faculty and staff. Out-of-state or out-of-country classes must emphasize their instructional nature. Any course advertised or marketed to create the impression that it is primarily a credit-for-travel experience will be disallowed.

i. Any free tickets for travel, accommodations, or other expenses provided by travel agents, carriers, or hotels must take the form of payments to the sponsoring institution and not be made as gifts to faculty members or their families. State funds may not be used for faculty or student travel, meals and lodging, or other incidental expenses associated with the out-of-state or out-of-country instruction. (See PPS 2.03, paragraphs 15 through 22.)

j. Financial aid must be available to students registering for out-of-state classes on the same basis as it would be for such student financial aid may be furnished by the institution as appropriate.

k. No class will be eligible for state funding unless it enrolls at least 15 students who are eligible for state funding, provided, however, that the commissioner may approve smaller classes if unusual circumstances would justify the added costs to the state.

